Standing Committee on Universitywide Library Collection Management Planning  
Steering Committee  
April 8, 2003, 10 a.m. - 3 p.m.  
UC Office of the President, Room 9115

MEETING OUTCOMES

NOTE: Complete meeting agenda and background materials available at <http://www.slp.ucop.edu/consultation/cmpg/040803/agenda_040803.htm>

Key Meeting Objectives

1. Review and revise key discussion papers on planning for collection management and shared collections; discuss consultation process.
2. Review and continue to develop components of the planning framework for shared collections.
3. Consider the key characteristics of a trusted print repository as one component of a UC collection management strategy.

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>1. Information Items</td>
<td>(Information and discussion only: no actions taken)</td>
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<tr>
<td>a. SLASIAC/ULs Planning Process</td>
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<td>i) Overview</td>
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<td>ii) Shared Facilities (charge to RLB Chairs)</td>
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<td>iii) Budget Models for Shared Collections</td>
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<td>iv) SLASIAC Resolutions E &amp; F</td>
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<td>b. Review and Revision of UC Interlibrary Lending Code</td>
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<td>c. Collection Management Initiative update</td>
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<td>d. Shared Journal Collection planning update (Shelton)</td>
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<td>2. Action Items</td>
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<td>a. Collection Management Strategy</td>
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<tr>
<td>i) Collection Management and Coordination Strategy</td>
<td>SLP will revise this paper per the advice of CMPG-SC, for transmittal to ULs 4/17 and subsequent transmittal by ULs to SOPAG for review</td>
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<td>ii) Shared Collections Strategy</td>
<td>Paper previously reviewed by CMPG-SC, ULs, and SLASIAC. Ready for transmittal by ULs to SOPAG for review.</td>
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<td>iii) Transmittal for review by SOPAG</td>
<td>Draft language for UL transmittal to SOPAG of the two papers referenced above; to be revised by SLP for consideration by ULs at 4/17 meeting.</td>
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<td>b. Shared Collections planning matrix</td>
<td>Based on discussion during this item, item 1.d., and item 2.c., SLP staff will revise the document listing candidate collections and collection behaviors/characteristics and</td>
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i) Review of “Collection Behaviors”
   dimension
ii) Review of “Candidate Collections”
    dimension
c. Defining the characteristics of a Trusted Print
   Archival Repository for the University of
   California
3. Committee Business
   a. Membership
      Schottlaender will begin consultations on
      addition of two new faculty members
      (physical sciences; social sciences) to
      replace Vermeij and round out disciplinary
      coverage. Owing to ongoing spring/summer
      activities that might affect the charge or
      working agenda of the Steering Committee
      (e.g., RLF Task Force, SOPAG review of
      Collection Management and Coordination
      documents), Schottlaender will defer making
      these appointments until Fall 2003.
   b. Communication of meeting outcomes
      Schottlaender and SLP staff will develop a
      method of rapidly informing the remainder
      of CMPG (i.e., ULs) of Steering Committee
      meeting outcomes, and will inform the full
      CMPG in a timely manner about the posting
      of Steering Committee agendas and meeting
      materials.
   c. Workplan and Next Steps
      If CMPG-SC consultation or action is
      needed before Fall 2003, Schottlaender will
      arrange, in order of preference, 1) email
      consultation, 2) voice conference, 3) face-to-
      face meeting.
   circulate to the Committee, in time for
   Shelton to consult informally with CDC on
   5/1
   A “trust/risk” component will be added to
   the list of collection behaviors/characteristics
   (item 2.b.).