

**Direction & Oversight Committee
Meeting Minutes**

March 24, 2017

Attendees: Todd Grappone, Chair (UCLA), Peter Brantley (UCD), John Renaud (UCI), Donald Barclay (UCM), Ann Frenkel (UCR), Catherine Friedman (UCSD), Julia Kochi (UCSF), Michael Kim (UCSB), Sarah Troy (UCSC), Felicia Poe (CDL), Lorelei Tanji (CoUL), Catherine Nelson (LAUC)

Absent: Beth Dupuis (UCB)

Recorder: Friedman (UCSD)

| Duration | Lead | Activity | Notes/Decisions |
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| UCLAS Updates | | | |
| 20 min | DB, LT | CoUL update and Debrief | CoUL meeting notes: 1) discussed funding system-wide initiatives; how to handle – previously some have been handled through an agility fund, but that's gone; not a lot of funding available – it is hard to consider some activities without knowing what funding might be available 2) assignment to DOC – have less than a year to decide what to do about Symplectic and the UC OA policy – some info is needed about these issues – perhaps some subgroup of DOC can work on this; need to create what are our common interests are and paths might be taken – not one size fits all 3) compliment to DOC on presentation of DAMS report and on the decision-making rubric (specifically Felicia and Beth) 4) discussion of RLF4 |
| 5 min | TG | DOC update | Thanks to DOC reps who attended CoUL meeting, Felicia and Beth |
| Shared Plans & Priorities | | | |
| 10 min | DB | Shared Services Discussion in Prep for F2F | CoUL wants DOC to come up with actionable items for this; pick 2 or 3 worth doing and some strategies to do them; planning group of D. Barclay, A. Frenkel, and P. Brantley have prepared some info on what kinds of and how collaboration can happen – this is for discussion at F2F; document includes some assumptions – definition of "shared" - could be all or fewer campuses and can include the concept of exchange; need a shared understanding of what a "shared service" is; D. Barclay will ask M. Smith to see if |

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| | | | <p>specific notes from CoUL meeting can be shared with us.</p> <p>Question: when discussing shared services, are there ways to incentivize this behavior? – will add that to our discussion at F2F; to understand the issues better, we could run one or two scenarios, e.g., shared positions and talk through how we might enact them – what would be the process; so in the end we come up with a planning and implementation framework for shared services – to make this a routine activity; perhaps using a rubric would help;</p> <p>Question: what is DOC's role in vetting or overseeing the start-up of shared services? In prep for the F2F, all should look at D. Barclay's Shared Services doc (it will be placed in Box) and the document prepared by Barclay, Frenkel, and Brantley</p> |
| 10 min | FP | DAMS Report Discussion | This will be discussed on Wednesday; CoUL agreed to four of the Project Team's five recommendations and has asked DOC to revise the one recommendation (Rec 4: Hydra-in-a-Box) we rejected; we will discuss that the F2F and discuss how to operationalize the recommendations; F. Poe will lead the discussion and needs about 45 minutes. |
| 10 min | MK | Collaborative Tools Update | The team is doing lots of work right now including planning interviews with selected ULs; will be coming up with recommendations for DOC by May 12 th ; no time needed on the F2F meeting agenda |
| 20 min | ALL | F2F Prep | <p>T. Grappone has 2 more ideas for the F2F agenda:</p> <p>1) In considering the failed ILL RFP and what has been learned during the RLF records integration investigation, there are some emerging issues that he has noted; work may be inhibited by lack of standards or guiding principles across the UC. At the F2F, he would like to take time to discuss these issues to see what DOC can do and are there ways to think about these issues as they come from CoUL; Grappone will write up something about this as background for a discussion</p> <p>2) Start the meeting with an ice breaker – each DOC members should bring an image of something that excites us or inspires us about issues related to higher education or scholarship right now – that might be related to work that DOC should be doing</p> |
| UCLAS Organizational Discussions | | | |
| 5 min | All | DOC Leadership Transition | Changing of the guard in July; at that time there will be a new leadership structure in place and we will have new leadership; we will talk about this at the F2F. |

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| | | Discussion | CoUL endorsed revised DOC charge and DOC Steering Committee charge; will be posted to UC Libraries web site. |
| Committee Logistics | | | |
| 15 min | All | SPST Reporting | <p>SPST currently reports to DOC; SCLG has requested that either the reporting line be changed (i.e., SPST report to SCLG) or that a more robust reporting relationship be implemented. To date, there have been several emails between DOC and SCLG but a final decision has not been communicated by DOC to SCLG.</p> <p>In an effort to bring closure to this issue, each DOC member is expected to talk to their SCLG rep and their UL to gather local views on this issue. DOC will place this on a future agenda for discussion and decision.</p> |