

## UC Law **Common Knowledge Group Charter**

### **1. Summary and Scope of Work**

This CKG is a standing group of experts in the area of Law. This CKG communicates with and provides support to the UC Libraries Advisory Structure but does not make systemwide policy decisions, manage projects or project teams, or oversee ongoing services.

The purpose of the UC Law CKG is to provide a forum for UC law librarians to communicate about issues affecting their collecting policies and procedures. The UC Law CKG will work to identify areas of interest for discussion, including the acquisition and maintenance of print and electronic collections, resource sharing, budgets, and other issues as they may arise. The CKG will be limited to the subject of Law.

### **2. Key Expectations**

This CKG will:

- Gather and share information about the environment, opportunities, new technologies, best practices, and local campus developments within a defined knowledge area.
- Provide input and information to other UC Libraries groups as requested.
- Conceive and advance innovative ideas and improvements relevant to the UC Libraries' Systemwide Plan and Priorities.

### **3. Membership and Terms of Appointment**

- a. Jennifer Lentz, UCLA, convener
- b. Marlene Bubrick, UC Hastings
- c. Marci Hoffman, UC Berkeley
- d. Melody Lembke, UC Irvine
- e. Jeremy Spencer, UC Davis

### **4. Communication and Meetings**

This CKG's communication responsibilities are to:

- Maintain an email list for use by the CKG; CKGs with open membership will maintain lists open to all interested UC Libraries staff.
- Post and maintain a historical record of meeting minutes and reports, accessible to all interested UC Libraries staff.

This CKG will communicate regularly through email.