

**Direction & Oversight Committee (DOC)  
Meeting Agenda & Minutes**

February 22, 2019, 2:00 – 3:00 pm

**Attendees:** Sarah Troy (Chair, UCSC) Ann Frenkel (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Rice Majors (UCD), Josh Hutchinson (LAUC-UCI), Alison Regan (UCI), Donald Barclay (UCM), Catherine Friedman (UCSD), Stephen Kiyoi (UCSF), Michael Kim (UCSB)

**Recorder:** Danielle Westbrook

**Regrets:** Todd Grappone (UCLA), Steven Mandeville-Gamble (CoUL-UCR)

**Guest(s):** Alison Scott (SCLG Chair, UCLA)

**Next meeting:** March 8, 2019 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
0 min	ST	<p>DOC Housekeeping</p> <p>Reminders: DOC members should complete the chat reference survey by Feb. 25 (to discuss at the March 08 meeting). Feedback (if any) on the Resource Sharing Networks charge is due Feb. 28. DOC will continue its discussion of the Linked Data report on April 26; DOC members should discuss the report recommendations with local leadership and stakeholders in advance of the meeting and revise their campus' decision matrix as needed.</p>	
15 min	AS	<p>SCLG update</p> <p><a href="#">CKGs</a> and the <a href="#">STAR team</a> have been asked to propose resource candidates for CDL's one-time expenditures this year. Four candidate categories will be considered: whether it's advantageous to pre-pay invoices; journal backfiles; eBooks; and specific OA alternatives that require collective investment.</p> <p>SCLG has also reviewed and weighed in on a proposal from the Offsetting Task Force.</p>	
3-5 min	ST	Bright spots	

20 min	DB	<p>ILL CKG — survey proposal</p> <p><b>Decision:</b> DOC supports the ILL CKG’s survey, though only if campuses can opt-out. Before signing off, DOC members want to consult with their UL and local stakeholders to determine participation and to review the survey questions. Because not all campuses will participate, the CKG might opt to replace some systemwide service questions with local service questions.</p>	<p><b>Action:</b> Barclay will request that the CKG share the survey questions with DOC.</p> <p><b>Action:</b> Barclay will investigate whether IRB review is required (to confirm the libraries don’t need to go through the IRB process for the survey).</p>
5 min	CF	<p>Digital Reference Coordinator renewal</p> <p>Antoinette Avila currently serves as the UC digital reference coordinator. Her term finishes this June and she has indicated that she will not renew her contract. Avila has offered to stay on for upwards of one additional year to continue to support service assessment and to train/work with a new coordinator. DOC will discuss identifying a new coordinator at a later date.</p>	
5 min	DB	<p>SILS update</p> <p>Requirements work for the RFP is wrapping up. DOC will receive a copy of the phase 3 progress report and requirements on March 19. DOC will be able to briefly discuss the report/requirements at the March 22 meeting, and then feedback will be due on March 26.</p> <p>CDL submitted a Major Projects &amp; Initiatives (MPI) funding proposal to UCOP to cover the ongoing SILS costs that fall outside of the libraries’ current FTE and fund envelope; the MPI proposal is still being adjudicated.</p>	