

To: CDC Task Force on Prospective Shared Print Monographs
From: Julia Kochi, Chair, UC Collection Development Committee
Date: May 13, 2008

The Shared Print Manager presented an initial problem statement to the Collection Development Committee to frame the next steps for development of prospective Shared Print Monograph collections. The problem statement recommended various activities including

- policy development to support cooperative monograph collecting
- development of three different streams for acquiring monographs cooperatively (monographs collected via a primary monograph vendor, monographs not acquired by a primary vendor such as Area Studies or small press publications, and print monographs acquired with E-Books).
- development of cooperative infrastructure to support each streams (including financial resources, human resources, some standardization of agreements and practices)

After reviewing the problem statement, the Collection Development Committee and Shared Print Manager identified a need to initially focus efforts on a particular stream. The CDC also recommended piloting several proposals within a particular stream to help flesh out infrastructure requirements. CDC also acknowledged that a variety of expertise will be needed to develop the policies and infrastructure for prospective monograph collecting. CDC recommended that a team be developed to work through the framework and policy needs for a particular stream of monographs.

CDC further recommended that an initial CDC task force be set up to address the following. The Task force is charged to:

1. Prioritize the streams for prospective monographs described in the problem statement, in keeping with the goals for Shared Print
2. Review previous Shared Print proposals and existing cooperative agreements in the highest priority stream as well as the Canadian Literature assessment report
3. For the highest priority stream, define collecting strategies and criteria that CDC wishes to consider for Shared Print
4. Write a call for proposals that fit the strategies and criteria
5. Write a skeleton proposal template, memorandum of understanding and skeleton approval plan parameters that can be used by bibliographers when preparing proposals. Address the aspects described in the problem statement for each of these documents.
6. Identify a team of people with appropriate skills and positions within UC that will receive the proposals and
 - a. develop the policies to support cooperative prospective monograph collecting
 - b. develop the framework for cooperative monograph collecting in that particular stream

A separate review of the Canadian literature shared print pilot project is taking place at the same time. It may be that some long-term recommendations from that report will be added to your charge by July 1st.

Please provide a status report to me at the July 13th CDC meeting and your final report by August 31, 2008.

Members:
Emily Stambaugh (chair)
Sharon Farb
Chuck Eckman
Martha Hruska
Martha Ramirez
Ivy Anderson (ex officio)