University of California Direction & Oversight Committee (DOC)

Agenda
09/15/2020

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: [https://ucmerced.zoom.us/j/4346138649](https://ucmerced.zoom.us/j/4346138649)

Members in attendance:
Salwa Ismail (UCB)    Judy Consales (UCLA)    Roger Smith (UCSD)    Felicia Poe (CDL)
Rice Majors (UCD)    Donald Barclay, Chair (UCM)    Kevin Comerford (UCR)    Joshua Hutchinson (UCI, LAUC)
John Renaud (UCI)    Sarah Troy (UCSC)    Micquel Little (UCSF)    Katie Ritchey (UCSC)

Regrets: Rice Majors
Guest: Jim Dooley, Chair of SCLG

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<tr>
<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housekeeping</td>
<td>1:00pm</td>
<td>5 min</td>
<td>DOC Chair</td>
<td></td>
<td>Nomination for LAUC Representative, Cynthia Johnson, accepted by DOC.</td>
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<td>ILL service spreadsheet has been sent to the ILL CKG.</td>
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<td>DOC Liaisons Document Created</td>
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<td></td>
<td></td>
<td>KC will serve as liaison to Chat Reference Team. SI will serve as liaison to Fed Doc Archive Project. SI will serve as liaison to ILL Courier Shared Service Team.</td>
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CoUL Update
Recent meeting: 08/27/2020
Next meeting: 09/28-30/2020

1:05 5 min Elizabeth Cowell,

3 day virtual meeting upcoming at end of September.
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<td>CoUL liaison</td>
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<td>Discussed DPSWG. ILMS grant proposal to work on equity problems in the universities in process. Follow up Note: IMLS grant proposal for a UC Wide DEI fellowship is not moving forward per information received from IMLS.</td>
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<tr>
<td>Shared Services Ideas</td>
<td>1:10</td>
<td>15 mins</td>
<td>Donald Barclay</td>
<td>Shared Service Document</td>
<td>Reviewed submitted ideas for themes with focus on small changes that generate big wins. ACTION: FP and ML will work together on next steps.</td>
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<tr>
<td>Shared Content Leadership Group</td>
<td>1:25</td>
<td>10 min</td>
<td>Jim Dooley</td>
<td>Jim will introduce himself, describe his past experience on SCLG, his approach to leadership of SCLG, and what he sees as immediate priorities. Discussed ways in which DOC can support SCLG in meeting its responsibilities.</td>
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<tr>
<td>UC Forum Planning</td>
<td>1:35</td>
<td>10 min</td>
<td>Roger Smith and Josh Hutchinson</td>
<td>Initial meeting of planning group is set up for end of October. Hope to finalize charge, identify chair of group, identify next steps. Will status check after October meeting, including resource needs for Forum.</td>
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<td><strong>SILS Update</strong></td>
<td>1:45</td>
<td>5 min</td>
<td>Grosenheider, Barclay, Poe, Troy</td>
<td>SILS Cost Schedule Meeting is being scheduled</td>
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<tr>
<td><strong>“UC Libraries – Service Status during COVID-19” service matrix</strong></td>
<td>FYI</td>
<td>FYI</td>
<td>DOC members</td>
<td>Service Matrix</td>
<td>DOC members responsible for updating on regular basis</td>
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<tr>
<td>Updates and additions to UC Libraries website: <a href="https://libraries.universityofcalifornia.edu/">https://libraries.universityofcalifornia.edu/</a></td>
<td>FYI</td>
<td>FYI</td>
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<td></td>
<td>MM/DD/YYYY meeting minutes recently posted. See: <a href="https://libraries.universityofcalifornia.edu/doc/meetings">https://libraries.universityofcalifornia.edu/doc/meetings</a></td>
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</table>
Current and Recently Completed DOC Projects:

UC Libraries Forum 2020-2021
Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020
DOC Liaison: Roger Smith, Josh Hutchinson

Working Group for Systemwide Print Collection Management
Status: Charge accepted by DOC on 06/09/20.
DOC Liaison: Rice Majors

UC Libraries Collaborative Reference Project Team
Status: Aug 2019 - Charge and membership finalized
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020
See: Team Charge (7/12/19)

Digital Preservation Strategy Working Group Phase 2
Charge: Phase Two Charge (November 2019) (includes membership list)
DOC Liaison: Sarah Troy, UCSC
Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020
See also: Phase One Report (April 2019)

Investigation of Resource Sharing Systems Project Team
Charge: RSSI Charge 25March2019
DOC Liaison: Ann Frenkel, UCR
Status: Final report submitted to DOC and COUL August 2020
See: RSSI Request for Extension 13Nov2019

Federal Documents Archive Project
Charge: Team Charge (December 2013)
DOC Liaison: Salwa Ismail
Status: Revised Strategy Recommendation submitted to DOC (November 2019)