

Use the 936 field in AACR2 records to:

1) Take the latest issue consulted (LIC) information found there (former practice) and move it to a 500 note; delete the 936. (If you have a more current issue available for your 500 note, just delete the 936.)

2) Identify your institution if you have converted an LC-authenticated pre-AACR2 record to AACR2:

AACR2=CLU

3) Identify duplicate records reported for deletion:

RECORD REPORTED FOR DELETION – USE #

4) Record information about the bibliographic description considered useful to other catalogers:

Do not confuse with unnumbered monographic series of the same title (DLC)

5) Note the existence of parallel language records (interim practice):

PR [OCLC#]

Other uses: To note expected date of publication for prepublication records (NSDP use only)

Use the 936 field in pre-AACR2 records ONLY to:

Record the latest issue consulted when modifying the bibliographic record. (In Pre-AACR2 cataloging, this is also the issue upon which the description was based.)

→ Note: Do not add LIC after the designation.

Specific instructions from CEG:

1. If there is no 936: Input first subfield \$a Unknown and then a second \$a with the designation for your issue
2. If there is a 936 with two subfields \$a, update the second one for your issue
3. If there is a 936 with only the first subfield \$a, add a second for your issue
4. If there is a last issue recorded in the 362 0, delete the 936 field entirely