**University of California Direction & Oversight Committee (DOC)**

Agenda  
11/24/2020

Chair: Donald Barclay  
Note Taker: Katie Ritchey

Zoom: [https://ucmerced.zoom.us/j/4346138649](https://ucmerced.zoom.us/j/4346138649)

**Members in attendance:**
- Salwa Ismail (UCB)  
- Judy Consales (UCLA)  
- Alan Grosenheider (UCSB)  
- Felicia Poe (CDL)  
- Rice Majors (UCD)  
- Donald Barclay, Chair (UCM)  
- Kevin Comerford (UCR)  
- Cynthia Johnson (UCI, LAUC)  
- Katie Ritchey (UCSC)  
- Elizabeth Cowell (UCSC, CoUL liaison)  
- cc: Monika Jung (USCS UL Admin. Asst.)

**Regrets:** Roger Smith

**Guest:**

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<tr>
<th>Agenda Item</th>
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<th>Duration</th>
<th>Responsible</th>
<th>Documents</th>
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<tbody>
<tr>
<td><strong>Housekeeping</strong></td>
<td>1:00pm</td>
<td>5 min</td>
<td>DOC Chair</td>
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<td>Micsuel Little will attend 12/17/2020 CoUL Meeting for DB.</td>
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<td>Professional development guidelines subgroup: Kevin Comerford, John Renaud, Felicia Poe.</td>
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<td>Revised HOCS Statement – DOC approves as written and is sending to CoUL for their approval.</td>
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<td><strong>CoUL Update</strong></td>
<td>1:05</td>
<td>5 min</td>
<td>CoUL liaison</td>
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<td>EC provided an update from the latest CoUL meeting.</td>
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<td>Recent meeting: 11/20/2020</td>
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<td>Next meeting: 12/17/2020</td>
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<tr>
<td><strong>HathiTrust ETAS and Lending of Physical Books</strong></td>
<td>1:10</td>
<td>20 min</td>
<td>Rice Majors</td>
<td>Powerpoint slides</td>
<td>With the exception of spring break, UCD has had a few (4-5) staff members on site since shelter in...</td>
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Agenda - University of California Direction & Oversight Committee (DOC)

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<td>place for COVID began. All facilities were closed to the public through September. Staff members worked on scanning for course reserves, shipping books to faculty, etc.</td>
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<td>A poll of campus users showed an overwhelming preference for keeping ETAS access over returning to print materials only. However, the goal was to reopen the main library building, which has open stacks. Hathitrust approved this plan as long as UCD did not circulate ETAS books.</td>
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<td>The library used the Primo API to mark items available through ETAS as library use only, and placed signage throughout the stacks.</td>
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<td>So far this plan has been mostly successful with few issues. The main pushback has come from library users who are not eligible for Hathitrust access.</td>
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<td>SILS Shared Governance Update</td>
<td>1:30</td>
<td>10 min</td>
<td>Sub-group members</td>
<td>Proposed Governance Structure</td>
<td>The proposed governance structure has been shared with a number of groups for feedback, including CoUL.</td>
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<tr>
<td>Campus Update (Rotating)</td>
<td>1:35</td>
<td>5 min</td>
<td>Cynthia Johnson &amp; John Renaud (UCI)</td>
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<td>Each week, a different DOC member will report on a campus library issue of interest.</td>
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## Agenda Item

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<td>Renovations have still been moving forward in the grand reading room. The microform collection was moved back to Langston from S&amp;E during renovation and will be staying there. The 5th floor will be finished this December. Among other things, the library will be gaining a large classroom.</td>
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<td>The Medical library was approached about becoming a center for clinical research. Construction on that begins this December. Almost all the print collections at the library have been moved this fall in preparation. Majority of medical materials are online and have a large collection at the Science Library. The Medical Library will get a new entrance, and will be more central and visible.</td>
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<td>Services for covid are similar to everyone else. Until last week we had a study center open, but that is now closed and curbside pick up only. Processing is happening for only major materials.</td>
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<td>Special Collections has done a good job of integrating Aeon. They have been able to fulfill a lot of requests with scanning. They have their own</td>
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<td><strong>DOC Liaison Report (Rotating)</strong></td>
<td>1:40</td>
<td>5 Min</td>
<td>Rice Majors Working Group for Systemwide Print Collection Management</td>
<td>Full report available in Box</td>
<td>libanswers queue and are managing all their own research questions. Aeon, instead of the reading room, is now their primary meeting point. Background: WGSPCMS was charged to “gather community input and evaluation what should be represented in the ‘one UC Library Collection’”. A sub-group has been meeting weekly since September to develop working drafts of both the Faculty Engagement Plan and the Part 2 report for SCLG further development. Those working drafts are anticipated for discussion in SCLG on December 4. In October and November, SCLG also reviewed the WGSPCMS Part 1 Report as prepared by SPST. SCLG has expressed its support for the Part 1 report and the recommendations therein and is in the last stage of finalizing comments to append to the report as it moves through the WGSPCMS reporting line. Per its charge, the WGSPCMS will be submitting a mid-charge report to</td>
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<td>DOC in early 2021 (all going to plan, in January).</td>
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<td>“UC Libraries – Service Status during COVID-19” service matrix</td>
<td>FYI</td>
<td>FYI</td>
<td>DOC members</td>
<td>Service Matrix</td>
<td>DOC members responsible for updating on regular basis</td>
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<td>Updates and additions to UC Libraries website:</td>
<td>FYI</td>
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<td>10/27/2020 and 11/10/2020 meeting minutes recently posted. See:</td>
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<td><a href="https://libraries.universityofcalifornia.edu/">https://libraries.universityofcalifornia.edu/</a></td>
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<td><a href="https://libraries.universityofcalifornia.edu/doc/meetings">https://libraries.universityofcalifornia.edu/doc/meetings</a></td>
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### Campus Update Rotation

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<tr>
<th>Date</th>
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<tr>
<td>10/27/2020</td>
<td>UCB</td>
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<td>11/10/2020</td>
<td>UCD</td>
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<td>11/24/2020</td>
<td>UCI</td>
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<td>12/08/2020</td>
<td>UCLA</td>
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<td>01/05/2021</td>
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<td>01/19/2021</td>
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<td>02/16/2021</td>
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<td>03/30/2021</td>
<td>CDL</td>
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<td>04/13/2021</td>
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<td>05/11/2021</td>
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<td>05/25/2021</td>
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<td>06/05/2021</td>
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<td>06/22/2021</td>
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### Liaison Update Rotation

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<tr>
<th>Date</th>
<th>Liaison</th>
<th>Group</th>
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<tbody>
<tr>
<td>10/27/2020</td>
<td>Troy</td>
<td>Digital Preservation Strategy Working Group</td>
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<tr>
<td>11/10/2020</td>
<td>Smith</td>
<td>UC Forum</td>
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<tr>
<td>11/24/2020</td>
<td>Rice Majors</td>
<td>Working Group for Systemwide Print Collection Management</td>
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<td>12/08/2020</td>
<td>John Renaud</td>
<td>Shared Content Leadership Group</td>
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**Current and Recently Completed DOC Projects:**

**DOC Liaison Assignments**

**UC Libraries Forum 2020-2021**
Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020
DOC Liaison: Rice Majors, Roger Smith

**Working Group for Systemwide Print Collection Management**
Status: Charge accepted by DOC on 06/09/20.
DOC Liaison: Rice Majors

**UC Libraries Collaborative Reference Project Team**
Status: Aug 2019 - Charge and membership finalized
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020
See: [Team Charge (7/12/19)](#)

**Digital Preservation Strategy Working Group Phase 2**
Charge: [Phase Two Charge (November 2019)](#) (includes membership list)
DOC Liaison: Sarah Troy, UCSC
Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020
See also: [Phase One Report (April 2019)](#)
Investigation of Resource Sharing Systems Project Team
Charge: RSSI Charge 25March2019
DOC Liaison: Ann Frenkel, UCR
See: RSSI Request for Extension 13Nov2019

Federal Documents Archive Project
Charge: Team Charge (December 2013)
DOC Liaison: Salwa Ismail
Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge
DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live–August 2021 or thereafter.