

DOC Purpose

DOC is charged to carry out the vision, strategies, priorities, and policies established by the Council of University Librarians (CoUL). DOC will play a key role in implementing this by overseeing the UCLAS groups. DOC will play a critical role in expediting decision-making, keeping activities in alignment with strategic directions, facilitating and evaluating new ideas and initiatives put forward by UCLAS groups, and ensuring effective communication between CoUL and UCLAS groups, as well as fostering cross-communication among the groups.

**Direction & Oversight Committee
Meeting Agenda & Minutes**

February 26, 2016, 2:30-4pm
(866-740-1260 / 206 9774#)

Attendees:

UCB (Beth Dupuis), UCD (Gail Yokote), UCI (John Renaud), UCLA (Todd Grappone, chair), UCM & CoUL Planning Manager (Donald Barclay), UCR (Ann Frenkel), UCSD (Catherine Friedman), UCSF (Julia Kochi), UCSB (Janet Martorana), UCSC (Sarah Troy), CDL (Felicia Poe), CoUL (Ginny Steel)

Absent: None

Recorder: Donald Barclay

Preparation Required by Attendees:

1. Read Dig Ref SST charge
[<https://ucmerced.box.com/s/14p7krqa4e8h8ocd78ugaa8ah662zpw5>]
2. Review LAUC nominations for DOC (email).
3. Read "Establishment of Direction and Oversight Committee Operations Fund"
[https://app.box.com/files/0/f/6640844017/1/f_54878947889]
4. DOC Meeting Minutes 01/22/16 – finalized and posted at:
http://libraries.universityofcalifornia.edu/groups/files/doc/docs/DOC_minutes_20160122.pdf

Duration	Lead	Activity	Notes/Decisions
UCLAS Updates			
15 min	DB, GS	1) CoUL update 2) CoUL / Pres. Napolitano - 02/12/16 meeting	
5 min	GY, JK, JR	2) Shared Content Leadership Group	
Shared Plans & Priorities			
15	TG	1) Do we want to work on the decision-making process as outlined in the P&P?	

UCLAS Organizational Discussions			
10 min	CF	1) Digital Reference Shared Service Team Charge – need approval	
10 min	ST	2) Future of UC Resource Sharing Project Team	
15 min	AF, JR	3) Shared Print reporting line (background at 02/22/16 DOC meeting minutes)	
15	All	4) DOC Steering Committee	
Committee Logistics			
5 min	TG	1) LAUC rep to DOC	
10 min	TG	2) Confluence site	
5 min	FP	3) DOC budget	
		4)	

Minutes

UCLAS Updates

CoUL Report

CoUL met with President Janet Napolitano on 2/12/16. Then held a joint meeting with UCOLASC on 2/19/15.

The meeting with President Napolitano was an “incredible success.”

Three main agenda items:

1. Expanding RLF
2. Support for UC Library Collections
 - a. Protecting CDL's budget.
3. Open-Access Publishing

Outcomes:

JN asked for a proposal for feasibility study to expand an RLF.

- Erik Mitchell and Cathy Martyniak working on a proposal that will then go to Jeff MacKie-Mason and Ginny Steel.
- Looking for up to \$200k to bring in a consultant, make a business case, etc.

JN asked what it would take to move UC from Green to Gold OA.

- Legislative action. Keep her office informed on state and federal policy issues.
- Prepare a whitepaper.
- Ivy Anderson and MacKenzie Smith will be in contact with Nelson Peacock, UCOP Senior Vice President for Government Relations

JN expressed support of keeping UC Libraries competitive with peer institutions.

- Ivy Anderson and Elizabeth Cowell are preparing a “short-term ask” to help UC Libraries keep their collections heads above water.
- Longer term will be proposing an algorithm for sustaining library budgets that will include Gold, Silver, and Bronze level options.

JN wants the UC Libraries to propose goals for the “next generation” of academic libraries.

JN wants to meet with CoUL twice per year.

Is support only for collections? For the short term, yes. Longer term need to work in other areas of libraries. In asking for an RLF proposal, JN specifically mentioned including personnel costs. (She was concerned about maintaining speedy delivery times from the RLFs.)

How might DOC support CoUL on any or all of the above?

Action: Will come back to this on a future Doc agenda. DOC wants to be involved.

Shared Content Leadership Group

CKGs concerned that they don't have common information sharing tools. Mechanism to solve it is in the works.

Currently wikispace for CKGs. CKGs don't seem to be aware of that.

Action: Sarah Troy will (re-)reach out to every current CKG to let them know that she is their liaison.

Important to get the CKGs communicating regardless of delays to Confluence progress.

Shared Plans & Priorities

Do we want to work on the decision-making process as outlined in the P&P?

Things DOC can work on: Decision making process. Decision matrix.

Action: Examine the organizational literature for existing examples of decision matrices : Donald, Felicia, Beth, Sarah. Sarah will schedule first call.

Digital Reference Shared Service Team Charge – need approval

Transition of operational teams to shared services teams.

Is there a potential sunset clause?

Check-ins with DOC every few years is a good idea.

Action: Catherine will write in sunset clause into general charge to SSTs.

Action: Approved.

Future of UC Resource Sharing Project Team

Report from Resource Sharing Project Team will come to DOC in May.

Team is doing an environmental scan—working through an RFI process with Purchasing Office.

Team will likely recommend more than one vendor.

This will lead to an RFP.

Shared Print reporting line (background at 01/22/16 DOC meeting minutes)

Ann, John, and Emily Stambaugh had a conference call last week. Drafted a document.

Action: John will put the draft document in Box folder by Friday, March 4, 2016.

Action: DOC will comment and have a second draft by March 22, 2016.

Will this be an SST reporting to DOC? Yes.

DOC Steering Committee

DOC agreed that a steering committee would be useful.

Action: Todd, Donald, Felicia, and Sarah will form a steering committee. Todd will set up a meeting.

Committee Logistics

LAUC Rep to DOC

Discussed the three self-nominated candidates.

Action: DOC chose Catherine Nelson of UCSB.

Confluence site

Tabled until next meeting.

DOC budget

Tabled until next meeting.