1. Announcements. There were no announcements.

2. HOTS vice-chair update (Lai-Ying). Vicki will be the vice-chair effective immediately; she will become chair on July 1, 2010. The procedure for selecting a vice-chair in the future will be:

   - The chair will keep a list of those who have recently served.
   - The chair will first go back in alphabetical order by campus to those members who have been unable to serve and will ask them if they are now able.
   - The chair will then proceed in alphabetical order by campus.

   It was agreed that members have a responsibility to serve as vice-chair/chair if at all possible when their campus is reached in the rotation.

3. Non-Roman Languages Backlog Group update (Armanda). The first conference call will be on Thursday, January 14. HOTS members should add information on campus backlogs to the spreadsheet. A question arose concerning HOTS role in this process and the timeline. This task group reports to HOTS who will evaluate its recommendations and communicate with NGTS Team 2. HOTS will decide by the February 8 call which languages are priorities. The task group will report to HOTS by March 15.

4. Shelf-Ready Group update (Brad). The timeline in the charge needs to be revised: Brad will ask the NGTS Steering Team to revise the due dates in the charge. Emily Stambaugh has been asked to join the group because of the connections between shelf-ready services and the proposed shared approval plan. HOTS members will look at the shelf-ready survey on the HOTS web site and inform Brad if there have been any changes to the data. Brad will send questions regarding the charge to HOTS and then to NGTS Team 1.

5. NGTS update (Martha, Jim, Armanda). Phase one reports have been received from all four teams. The Executive and Steering Teams are working together to determine next steps. The intention is to share recommendations with the ULs to hopefully achieve a common understanding.

6. NGM/LHR update (John). A new NGM/NGTS joint task force on LHRs has been officially charged and began working last Monday. Members are Sara Layne (UCLA,
lead), Adam Brin (CDL), Ryan Finnerty (UCSD), Tony Harvell (UCSD) Xiaoli Li (UCD) and John Riemer (UCLA). The charge is at
http://libraries.universityofcalifornia.edu/about/oclc_docs/LHRCharge_Final.doc

The first two deliverables with dates are:
- A report outlining requirements, best practices and recommendations for campus implementation of LHRs (Feb.)
- Detailed documentation and campus guidelines for campus implementation of LHRs for serials (mid-March)

UCSD’s first batchload of LHRs took place in very late December. UCD’s and UCSC’s first batches of data are being evaluated by OCLC prior to the first batchload. Once these batchloads occur, we will have a majority of campuses (six) with at least some LHR data. Merced has finished creating LHRs for locally-licensed print and electronic serials one at a time in Connexion. UCLA is getting ready to redo its list of location codes to increase granularity, as UCSD and UCI have done. UCSC asked III to improve the output table: III has done some work. UCSC is also asking OCLC to add the appropriate 007 for print and online based on location (non-nnet vs nnet) and to de-select LHR’s when non-nnet locations have no 866 field.. Riverside is putting the 007 in the check-in record. HOTS encouraged the group to look at best practices; this is not currently part of the charge.

John has submitted a question to OCLC on its overall three-stage timetable for LHR implementation: serials/e-serials now; remaining e-resources by June 2010; everything else including print books after July. He is awaiting a response.

There is no further news from OCLC on its upcoming group involving UC and other WCL institutions to determine how summary holdings data can be presented down at the location level, not just up at the institution-wide summary level.

OCLC programming efforts are underway to implement Melvyl fulfillment services (Request) in WCL using the OCLC Availability Query (AQ) Service and to enable campus views of WCL to point to multiple ILSs based on holdings symbols.

During ALA Midwinter, Monday at 1:30 pm ET, OCLC will be holding its quarterly WCL Users Group meeting. It will be possible to participate virtually if not in Boston.

Next conference call: Monday, February 8, 2-4 pm. Recorder: Mary Page (UCD)