University of California Direction & Oversight Committee (DOC)

Agenda
09/01/2020

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: https://ucmerced.zoom.us/j/4346138649

Members in attendance:

- Salwa Ismail (UCB)
- Judy Consales (UCLA)
- Roger Smith (UCSD)
- Felicia Poe (CDL)
- Rice Majors (UCD)
- Donald Barclay, Chair (UCM)
- Kevin Comerford (UCR)
- Joshua Hutchinson (UC, LAUC)
- John Renaud (UCI)
- Sarah Troy (UCSC)
- Micquel Little (UCSF)
- Katie Ritchey (UCSC)
- Joshua Hutchinson (UCI, LAUC)
- John Renaud (UCI)
- Sarah Troy (UCSC)
- Alan Grosenheider (UCSB)
- Elizabeth Cowell (UCSC, CoUL liaison)

Regrets:

Guest:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Housekeeping &amp; SILS</td>
<td>1:00pm</td>
<td>5 min</td>
<td>DOC Chair &amp; Alan Grosenheider</td>
<td>Documents</td>
<td>Welcome to new member, Salwa Ismail (UCB)</td>
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<td>SILS is on schedule.</td>
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<td>Five names were submitted as nominees for UC Libraries Forum Planning Committee. RM and JH will serve on the committee in addition. Doc Committee (RM, JH, RS) will discuss nominees and role of DOC liaison.</td>
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<td><strong>CoUL Update</strong></td>
<td>1:05</td>
<td>5 min</td>
<td>Elizabeth Cowell</td>
<td>Forum will be added to the next DOC agenda.</td>
<td>EC provided an update about the most recent and upcoming COUL meetings.</td>
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<td>Recent meeting: 08/27/2020</td>
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<td>DPSWG presented at last COUL meeting; will be discussed further at next DOC meeting.</td>
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<td>Next meeting: 09/28-30/2020</td>
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<td><strong>Review CoUL Plans &amp; Priorities 20/21</strong></td>
<td>1:10</td>
<td>20 min</td>
<td>Donald &amp; Elizabeth</td>
<td>Reviewed comments and additional feedback from DOC members for each goal.</td>
<td><strong>ACTION:</strong> DB will follow up with Danielle about her comment for clarification.</td>
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<td><strong>Shared Services Document</strong></td>
<td>1:30</td>
<td>20 min</td>
<td>Felicia &amp; Micquel</td>
<td>FP and ML provided an overview of the draft document and feedback spreadsheet.</td>
<td><strong>ACTION:</strong> Submissions on the feedback form is due from DOC members by COB Friday, 9/4</td>
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<td><strong>“UC Libraries – Service Status during COVID-19” service matrix</strong></td>
<td>FYI</td>
<td>FYI</td>
<td>DOC members</td>
<td>DOC members responsible for updating on regular basis. A new column has been added, please fill out.</td>
<td><strong>ACTION:</strong> EC will take current draft to COUL-SC meeting on Friday, 9/4 for feedback.</td>
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<td>Updates and additions to UC Libraries website:</td>
<td>FYI</td>
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<td>8/4/2020, &amp; 8/18/2020 meeting minutes recently posted. See:</td>
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<td><a href="https://libraries.universityofcalifornia.edu/">https://libraries.universityofcalifornia.edu/</a></td>
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Current and Recently Completed DOC Projects:

**UC Libraries Forum 2020-2021**  
Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020

**Working Group for Systemwide Print Collection Management**  
Status: Charge accepted by DOC on 06/09/20.  
Status: Rice Majors appointed DOC liaison to this group

**UC Libraries Collaborative Reference Project Team**  
Status: Aug 2019 - Charge and membership finalized  
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020  
See: Team Charge (7/12/19)

**Digital Preservation Strategy Working Group Phase 2**  
Charge: Phase Two Charge (November 2019) (includes membership list)  
DOC Liaison: Sarah Troy, UCSC  
Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020  
See also: Phase One Report (April 2019)

**Investigation of Resource Sharing Systems Project Team**  
Charge: RSSI Charge 25March2019  
DOC Liaison: Ann Frenkel, UCR  
See: RSSI Request for Extension 13Nov2019