

2011-03-04 SOPAG Minutes

SOPAG March 4, 2011

1-3PM, Conference Call

Present: Diane Bisom (UCR, chair), Donald Barclay (UCM), Elizabeth Cowell (UCSC), Lucia Snowhill (UCSB), Bob Heyer-Gray (LAUC), Bernie Hurley (UCB), Susan Parker (UCLA), Gail Persily (UCSF), Felicia Poe (CDL), Lorelei Tanji (UCI), Gail Yokote (UCD)

Absent: Luc Declerck (UCSD)

Recorder: Gail Persily

1. Revised Conference Call Calendar and Note Takers received and works for most members.

Action item: SOPAG members update your calendars to reflect new schedule.

2. RSC – UC ILL Courier Service RFP

Action item: Diane will forward RFP to UL Steering Committee for review at March 7 call.

3. Minutes for Feb 4, 16 & 17. Feb 4 minutes now final and ready to post.

Action item: All review Feb 16 & 17 minutes and make any other edits by eob Tuesday.

4. PMITF

Action Item: Gail P. will edit based on notes from Feb 4 discussion.

5. Government Documents Charge to CDC/GILS – Diane waiting for charge from CoULs to send to CDC/GILS.

6. **NGTS Next Steps & Structure**

1. Planned NGTS POT structure needs to be written up for CoULs in time for presentation at LAUC Assembly on March 10, at CDC meeting on March 11, and for distribution to ACGs and other relevant groups. Key elements to include:

- Talking point: NGTS org structure leverages existing groups (ACGs, TFs) rather than creating new structure
- One or two graphical representations to help clarify the structure
- Timeline: communicating the plan, refining, creating POTs by early Spring

Action: Diane, Gail Y., Bernie will develop talking points and graphic in time for the LAUC assembly and for broader distribution thereafter.

2. SOPAG discussed creation of the SOPAG/NGTS Management Team which will consist of Martha Hruska, The NGTS Project Manager, The NGTS Communications Manager, and 1-2 SOPAG members. This group will have its own listserv that includes all SOPAG members and this team. The Team will join SOPAG meetings for the NGTS agenda items.

Action: Diane talk to Martha to describe this structure and get her agreement to serve.

Action: Luc, Lucia and Susan draft Communications position description. Invite Martha to contribute.

Action: Gail P will revise the PMITF charge to reflect new emphasis on NGTS. Gail P will pull out tasks/responsibilities from the charge that can be applied to a position description.

3. Communication with HOTS and ACGs

Action: Diane will give HOTS an update on our progress and send a message to ACG chairs with an update on where things so far, emphasizing that our plan does not create a new structure outside of existing advisory structure. Use any documents created for the LAUC Assembly on March 10.

4. Consensus reached that POT groups would include a SOPAG sponsor (1 or 2), and appropriate ACG and/or TF member. Need to think about doing a staggered launch of the POTs and how that would be sequenced; they do not all need to start work at the same time. Creation of the POTs will be coordinated through the SOPAG NGTS Mgmt Team to ensure the ACGs can identify the right people for the different POTs. Ideally, we would know all of the POTs that are needed, where we want to draw members, even if we do not populate them immediately.

Action: At next SOPAG meeting March 18, identify which SOPAG members will be on the POTs.

7. Discovery/Access Document

Action: Felicia will incorporate feedback from ULs and comments from Gail Y and SOPAG's discussion today and send out a new version by

March 11.

Action: SOPAG will have future discussion about how to incorporate into 30,000 foot view of strategic priorities along with 21st Century Collection and similar white papers.

8. CoUL Advisory Structure – CoULs will formerly charge us in the next week or so.

Action: SOPAG will need to first tackle our new charge. Everyone should start thinking about that.

9. ACG Reports

CDC - Diane is attending CDC March 11 face to face meeting to address questions about SOPAG, ACGs, and organizational coordination. Also to discuss how to move forward NGTS Digital Collection Development goal. CDC meeting agenda includes data curation, publishing models, changing roles for bibliographers. New UC Press director joining the meeting.

DLSTF2 – Addition of NGTS items to their charge has shifted the focus more heavily on special collections, which could mean some additional expertise would be helpful.

Action: Felicia (SOPAG liaison) will consult with DLSTF2 chair to see if she thinks this would help, or if group can consult other experts as needed. Felicia will discuss POTs idea with her too – so she can start thinking about how the work might get done.

HOPS – Very interested in how HOPS will be involved in NGTS. Excited to participate and be supportive. HOPS discussing development of set of public service principles for UC Libraries.

Next Conference Call: March 18, 2011, 1pm-3pm. Note Taker: Luc Declerck/UCSD