

**Direction & Oversight Committee
Meeting Agenda & Minutes**

July 22, 2:30-4:00pm
(866-740-1260 / 206 9774 #)

Attendees:

Beth Dupuis (UCB), Peter Brantley (UCD), John Renaud (UCI), Todd Grappone, Chair (UCLA), Donald Barclay, CoUL Planning Manager (UCM), Ann Frenkel (UCR), **Julia** Kochi (UCSF), Michael Kim (UCSB), Sarah Troy (UCSC), Felicia Poe (CDL), Catherine Nelson, LAUC (UCSB)

Absent: Catherine Friedman (UCSD), Lorelei Tanji, CoUL (UCI)

Recorder: Felicia Poe (CDL)

Preparation Required by Attendees (see Box meeting folder for documents)

- DPN Allocation Project Team Final Report (July 18, 2016)
- DOC Liaison and Project Sponsor Definitions (July 20, 2016)
- UC Davis DAMS Administrators Meeting (July 05, 2016 email from Carl Stahmer, UCD)

Duration	Lead	Activity	Notes/Decisions
UCLAS Updates			
10 min	DB, LT	CoUL update <ul style="list-style-type: none"> • Past meeting: June 16-17, 2016 (F2F @ UCSB) • Next meeting: July 29, 2016 • Leadership rotation begins July – welcome Lorelei Tanji! 	Note: June meeting focused on updating CoUL annual plans and priorities; will be finalized at F2F meeting Sept 14-15
5 min	TG	DOC update	ACTION: None
Shared Plans & Priorities			
10 min	ST for CF	Future of UC Resource Sharing Project Team Phase 2 – Charge Discussion: Why does charge not indicate whether there will be one or multiple RFPs? That will be determined as the team proceeds with the work. Timeline: Timeline outlined in charge is recognized as ambitious. Driven by CDL budget planning timeline.	ACTION: Final committee membership will be determined by project sponsor (P.Martin) and DOC liaison (C.Friedman)

		Membership: Draft charge includes several potential members. DOC will leave final decisions regarding the proposed membership to project sponsor (P.Martin) and DOC liaison (C.Friedman).	
10 min	JR	<p>DPN Allocation Team Final Report (draft released July 18, 2016)</p> <p>Discussion: UC DPN members: UCLA, UCSD, CDL Report includes eight recommendations.</p> <p>Were functional or policy differences between Merritt and DPN explored? No, team’s focus pertained to the potential systemwide use and cost of DPN.</p> <p>Is there any way to measure what the minimum needs of the UC system might be? Yes, given additional time and effort an estimate <i>could</i> be drafted.</p> <p>Policy development - If the UC Libraries decided to pursue the development and adoption of a consortial license with DPN, we will need to craft additional systemwide policies relative to preservation activities.</p>	<p>ACTION: JR will review/update Appendix A numbers and return to DOC for final review.</p> <p>DOC will forward report and any comments to CoUL in time for discussion at CoUL September 14-15 F2F meeting.</p>
10 min	FP	<p>UC Libraries Shared DAMS Project Team</p> <ul style="list-style-type: none"> • UC Davis (Carl Stahmer) hosting 10-campus meeting for DAMS Administrators 07/29/16 • DOC Project Team members will attend 	ACTION: Peter will distribute Agenda and list of invitees to DOC
5 min	DB	Decision Matrix – presented at CoUL June F2F meeting.	ACTION: CoUL requests DOC utilize matrix and report back on its usefulness
UCLAS Organizational Discussions			
10 min	DB	DOC Quarterly Update – most recent communication distributed 03/18/16	ACTION: Todd will forward items to Donald, who will create a draft for review to DOC-SC.
Committee Logistics			

10 min	AF, FP	Roles and responsibilities of DOC Liaisons and Project Sponsors	ACTION: AF will update document to indicate only DOC-charged SSTs require liaisons; FP will post to web
10 min	TG, PB	UCLAS Confluence Wiki Transition - project update	ACTION: Todd will discuss with Peter Brantley his potential role in the project
FYI	ST	Annual CKG Call for Interest – distributed via Users Council listserv 07/18/16	ACTION: None
5 min	DB	Zoom conference/video software	ACTION: DB will set up logistics and DOC will utilize for August meeting