## Agenda

### Housekeeping

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
<th>Notes (Objectives, Discussion/Decisions, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housekeeping</td>
<td>1:00</td>
<td>10 mins</td>
<td>Chair</td>
<td>Service Matrix</td>
<td>Review Service Matrix by next Friday, Oct. 15</td>
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<td></td>
<td>Priorities Draft Update – undergoing updates to include purpose statement and clarify how document will be used.</td>
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<td>Donald Barclay announced that he will retire in June 2022</td>
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<td>Salwa reported on concerns about courier services from the ILL Courier Shared Services Team. SST will be meeting with courier team. SI will remind IE to send meeting minutes notifications.</td>
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</tbody>
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**Members in attendance:**
- Salwa Ismail (UCB)
- Judy Consales (UCLA)
- Roger Smith (UCSD)
- Felicia Poe (CDL)
- Bill Garrity (UCD)
- Donald Barclay (UCM)
- Kevin Comerford (UCR)
- Cynthia Johnson (UCI, LAUC)
- John Renaud (UCI)
- Sarah Troy (UCSC)
- Micquel Little, Chair (UCSF)
- Katie Ritchey (UCSC)
- Alan Grosenheider (UCSB)
- Katie Ritchey (UCSC)

**Regrets:** Katie Ritchey (UCSC)

**Guest:**

**DOC Liaison Assignments and Draft Priorities**

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Zoom: [https://ucsf.zoom.us/j/93858147907?pwd=QytHaElOS1QvbnJgZ0NVeVVVR0NDZz09&from=addon](https://ucsf.zoom.us/j/93858147907?pwd=QytHaElOS1QvbnJgZ0NVeVVVR0NDZz09&from=addon)
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<tr>
<td>CoUL Update</td>
<td>1:10</td>
<td>15 mins</td>
<td>CoUL Liaison</td>
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<td>Recently had 3-half day meetings.</td>
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<td>COUL endorsed plans and priorities and will be posted soon</td>
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<td>Received an update from LAUC and Project Transform.</td>
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<td>CoUL is preparing a presentation for the UC Forum</td>
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<tr>
<td>SILS Nomination &amp; Appointment</td>
<td>1:25</td>
<td>10 mins</td>
<td>Donald, All</td>
<td>Timeline</td>
<td>Request from RLF Configuration Task Force. <strong>Action:</strong> ML will follow up with the respective campuses</td>
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<tr>
<td>Check-In</td>
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<td>DOC Liaison reminder – contact Micquel if interested.</td>
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<tr>
<td>SCLG DEI Proposal</td>
<td>1:35</td>
<td>10 mins</td>
<td>Chair, All</td>
<td>SCLG DEI commitment</td>
<td>SCLG would like to attach the DEI Commitment statement to their charge. <strong>Action:</strong> ML will share feedback with JD and SM, will cc JR who helped author this draft</td>
</tr>
<tr>
<td>Campus Update – UCI</td>
<td>1:45</td>
<td>10 mins</td>
<td>UCI (John)</td>
<td></td>
<td>Open, students are primarily on campus. Library staff are doing hybrid work schedule (60/40) and staggering schedules so everyone isn't gone on one day. Everyone is masked if door</td>
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## Agenda - University of California Direction & Oversight Committee (DOC)

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<td>isn’t closed or if workspace isn’t enclosed; are providing respite offices so staff can take masks off sometimes (will have 1 office in each library for this purpose starting next week).</td>
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<td>Recruiting for an AUL of Public Services, and Director for Library DEI who will report to AUL - Public Services. Also merging Acquisitions/ Cataloging/ Metadata Services departments. Having challenges hiring student workers.</td>
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### Ongoing/Upcoming Items

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<tr>
<td>Campus Update (Rotating)</td>
<td>Oct</td>
<td>10 min</td>
<td>UCLA (Judy)</td>
<td></td>
<td>Each month, a different DOC member will report on a campus library issue of interest.</td>
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<tr>
<td>DOC Liaison Report (Rotating)</td>
<td>Oct</td>
<td>TBD</td>
<td>DPLG (Salwa) OA TF (Sarah)</td>
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<tr>
<td>DOC Priorities</td>
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<td>Little, Ismail, Grosenheider</td>
<td>DOC Liaison Spreadsheet and draft DOC Priorities FY 21-22 Annual Plans and Priorities Working document for DOC review</td>
<td></td>
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<tr>
<td>“UC Libraries – Service Status during COVID-19” service matrix</td>
<td>FYI</td>
<td>FYI</td>
<td>DOC members</td>
<td>Service Matrix</td>
<td>DOC members responsible for updating on regular basis</td>
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## Agenda Item

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<tr>
<th>Updates and additions to UC Libraries website: <a href="https://libraries.universityofcalifornia.edu/">https://libraries.universityofcalifornia.edu/</a></th>
<th>FYI</th>
<th>FYI</th>
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**Notes (Objectives, Discussion/Decisions, etc.):**

Meeting minutes recently posted. See: [https://libraries.universityofcalifornia.edu/doc/meetings](https://libraries.universityofcalifornia.edu/doc/meetings)
### Campus Update Rotation

<table>
<thead>
<tr>
<th>Date</th>
<th>Campus</th>
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<tbody>
<tr>
<td>07/20/2021</td>
<td>UCB</td>
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<tr>
<td>08/17/2021</td>
<td>UCD</td>
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<tr>
<td>09/21/2021</td>
<td>UCI</td>
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<tr>
<td>10/19/2021</td>
<td>UCLA</td>
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<tr>
<td>11/16/2021</td>
<td>UCM</td>
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<tr>
<td>12/21/2021</td>
<td>No report</td>
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<tr>
<td>01/18/2022</td>
<td>UCR</td>
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<td>02/15/2022</td>
<td>UCSB</td>
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<tr>
<td>03/15/2022</td>
<td>UCSC</td>
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<tr>
<td>04/19/2022</td>
<td>UCSD</td>
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<td>05/17/2022</td>
<td>UCSF</td>
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<td>06/21/2022</td>
<td>CDL</td>
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### Liaison Update Rotation

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<tr>
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<th>Liaison</th>
<th>Group</th>
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<tbody>
<tr>
<td>07/20/2021</td>
<td>N/A</td>
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<tr>
<td>08/17/2021</td>
<td>John R</td>
<td>SCLG</td>
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<td>10/19/2021</td>
<td>Salwa</td>
<td>DPLG</td>
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<td>11/16/2021</td>
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