

FINAL

Systemwide Operations and Planning Group (SOPAG)

Friday, September 25, 2009

Conference Call

1:00-4:00pm

Meeting and Action Minutes

SOPAG Attendees: Lorelei Tanji, Chair (UCI); Gail Yokote (UCD); Susan Parker (UCLA); Donald Barclay (UCM); Diane Bisom, Chair-Elect (UCR); Luc Declerck (UCSD); Julia Kochi (UCSF); Elizabeth Cowell (UCSC); Bob Heyer-Gray, LAUC (UCD), Felicia Poe (CDL)

Absent: Bernie Hurley (UCB); Lucia Snowhill (UCSB)

Note taker: Diane Bisom (UCR)

1. Agenda Review & Announcements (Lorelei)

2. Debriefing SOPAG/ACG Chairs meeting

-Discuss how it went & if any additional follow-up actions needed.

General Comments:

- Having the UL Convener (Brian Schottlaender) attend the meeting was very helpful. It shortened the "in/out" process between ULs/SOPAG/ACG, giving each a more clear view of responsibilities, communications, and goals.
- Sharing the ACG reports was useful.
- The SOPAG/ACG chair meeting should be continued, and the UL Convener should attend, if possible. It may be useful to extend the meeting time to allow more time for the UL convener presentation.

ACTION: Lorelei will send a note to the ACG Chairs, thanking them for their participation in the meeting, and asking for their feedback, about the meeting specifically, and generally about SOPAG's support of the ACGs -- what can SOPAG do to support their goals and activities.

ACTION: SOPAG will continue discussions about the ACG structure, as it relates to on-going UC-wide activities, and more broadly, SOPAG's activities, communications, and role in supporting all campus groups.

3. All Campus Group Reports

3.1 CDC Report (Julia)

- CDC Chair Chuck Eckman is working with UL Convenor Brian Schottlaender on a communication/memo for the ULs to send to the UC Libraries community introducing CDC's "21st Century" document.
- CDC and SCO continue working together on moving the Sustainability Initiative forward. No action for SOPAG at this time.

- CDC is in the process of reviewing PAG's charge in light of upcoming digital initiatives.
- The Springer ebook pilot continues - CDC is discussing the usage report, cost savings, and continuing on for another year.

3.2 SCO Report (Gail)

- The ULs are discussing the SCO Planning document at their September 25 meeting.
- As recommended in the planning document, SCO and CDC hope to create a formal liaison position between the two groups. It should be one of the non-CDC SCO members.
- The SCOs shared information about Open Access Week (week of October 19th) activities on each campus.

3.3 HOPS Report (Bernie)

- No report.

3.4 HOTS Report (Luc)

- HOTS is surveying the status of reclamation projects on each campus.
- LUC was asked if HOTS would be involved in LHR training - they may.

3.5 LTAG Report (Diane)

- LTAG held a conference call on September 18.
- Declan Fleming, LTAG Chair, reported (favorably) on the August 31st SOPAG/ACG Chairs meeting.
- LTAG suggested members for the Shibboleth Working Group: T. Toy, D. Fleming, J. Ober
- LTAG is coordinating the placement of IT project lists from each campus on the UCSB Confluence wiki
- LTAG members began discussing ways in which they might coordinate assistance between their IT groups, given budget impacts.

ACTIONS: For the Shibboleth Working Group:

- SOPAG discussed membership and Lorelei will ask the ACGs for suggestions for members for the Shibboleth WG.

3.6 RSC (Susan)

- No report.

4. Collections Space Planning TF (Lucia)

- The TF is making progress on the charge.

5. TF Digital Library Services (Diane Bisom)

- The TF continues to work on the charge and the "next steps" identified in the Interim Report, as well as synchronizing the definition of the "UC Digital Collection" with CDC's "21st Century" document.
- The TF's Interim Report may be shared with ACG committee members, with the caveat that the report is an "interim" report, and the charts and tables are "in process."

6. TF Project Management Skills for Consortial Collaborations (Felicia)

- The TF is making quick progress on their charge - the three documents submitted complete Phase I. They intend to keep it simple, move along rapidly, and are developing a list of skills they want to inventory.

ACTION: Felicia will find out what collaborative tools they're using, and report back to SOPAG.

RESPONSE (Felicia): Tool used for construction project plan: Vendor is "Mindjet"; tool is "MindManager"; URL is www.mindjet.com

ACTION: Felicia will get clarification on a few points raised in their documents, such as, to which ACG the proposed Project Management CIG might report? How would consultations with ACGs take place? Is there a role/impact on LAUC (professional development?)

RESPONSE (Felicia):

- The PMTF has yet to address the question of whether they will recommend a "host ACG" be established. The development of final recommendations will take place in May-June, and a final report will be released in July. Recommendation(s) pertaining to host ACGs and CIGs will be issued at that time.
- Consultations with ACGs will take place in March-April and decisions as to the "who/when/where" of those consultations have yet to be decided. Because LAUC has a representative on each ACG, communication with LAUC will take place via the ACGs; there will not be separate communication from the PMTF to LAUC beyond the ACGs.
- PMTF does not foresee a role/impact on LAUC; the PMTF charge does not contain a directive related to LAUC professional development.

7. Next Gen Melvyl (Luc)

- LHRs are in progress, waiting for UCI to complete testing. The group has been working with HOTS, there have been some surprises, so investigations continue. Generally there are fewer issues with the III sites, and more with the Ex Libris and Endeavor sites.

- Progress has been made with behind the scenes software for "Request" - this is now complete on OCLC side, but more testing is still needed.

- The multiple ILS piece is still an issue - OCLC is planning to have this available for April. UC is exerting pressure, but at this time, it is not known if programming can be speeded up.

- OAI harvesting is progressing - OCLC has harvested a number of UC sites (Calisphere, e-Scholarship, Popular American Sheet Music). The data is now out of date, but there are plans to refresh and expand harvesting. The OAI gateway for ContentDm has been released and beta testing with other repositories is scheduled for January/February '10.

- HOTS will investigate best practices with LHRs, training, reformat holdings data, etc. Suggestion: Might UC standards for structuring holdings be established? Could there be a plan/project for dealing with most problematic or challenging titles?

ACTION: Luc will talk to Martha Hruska about the LHRs.

ACTION: Luc will provide an update regarding post-August 19 Next-Gen Melvyl usage traffic, on a future SOPAG call.

8. Next Gen Technical Services

- SOPAG discussed the "big picture" issues behind the Next Gen TS survey. It was suggested that the three issues in the DLSTF charge (definition, technical infrastructure, conversations/collaborations) might be pulled into the SOPAG response, along with comments on the importance of identifying (and stopping) redundancies, getting "buy-in", and establishing secure funding for initiatives developing from Next Gen TS.
- The campus visits by Next Gen TS members are almost complete.

ACTION: Lorelei will compile her notes from the discussion, and will submit a draft survey response for SOPAG comment on Monday, September 28.

9. Report on CDL Related Items (Felicia)

- The Mass Digitization Report was sent to the ULs for discussion at their September 25 meeting
- Over 2 million books have been scanned.
- The SRLF scanning facility closed 8/31 - work with Internet Archives has concluded. Scanning "scribes" are in a warehouse in LA, being used by Internet Archive.

ACTION: Felicia will provide additional information on the status of the scanning scribes.

RESPONSE (Felicia): The ten Scribe machines belonging to Internet Archive (IA) have been moved by IA to a new warehouse location in Los Angeles; IA has set up all ten Scribes and scanning has resumed. Although UC has not sent material to the new location, it remains an option. Heather Christenson (CDL) is available to discuss the issues that must be considered by any campus wanting to pursue a local (campus) scanning project with the IA.

10. Prioritizing Various Initiatives - discussion topic

- SOPAG discussed: As the various documents move forward, is there a unifying perspective SOPAG can articulate to assist the process?

ACTION: SOPAG members will review the ACG Annual Reports and Goals to identify related or overlapping goals. In a future meeting, SOPAG will discuss how these goals "fit" with the Strategic Directions under development by the UL.

11. Future conference calls: October 16, 1:00-4:00pm, note taker: Bernie Hurley