University of California Direction & Oversight Committee (DOC)

Agenda
January 21, 2020

Chair: Felicia Poe
Note Taker: Katie Ritchey

Zoom: [https://UCOP.zoom.us/my/feliciapoe](https://UCOP.zoom.us/my/feliciapoe)

Members in attendance:
- Beth Dupuis (UCB)
- Todd Grappone (UCLA)
- Roger Smith (UCSD)
- Felicia Poe (CDL)
- Rice Majors (UCD)
- Donald Barclay (UCM)
- Ann Frenkel (UCR)
- Joshua Hutchinson (UCI, LAUC)
- Sarah Troy (UCSC)
- Micquel Little (UCSF)
- Katie Ritchey (UCSC)
- Steve Mandeville-Gamble (UCR, CoUL)

Regrets: Alan Grosenheider (UCSB), Alison Regan (UCI)

Guest(s): N/A

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<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
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<tr>
<td>Housekeeping</td>
<td>2:00pm</td>
<td>5 min</td>
<td>DOC Chair</td>
<td></td>
<td>FFP will be out the majority of February. DB will assume role of chair in her stead.</td>
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<tr>
<td>CoUL Update</td>
<td>2:10pm</td>
<td>10 min</td>
<td>Frenkel, Poe</td>
<td></td>
<td>AF and FP attended. No updates at this time.</td>
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<tr>
<td>Digital Preservation Strategy Working Group Phase 2</td>
<td>2:15</td>
<td>15 min</td>
<td>Sarah Troy, DOC liaison Roger Smith, WG member</td>
<td>Charge: <a href="http://www.example.com">Phase Two Charge (November 2019)</a> (includes membership list) For your interest: <a href="http://www.example.com">Phase One Report (April 2019)</a></td>
<td>Phase Two group started meeting in Nov 2019. Subgroups have been formed. An initial report will be drafted in February and a final report will be delivered in June.</td>
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## Agenda - University of California Direction & Oversight Committee (DOC) – 01/21/2020

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<td><strong>SILS Governance Task Force</strong> &lt;br&gt;(DOC members on SGTF include Barclay, Poe, Regan, Troy)</td>
<td>10 min</td>
<td>Poe, Barclay, Regan, Troy</td>
<td><strong>SILS Phase 4 proposed governance model (v8)</strong>&lt;br&gt;(rev 12/20/19) &lt;br&gt;<strong>SILS Phase 4 proposed governance model definitions working (v2)</strong>&lt;br&gt;See email to DOC from Poe sent on 01/15/2020 that includes request from Christine Barone (UCLA) and Lena Zentall (CDL) in their roles as SILS project co-managers re staffing the SILS Phase 4 implementation project.</td>
</tr>
<tr>
<td><strong>UC Libraries Ask-A-Librarian staffing</strong></td>
<td>15 min</td>
<td>Poe, Regan</td>
<td>Current staff has asked to be removed from role at the end of June. Looking for ideas on how to move forward.</td>
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**SILS Phase 3 org structure**<br>(see p9 of 11)
| Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/ | N/A | FYI | DOC Chair | **Action**: FP will gather relevant documents in doc in one place and share date for recommendations. | **Future meeting**: Communications charge |
Current DOC Projects:

**UC Libraries Collaborative Reference Project Team**
DOC Liaison: Alison Regan, UCI
Status: Aug 2019 - Charge and membership finalized
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

From: DOC-L <DOC-L@listserv.ucop.edu>
Sent: Tuesday, December 3, 2019 3:01 PM
To: DOC-L <DOC-L@listserv.ucop.edu>
Subject: [DOC] Fwd: Request for an Extension on the Collaborative Reference Project

**Digital Preservation Strategy Working Group Phase 2**
Charge: [Phase Two Charge (November 2019)](phase_two_charge) (includes membership list)
DOC Liaison: Sarah Troy, UCSC
Status: Launched November 2019
[Phase One Report (April 2019)](phase_one_report)

**Investigation of Resource Sharing Systems Project Team**
Charge: [RSSI Charge 25March2019](rssi_charge)
DOC Liaison: Ann Frenkel, UCR
Status: Underway; final report due August 2020
See: [RSSI Request for Extension 13Nov2019](rssi_request)

**Revising the UC Guidelines for Efficient Archival Processing Project Team**
DOC Liaison: Sarah Troy, UCSC
Status: Underway; group charged January 2019; final report due May 2020
See:
From: <DOC-L@LISTSERV.UCOP.EDU> On Behalf Of Sarah Troy
Sent: Saturday, October 26, 2019 4:03 PM
To: DOC-L <DOC-L@listserv.ucop.edu>
Subject: [DOC] extension requests: DOC Project Team: UC Guidelines for Efficient Archival Processing

UCL Digital Reformatting Guideline Revision Project Team
DOC Liaison: Sarah Troy, UCSC
Status: Underway; due October 2019

UC Libraries Materials Transportation RFP Project Team
DOC Liaison: Catherine Friedman, UCSD
Status: Underway; end date unknown