University of California Direction & Oversight Committee (DOC)

Agenda
07/21/2020

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: https://ucmerced.zoom.us/j/4346138649

Members in attendance:
Beth Dupuis (UCB)      Judy Consales (UCLA)      Roger Smith (UCSD)      Felicia Poe (CDL)
Rice Majors (UCD)      Donald Barclay, Chair (UCM)  Kevin Comerford (UCR)  Joshua Hutchinson (UCI, LAUC)
Alison Regan (UCI)      Sarah Troy (UCSC)         Micquel Little (UCSF)  Katie Ritchey (UCSC)
                          Alan Grosenheider (UCSB)  Elizabeth Cowell (UCSC, CoUL liaison)

Regrets:
Guest:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housekeeping</td>
<td>1:00PM</td>
<td>5 min</td>
<td>DOC Chair</td>
<td></td>
<td>AG will serve as liaison to SILS Governance Task Force. RM will serve as liaison to the Working Group for Systemwide Print Collection Management Strategy</td>
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<tr>
<td>CoUL Update</td>
<td>1:05PM</td>
<td>5 min</td>
<td>Cowell, CoUL liaison</td>
<td></td>
<td>CoUL will be having a discussion in September about Shared Services in the time of SILS. CoUL is looking for DOC to share ideas and opportunities to help frame their discussion. ACTION: DB will share a draft document for DOC members to add to.</td>
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<tr>
<td>Recommendation from UC Materials Transportation RFP group</td>
<td>1:10</td>
<td>10 min</td>
<td>Beth Dupuis</td>
<td><a href="https://ucmerced.box.com/s/dn9gboj8ecyiwwv1xubjigf33g2vi24y">https://ucmerced.box.com/s/dn9gboj8ecyiwwv1xubjigf33g2vi24y</a></td>
<td>Team met with Golden State (GLS-selected by UCOP during their RFP) to discuss changing our courier service. Due to the weight of books and number of locations, it would be</td>
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<tr>
<td>DPSWG Phase 2 Report</td>
<td>1:20</td>
<td>30 min</td>
<td>Sarah Troy</td>
<td></td>
<td>Phase one report has been shared and is available on <a href="https://libraries.uc.edu">UC libraries website</a>.</td>
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<td></td>
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<td></td>
<td>Sibyl Schaefer</td>
<td></td>
<td>Would like to create a Systemwide Digital Preservation Group. Would like to move to a standing group as opposed to a project team. Would like DOC’s input on where this would fit in the organizational structure. DOC feedback will be incorporated, and then report will be taken to CoUL for discussion.</td>
</tr>
<tr>
<td>SILS Update</td>
<td>FYI</td>
<td>FYI</td>
<td></td>
<td></td>
<td>Shared via email due to time restrictions. Please see DB’s email “SILS Updates for DOC”</td>
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## Agenda Item

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<td>“UC Libraries – Service Status during COVID-19” service matrix</td>
<td>FYI</td>
<td>FYI</td>
<td>DOC members</td>
<td></td>
<td>DOC members responsible for updating on regular basis</td>
</tr>
<tr>
<td>Updates and additions to UC Libraries website:</td>
<td>FYI</td>
<td>FYI</td>
<td></td>
<td></td>
<td>07/07/2020 meeting minutes recently posted. See:</td>
</tr>
<tr>
<td><a href="https://libraries.universityofcalifornia.edu/">https://libraries.universityofcalifornia.edu/</a></td>
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<td><a href="https://libraries.universityofcalifornia.edu/doc/meetings">https://libraries.universityofcalifornia.edu/doc/meetings</a></td>
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Current and Recently completed DOC Projects:

**UC Libraries Collaborative Reference Project Team**
Status: Aug 2019 - Charge and membership finalized
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

**UC Libraries Collaborative Reference Project Team charge (07/12/19)**
https://ucmerced.box.com/s/0pd970rfkfq6ywy1gypizt2tu9vp67h

**Digital Preservation Strategy Working Group Phase 2**
Charge: Phase Two Charge (November 2019) (includes membership list)
DOC Liaison: Sarah Troy, UCSC
Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020
See also: Phase One Report (April 2019)

**Investigation of Resource Sharing Systems Project Team**
Charge: RSSI Charge 25March2019
DOC Liaison: Ann Frenkel, UCR
Status: Underway; final report due August 2020
See: RSSI Request for Extension 13Nov2019

**UC Libraries Materials Transportation RFP Project Team**
DOC Liaison: Beth Dupuis, UCB
Status: Underway; end date unknown
Charge (Rev. 09.16.19)

**Revising the UC Guidelines for Efficient Archival Processing Project Team**
DOC Liaison: Sarah Troy, UCSC
Status: Completed May 2020

**UCL Digital Reformatting Guideline Revision Project Team**
DOC Liaison: Sarah Troy, UCSC
Status: Completed April 2020