2014-12-10 Meeting Agenda and Minutes (Published)

Date
10 December 2014
1pm-2:30pm

Attendees
- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- (UCSC)
- Heather Christenson (CDL)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI) - Note taker
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF)
- Emily Lin (UCM)
- Janet Martorana (UCSB)
- Jean McKenzie (CLS Liaison)

Planned Absence
Angela Riggio (LAUC)

Discussion Items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Discussion Notes</th>
<th>Decisions/Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>5min</td>
<td>Call to Order, Agenda Review, Announcements</td>
<td>Diane</td>
<td>Volunteer Timekeeper - Myra</td>
<td></td>
</tr>
<tr>
<td>1:00-1:05</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 20min      | Updates                                                              | Martha/Diane/Vicki | CC has given input on the consultant report - structure and survey results, role of CC, role and input from CKGs. CC had quarterly call with LAUC and in dialogue about input from librarians. CoUL has requested SAG 3 create and distribute a public executive summary of the SHared IL/RMS Feasability TF report. Vicki shared a link to the Ontario Council of University Libraries Shared ILS project. Nothing since last SAG3 call The CCDD group has incorporated SAG3’s feedback into the Proposal and it is ready to move forward. Heather has sent to the group of campus collections contacts (verified by SAG3) for feedback. Received none. Needs to be sent to CC. CCDD group has an in-person meeting on Monday to discuss a grant funded project proposal. | Action: Vicki, Diane and Emily will edit this revised summary to be posted on website.  
Action: Send back to CC for distribution by Marlo  
Action: SAG 3 will thank and dismiss the TF and put this item on our watch list. Action: Heather will send to Diane to forward to CC (DONE) |
<p>| 1:05-1:25pm| Updates                                                              | Martha/Diane/Vicki|                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Duration</th>
<th>Person(s)</th>
<th>Note(s)</th>
</tr>
</thead>
</table>
| 1:25-1:55pm | Fed Doc Archive | 30min | Beth Dupuis | Discussion of documents sent on 11/29:  
- Progress update as of December 2014  
- Charge and membership of Implementation Team – no explicit end date, no chair of group  
Action: Beth will make discussed edits to charge and send to Diane to be forwarded to CoUL by tomorrow |
| 1:55-2:15pm | Draft Guidelines for Bib Groups | 20min | Janet Martorana | Discussion of draft guidelines sent on 11/24 – Janet has received some comments from SAG3  
These guidelines are to provide direction and guidance for the groups  
Question about role of resource liaisons from J. Gelfand (UCI)  
Myra needs to re-send out reminders to Bib Groups to receive reports – 11 have been posted so far  
Action: Martha to forward question about providing tools for the groups to CC.  
Action: Heather will follow up on resource liaisons questions with J. Gelfand  
Action: Diane will send draft guidelines to CLS, JSC, etc.  
Action: SAG 3 will send draft guidelines to the Bib Groups in Jan for input and ask if they can work with these, do they want to continue, disband, etc. and send to SAG3 their intent |
| 2:15-2:25pm | Next/Future Agenda Items | 10min | All | Review 12/17 Agenda  
Portico Discussion  
Action: Diane will forward email from D. Aveline and SAG3 to discuss at next meeting |
| 2:25-2:30pm | Wrap up and action steps | 5min | Note Taker |  