NGTS ENTERPRISE-LEVEL COLLECTION MANAGEMENT SERVICES

TASK FORCE

September 10, 2010
Revised September 16, 2010
Corrected November 22, 2010

Executive Summary

The task force has come up with twelve recommendations. We have grouped them into five categories:

- Provide new tools for enterprise-level collection services
  - Cloud-based systemwide ILS
  - Electronic Resource Management Systems (ERMS)
  - Database of Record
- Transform collection development practices
  - Systemwide and multi-campus collection development activities
- Transform cataloging practices
  - Systemwide Shelf-Ready
  - “Good enough” record standard for all of UC
- Transform organizational structures
  - Systemwide Collection Services Centers
  - Shared Cataloging Program
  - Systemwide historical federal government documents repository
  - Non-Roman Backlogs
  - Serials Management
  - Transform human resources
  - System-wide Model for Collection Services Staffing and Expertise

Appendix I is an “at a glance” table of the twelve recommendations in the above categories, and includes key data about timelines, potential cost savings, and transformative impact.

We strongly suggest that anyone who reads this report should start by reading each of the recommendations separately. The Executive Summary does not do them justice. Each one has its own merits and advantages, and each of them are “transformative” in many ways. Just reading the Executive Summary and/or the final recommendations does not provide the specific information on cost savings, overall impact, strategies, and the importance contained in each of them.

This task force recommends:

1. Short-term: Implementation of the Non-Roman Backlogs, the Systemwide Shelf-Ready, and the “Good Enough” Record Standard for all of UC recommendations.

   These three recommendations provide guidelines for moving forward in the short-term.

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1 Bulleted recommendations on p. 1 re-ordered to agree with their order in App. I.
2. Medium-term: Implementation of the **Systemwide Collection Services Centers** recommendation. There are a number of “pilot” projects attached to this recommendation, encompassing a few of the other task forces’ recommendations. Once the **Non-Roman backlogs** are completed, a Collection Services Center model should be implemented for these resources. In the short term, the **Serials Management**, **Systemwide Federal Government Documents**, and **Shared Cataloging Program** recommendations should be implemented immediately under this model, and NGTS should reference the results of the Shared Monographs Planning Group during planning stages. In tandem with the above implementations, the **Systemwide and Multi-Campus Collection Development Activities** and the **Systemwide model for collection services staffing and expertise** recommendations should begin planning for medium-term implementation.

3. Medium- to Long-Term: Finally, both the **Cloud-based Systemwide ILS** and the **Electronic Resources Management System (ERMS)** recommendations are somewhat intertwined. The UC Libraries also need a single “**Database of Record**” to move away from duplicative local databases, so that we can move towards a cloud-based systemwide ILS in the near future. A cloud-based systemwide ILS can become our ERMS as well, with some added functionality, but in the short term, there needs to be some coordination for all UC Libraries being able to see and share information related to their electronic resources.

The UC Libraries cannot move forward with the description and organization of unique and digital resources, without the implementation of the Non-Roman, Systemwide Shelf-Ready, and “Good Enough” record standard recommendations. Scarce human resources will become even scarcer in the future, and this is why setting up systemwide shelf-ready for English language purchased print materials (and other materials if possible), immediately dealing with/getting rid of and not continuing the non-Roman backlogs that are holding us back from new initiatives, and implementing a “good enough” record standard are crucial towards immediate culture change as well as systemwide cost savings.

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See [http://libraries.universityofcalifornia.edu/about/uls/ngts/docs/ngts_phase2.html](http://libraries.universityofcalifornia.edu/about/uls/ngts/docs/ngts_phase2.html) for priority decisions.