

2008 08 22 SOPAG Minutes

Systemwide Operations and Planning Group (SOPAG)

Friday August 22, 2008 conference call

Time: 1 - 3 pm

Present: Susan Parker (UCLA), Diane Bisom (UCR), Mary Linn Bergstrom (LAUC), Lorelei Tanji (chair, UCI), Bernie Hurley (UCB), Gail Yokote (UCD, recorder), Lucia Snowhill (UCSB), Luc Declerck (UCSD), Julia Kochi (UCSF), Bruce Miller (UCM)

Absent: Kate McGirr (UCSC), Trisha (CDL)

1. Agenda Review & Announcements- (Lorelei)

-none

2. Systemwide Library Planning (Joanne Miller, Susan Parker, Lorelei Tanji)

2.1 ULs charge to SOPAG re statistics for digital and shared collections

-Draft Survey:

-SOPAG member is campus coordinator and identifies campus stakeholders

-only campuses complete survey, CDL does not

-add names + titles for respondents

-need one consolidated response from each campus

-survey format used should allow easy compilation for each campus and to consolidate system-wide results, but provide opportunities for comment

-check whether IRB exemption is needed (Susan Parker)

-try dry run at a campus (UCSF, UCLA)

-revised draft version sent to SOPAG, so UCSF & UCLA do trial (Sept 2 week)

-Sept 8 week = trial run by UCSF, UCLA

-Sept 15 week = SOPAG send comments back to LT & SP

-Oct 13 week = final version distributed to SOPAG

-Survey logistics:

-distribute to campuses in September

-allow 3 - 4 weeks for campus response

-discuss results at Oct SOPAG

-results discussed at Nov UL/SOPAG meeting

2.2. LAUC applicants to ACG slots

-discussed process for SOPAG to use in providing feedback to UL steering committee

3. All Campus Group Reports :

-SOPAG liaisons remind ACGs and CIGs of deadlines to submit annual reports and goals for fy08/09

3.1 CDC Report (Julia)

3.1.2. CDC RLF De-Duplication TF

-document slated for Sept CDC meeting discussion

-Developing tier1/2 resource review as part of a lifecycle management process

-involve Bibliographer Groups and campuses

-CDL meeting with Elsevier representatives to begin

-upcoming negotiations: OVID/LWW

-CDC finished version of strategic directions document for collections

-Electronic theses/dissertations (CDL, UCSF, UCSD, BePress reps) meeting

- Proquest using another service rather than BePress
 - how will change to new service affect the workflow for UC?
- identified issues for workflow, preservation, access
- what is effect of submission numbers for scalability?

3.2 SCO Report (Gail)

3.2.1 Support for scholarly communication

- received recent SCO suggestions for draft UL memo and contract revisions needed
- final changes submitted to SCO and then to SOPAG for final approval

3.3 HOPS Report (Bernie)

3.3.1 A Charge for HOPS on Public Services

- parsing Big Ideas continuing
- HOPS submit in time for Sept SOPAG call

3.4 HOTS Report (Luc)

3.4.2 Consortial Approach to Technical Services (Luc and Gail)

Adopting UC-wide Collaborative Approaches to Technical Services:

- Luc & Gail revise UL memo and Proposed Framework document (internal SOPAG document) to mention the OCLC and LC strategic initiatives aimed at changing the cataloging workflow, especially cataloging at the "network".

3.5 LTAG Report (Diane)

In-person meeting scheduled

3.6 RSC (Susan)

3.6.1 UL charge: Assessment of potential cost savings for Tricor delivery

- RSC suggest that a person be charged for overall review/management of Tricor MOU
- provides mechanism to answer questions and ensure MOU terms are followed

3.6.2 RSC workshop proposal EMERGENCY PLANNING draft 7-18-08.doc

- focus on system-wide approach to bringing back up user services

4. Project Management Training for Consortial Collaborations (Kate)

- Discuss topic of project management training. Review UCSF project management training documents on SOPAG wiki
 - deferred

5. e-dissertations (Trisha)

- see Julia's CDC report

6. Task Force Reports

6.1 Bibliographic Services Task Force (Luc)

- see Aug 22 update on wiki
- IMP asks SOPAG members to report back what is being done on the campuses to encourage use of survey (send to Luc)
 - all campuses asked to encourage library users to respond to survey as Fall quarter/semester starts (via HOPS and instruction librarians groups)
 - OCLC Special Collections working group established (how to deal with Special Collections, archival materials, etc.)
 - Next Gen institutions represented
 - new ad hoc task force formed on use by UC of local holdings record (LHR): short timeline to accomplish work (involves HOTS)

7. Digital Library Workshop (Luc, Julia, Trisha, and Bernie)

-deferred

8. Report on CDL Related Items (Trisha)

-deferred

9. Pilot using Confluence wiki. Discuss any further practices we wish to adopt.

-supply guidelines on best practices for organizing SOPAG content and how to link documents

-Lorelei confirm with Trisha about using Confluence as the official "service" for SOPAG

10. Future meetings:

Sept 19, 2008 (notetaker: Luc) will be Conference Call

October 16 (Thursday) SOPAG/ACG Chairs (notetaker: Trisha); Location Oakland - confirm room?

-in-person meeting: 9:30 am - 3:30 pm