

**Direction & Oversight Committee (DOC)
Meeting Agenda & Minutes**

June 14, 2019, 2:00 – 3:00 pm

Attendees: Sarah Troy (Chair, UCSC) Ann Frenkel (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Rice Majors (UCD), Josh Hutchinson (LAUC-UCI), Donald Barclay (UCM), Todd Grappone (UCLA), Catherine Friedman (UCSD), Haley McEwan (UCSF), Michael Kim (UCSB), Steven Mandeville-Gamble (CoUL-UCR)

Recorder: Danielle Westbrook

Regrets: Polina Ilieva (UCSF), Alison Regan (UCI)

Next meeting: June 28, 2019 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
10 min	ST	<p>Welcome Haley McEwan of UCSF!</p> <p>DOC Vice Chair for 2019/2020: Donald Barclay!</p> <p>The Ask A Librarian Service Manager MOA one year extension was unanimously endorsed by CoUL.</p>	
5 min	ST	<p>Digital Preservation Strategy Working Group</p> <p>The phase 1 report was very well received by CoUL. Modifications have been made to phase 2 of the DPSWG; Troy will share a revised charge with DOC shortly. For phase 2, Troy will be the DOC liaison to the DPSWG.</p>	<p>Action: Troy will confirm with CoUL that the DPSWG phase 1 report is ready to share as-is (or with edits).</p>
10 min	SMG/ST	<p>CoUL update</p> <p>CoUL met on June 6th and 7th at UC Irvine. In addition to providing feedback and direction to the DPSWG, CoUL made some edits to DOC's Linked Data response (Troy will circulate shortly).</p> <p>CoUL also discussed UC DLFx and potentially expanding the conference's scope. CoUL would like DOC to oversee and advise UC DLFx.</p> <p>CoUL also endorsed moving forward with Project TRANSFORM – a working group and project</p>	

		<p>structure that will advance UC's transformative negotiations with major publishers.</p> <p>The pilot to include the DOC chair at CoUL meetings will continue for another year.</p>	
5 min	DB	<p>SILS update</p> <p>The SILS Request for Proposal (RFP) is now open and bids are due July 19. Vendors demonstrations are being scheduled; they will follow a script and address questions determined by the expertise group members. Vendors will also supply 60 minute informational videos to provide interested UC Libraries employees with a more general product overview.</p> <p>The SILS Working Group has noted an increase in ad hoc groups coming together to discuss topics of mutual interest. This has also materialized in new CKG requests (for a new circulation group, and for the preservation group to split into print-focused and digital-focused groups).</p> <p>The SILS Shared Governance Task Force had an orientation this morning and will begin its work in earnest later this month.</p>	
30 min	CF	<p>Ask A Librarian Service Assessment: next steps</p> <p>DOC members agreed that the transcript analysis, while not definitive, provides helpful insight into evening and weekend UC patron usage of the 24/7 QuestionPoint service.</p> <p>DOC members agreed that the Collaborative Reference Model Project Team charge should not include a chat reference market analysis. DOC members noted that the new project team should consider how both platform and service costs might change for 2020/21 given the move to Springshare. DOC also agreed that the project team should manage implementation for the move from OCLC to Springshare. Several DOC members reinforced the importance of this project team considering staffing models and needs, as well as hours of service for UC.</p>	<p>Action: DOC members should send potential candidates for the Collaborative Reference Model Project Team to Friedman.</p> <p>Action: Friedman will revise the Collaborative Reference Model Project Team charge based on DOC's feedback. A revised charge will be shared with DOC in early July.</p>

		Decision: the Collaborative Reference Model Project Team does not need to be a representative group.	
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