

**Direction & Oversight Committee (DOC)
Meeting Agenda & Minutes**

July 26, 2019, 2:00 – 3:00 pm

Attendees: Felicia Poe, Chair (CDL), Rice Majors (UCD), Todd Grappone (UCLA), Catherine Friedman (UCSD), Sarah Troy (UCSC), Beth Dupuis (UCB), Donald Barclay (UCM), Polina Ilieva (UCSF), Ann Frenkel (UCR), Josh Hutchinson (LAUC, UCI)

Regrets: Alison Regan (UCI), Steve Mandeville-Gamble (CoUL, UCR), Michael Kim (UCSB)

Recorder: Danielle Westbrook

Guest(s): N/A

Next meeting: August 9, 2019 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
10 min	DOC Chair	Housekeeping Poe is out of office for the August 09 DOC meeting; Troy will chair that call.	Action: Friedman will summarize the DOC work that she has been overseeing; once that has been circulated, DOC members will let Poe know what they are interested in.
5 min	All	Brightspots	
10 min	DWW	CoUL update The next CoUL meeting is on Sept 16-17, 2019 (in-person, at UC Davis). DOC members will receive a copy of the revised 19/20 Systemwide Plans and Priorities during the week of Aug. 05. DOC can review the document and provide CoUL with feedback.	
10 min	DB, DWW	SILS update The DOC-sponsored SILS webinar on 07/23/19 was well attended (over 130 participants). The RFP submission window has closed, the SILS Procurement Team has	

		validated the RFP bids, and virtual vendor demonstrations will take place on July 29, July 31, August 02 and August 07.	
10 min	FFP	<p>SILS communications at local campuses (follow-up to the 07/12/19 DOC conversation, re: SILS project communication).</p> <p>SILS-News messages, campus liaison outreach and local updates are the primary communication activities.</p> <p>DOC members reflected that communication approaches vary by campus (based on need and size); if the SILS team thinks broader engagement is needed, DOC members could help facilitate (or carry out) such information sharing at their campus (and some already are). DOC will continue to discuss communication opportunities and how to more broadly engage staff on issues such as the SILS at the systemwide and campus levels.</p>	
10 min	AF	<p>Project Update: Investigation of Resource Sharing Systems Project Team</p> <p>DOC Liaison: Ann Frenkel, UCI</p> <p>Project co-chairs: Vince Novoa (UCR) and Alison Ray (CDL)</p> <p>Status: Underway; final report due December 2019</p> <p>Project Objective: Investigate the financial, operational, and technological implications of a multi-campus move to various resource sharing systems, such as RapidILL, Borrow Direct, CIRCUIT, and other consortial networks</p> <p>Update: The project team is on schedule for their December deliverable. The process for their evaluation has been defined and criteria developed; their investigation includes integrations, backend workflows and user experience. The team's analysis reflects that there are technical platforms as well as different approaches to utilizing those platforms. Because UC does not yet know what the SILS-vended-product will be, the project team will likely make "if this, then that" recommendations. DOC may want to re-charge this group once the SILS contract is awarded.</p>	
		<p><u>Current DOC Projects:</u></p> <p>UC Libraries Collaborative Reference Project Team DOC Liaison: Alison Regan, UCI Status: July 2019 - Charge and membership finalized</p> <p>Digital Preservation Strategy Working Group Phase 2</p>	

		<p>DOC Liaison: Sarah Troy, UCSC Status: July 2019 – Charge under development</p> <p>Investigation of Resource Sharing Systems Project Team DOC Liaison: Ann Frenkel, UCI Status: Underway; final report due December 2019</p> <p>Revising the UC Guidelines for Efficient Archival Processing Project Team DOC Liaison: Sarah Troy, UCSC Status: Underway; due December 2019</p> <p>UCL Digital Reformatting Guideline Revision Project Team DOC Liaison: Sarah Troy, UCSC Status: Underway; due October 2019</p> <p>UC Libraries Materials Transportation RFP Project Team DOC Liaison: Catherine Friedman, UCSD Status: Underway; end date unknown</p>	
5 min	FFP	<p>Updates to the UC Libraries website - the following items were posted this week:</p> <p>UC Libraries Collaborative Reference Project Team Charge (July 12, 2019) https://libraries.universityofcalifornia.edu/doc/projects-and-groups</p> <p>DOC Meeting Minutes July 12, 2019 https://libraries.universityofcalifornia.edu/doc/meetings</p>	<p>Action: DOC members (particularly those that serve(d) as liaisons) will confirm that the teams and projects <u>listed</u> include all applicable project documents.</p>