

Re: UC Libraries Advisory Structure Bimonthly Report
To: UC Libraries Advisory Structure (via Marlo Young for information)
Users Council (via Jayne Dickson for information & distribution)
CoUL (for information)
LAUC (via Matt Conner for information & distribution)
From: Coordinating Committee, UC Libraries Advisory Structure
Date: 3 December 2014

The following report provides a bimonthly update on UC Libraries Advisory Structure (UCLAS) activities for the period of September and October 2014 provided by the Council of University Libraries, the advisory structure's Coordinating Committee, Strategic Action Groups and Collection Licensing Subgroup.

[Council of University Librarians \(CoUL\)](#)

- Lorelei Tanji, CoUL Chair and UCI University Librarian, and Ginny Steel, UCLA University Librarian, presented the first UC Libraries Advisory Structure (UCLAS) Webinar on the recently revised *UC Libraries Systemwide Plan & Priorities FY 2014-2018*. The slide deck and audio recording is now available at: <http://libraries.universityofcalifornia.edu/cc/projects-groups/uclas-webinar-series>
- CoUL participated in the UCLAS Assessment with consultant, Katherine Kott.
- CoUL began its own strategic planning "part 2" with Katherine Kott, which will continue into the new year.
- Selective campus libraries and the CDL endorsed a statement on Orphan Works Best Practices from UC Berkeley's School of Law and American University's Washington College of Law (among others).
- Additional decisions and actions from the September and October CoUL meetings are available on the CoUL meetings webpage: <http://libraries.universityofcalifornia.edu/coul/meetings>

[Coordinating Committee \(CC\)](#)

- CC worked with the organization development consultant hired to conduct the advisory structure's assessment and drafted four assessment surveys for participant groups (CoUL, UC Libraries Advisory Structure members, Common Knowledge Group members, and LAUC Executive Board members). Survey questions were designed to solicit input on the effectiveness of the UC Libraries Advisory Structure's governance processes, communications (internal and external), collaborative work tools and groups, as well as the overall organizational structure. Distributed systemwide memo announcing the assessment.
- CC launched, organized and moderated the first UC Libraries Advisory Structure's webinar in the new webinar series, *UCLAS Webinars*, which featured an overview and discussion of CoUL's Systemwide Plan & Priorities. More than 100 UC Libraries employees tuned in. UCLAS Webinars are designed to showcase activities and projects happening within the advisory structure while providing a forum for attendees to ask questions and engage with the speakers. Archived webinars and additional info is available online on the UCLAS Webinars Series website: <http://libraries.universityofcalifornia.edu/cc/projects-groups/uclas-webinar-series>

- CC approved two new Common Knowledge Groups (CKG), the Digital Humanities CKG and Digitization CKG, and sent out a systemwide call for interested participants. Details including CKG charters available at: <http://libraries.universityofcalifornia.edu/ckg>
- CC created documentation which outlines the process and timeline needed to place an advisory structure item onto a CoUL meeting agenda for discussion or consent and shared with SAG/CLS Chairs.
- CC organized a conference call with CoUL Chair (Lorelei Tanji), SAG/CLS Chairs (David Minor, Patti Martin, Diane Bisom, and Kerry Scott) and CC members to discuss and provide feedback on the updated UC Libraries Systemwide Plan & Priorities.
- CC obtained pilot funding for the new [UC Libraries Advisory Structure blog](#), applied UC's branding guidelines and will launch the blog in November.

Strategic Action Group 1: Scholarly Research & Communication (SAG1)

- SAG1 worked on a revised workplan, based on CoUL's Systemwide Plan & Priorities for 14/15 and the new workplan for the [Office of Scholarly Communications](#) (OSC). The SAG1 workplan revision focused on sharpening its focus on its core areas, taking stock of the work that has happened over the last year, and delineating where we need to put more energy.
- SAG1 conducted extensive discussions on the report of the Transformative Publishing Models Pilot Review Team, including reactions and next steps.
- The group also discussed several initiatives that are being led by other SAGs, including the Shared Metadata Policy (SAG2) and the Open Access Publishing Fund Pilot Assessment Report (also with CLS).
- The group continued working with the OSC, with Catherine Mitchell providing regular reports on the new workplan for that group as well as the continued development of the OA rollout.
- SAG1 had a presentation from Lisa Schiff on [Orcid](#) and its implementation on campuses. Based on the ensuing discussion, it was decided that the SAG will form a project team to explore appropriate options for ORCID on a systemwide basis. This team will likely start its work in very early 2015.

Strategic Action Group 2: Access, Discovery & Infrastructure (SAG2)

- SAG2 updated Melvyl Operations Team members per a CDL request.
- Requested and received feedback from UC Libraries systemwide groups and individuals on the Metadata Sharing Policy draft, collated input and sent back to the Project Team for response.
- Reviewed Melvyl Liaison requests from Melvyl Operations Team. Also reviewed Melvyl snapshot from Melvyl Ops team.
- Reviewed ILL CKG survey proposal; in discussion with ILL CKG on next steps.
- Planned for SAG 2 face to face meeting.
- **Specific Project Updates:**
 - Updated ILL Courier in place, first round of reviews indicated improved service to UC campuses.
 - UC Libraries Digital Collections reported on releases and milestones.

[Strategic Action Group 3: Collection Building & Management \(SAG3\)](#)

- **NGTS Pilot Projects**
 - CoUL reviewed the Final Report of the NGTS Pilot Project 5 Team in September. Upon CoUL's decision not to take any further steps at the present, SAG 3 [concluded](#) the project and posted [the final report](#) in October.
 - With the conclusion of Pilot Project 5, SAG 3 has completed the NGTS assignments received as part of our initial Portfolio.
- **SAG 3 Shared ILS/RMS Investigation Task Force**
 - SAG 3 sent the "Strategic Action Group 3 (Collection Building & Management) Shared ILS/RMS Feasibility Task Force Report October 3, 2014," "University of California Shared Infrastructure Feasibility Study By Marshall Breeding August 2014," and "ILS Survey Results -- Survey: SAG 3, ILS Subgroup Survey" to CoUL on October 7, 2014.
 - CoUL will provide direction regarding distribution of the report and next steps.
- **Shared Print Strategy Task Force (SPSTF)**
 - CoUL endorsed the [UC Shared Print RoadMap for 2014-2018](#) in September and SAG 3 distributed the document to the UC Libraries Advisory Structure on September 19, 2014.
 - SAG3 discussed and endorsed a "Print Journal Archiving Campaign and De-Duplication Service Proposal" developed by the UC Shared Print Strategy and Operations Teams as part of the RoadMap ("coordinated print serials archiving to the RLFs and a de-duplication service"). The proposal was sent to CoUL on October 27, 2104 with a request for approval and resource commitment.
- **Collection Librarian/Bibliographer Groups Concept Proposal**
 - SAG 3 gathered and reviewed feedback on the "DRAFT: Concept Proposal for a New Structure for UC Collection Librarian Groups" (SAG 3 received 19 responses from individuals as well as groups including Bibliographer Groups, LAUC divisions, and CDL). SAG3 has decided to revise next steps and, rather than undertake a restructuring as proposed in the draft, to focus on updating guidelines, working with current groups on alignment, and developing a toolkit and common suite of resources to support communication and group functions. SAG 3 will distribute an update to the UC Libraries in early November.
 - SAG 3 has requested brief annual reports from the Bibliographer Groups – 10 reports have been received, thus far.
- **SAG 3 Task Force: Audio/Visual Preservation Task Force**
 - SAG 3 received and discussed the Final Report in September and October, and is now in the process of developing recommendations for CoUL.
- **UC Federal Documents Archive Task Force**
 - CoUL endorsed the UC Federal Documents Archive: Report and Recommendations.
 - SAG 3 posted the report, and announced its availability, and the next steps for this initiative, on September 17, 2014.
 - [UC Federal Documents Archive: Transmittal Letter \[September 17, 2014\]](#) [PDF]
 - [UC Federal Documents Archive: Report and Recommendations \[September 9, 2014\]](#)[PDF]

- SAG 3 is in the process of appointing a new group to coordinate the implementation of the archive.
- **Collaborative Collection Development via Digitization (CCDD) Task Force**
 - Task Force members submitted a charter for a Digitization CKG to the Coordinating Committee, which was approved. A call for members has been sent out through the UC Libraries Advisory Structure.
 - SAG 3 reviewed a CCDD draft proposal for vendor-funded digitization of UC library collections on the subject of Food and Beverage. The CCDD Task Force has refined the proposal and will be sending it to UC collection heads for feedback prior to sending it to CC/CoUL.
 - The Task Force is formulating a proposal for grant/self-funded collaborative digitization with the aim of submitting it to the CC/CoUL in the spring.
- **SAG 3 In-Person Meeting, September 10, 2014, UC Irvine**
 - SAG 3 held an in-person meeting at UC Irvine on September 10, 2014. Minutes available on the SAG 3 website here:
<http://libraries.universityofcalifornia.edu/groups/files/sag3/minutes/UCLSAG3-20140910-minutes.pdf>
 - Lorelei Tanji, UC Irvine University Librarian and CoUL Chair, joined SAG 3's in-person meeting to discuss the SAG 3 items within CoUL's *System-wide Plan and Priorities 2014 - 2018*.
 - SAG 3 reviewed their charge, and subsequently proposed a modification to the Coordinating Committee, which was accepted. Within the "Key Responsibilities" section, SAG 3 proposed a change in terminology from "**mass digitization**" to "**digitization**" to reflect digitization as a system-wide activity writ large. Mass digitization is a narrower term increasingly used to refer to projects such as the Google projects, and SAG 3 sees those projects as only one of the spectrum of potential digitization strategies to be pursued.
- **Shared Cataloging Program Advisory Committee (SCP AC)**
 - At the SCP AC's request, SAG 3 reviewed the AC's web page, and provided suggestions.
 - SAG 3 and SCP AC confirmed SCP AC as "under the auspices" of SAG 3.
 - SAG 3 member Vicki Grahame (UCI) will serve as the SAG 3 liaison to SCP AC.
- **SAG 3 Portfolio Manager**
 - SAG 3 bid a fond farewell to our exceptional Portfolio Manager, Leslie Wolf (CDL), who retired in October.
 - SAG 3 prepared a revised Portfolio Manager position description for the Coordinating Committee.
 - Recruitment is underway for a new Portfolio Manager.

[Strategic Action Group 3: Collection Licensing Subgroup \(CLS\)](#)

- CLS held its in-person meeting in Oakland on September 26. We discussed campus collection budgets, ebook strategies, the UC DDA Task Force Report, campus cost shares, and the CoUL Priorities document.
- CLS drafted an OA Pilot Survey charge and shared it with SAG 1 for comment and feedback, the Survey Drafting Group will be launched in November. The group will draft questions for campuses to use as part of local campus survey efforts. The survey questions are directed toward recipients of the OA funds during the pilot.
- CLS reviewed and provided feedback on a DRAFT version of CDL's model license language for ebooks.
- CLS recommended next steps for SCOPUS.
- CLS members met with the SAG 3 Bibliographer Group Proposal Team.
- CLS drafted its 2014/2015 work plan for the Coordinating Committee.

Additional details pertaining to the activities of the UCL Advisory Structure's Coordinating Committee and Strategic Action Groups can be found in public minutes regularly posted online:

<http://libraries.universityofcalifornia.edu/about/advisory-structure>

Any questions about advisory structure activities can be directed to campus and LAUC representatives on the Strategic Action Groups or directly to the Coordinating Committee at CCC-L [at] ucop [dot] edu