

**Direction & Oversight Committee  
Meeting Agenda & Minutes**

November 17, 2017, 2:00-4:00pm

**Attendees:** Ann Frenkel, Chair (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Peter Brantley (UCD), Todd Grappone (UCLA), Catherine Friedman (UCSD), Julia Kochi (UCSF), Michael Kim (UCSB), Sarah Troy (UCSC), MacKenzie Smith (CoUL-UCD), Josh Hutchinson (LAUC-UCI), John Renaud (UCI), Donald Barclay (UCM)

**Recorder:** Danielle Westbrook

Zoom: <https://ucengage.zoom.us/j/8123706030>

Time	Lead	Activity, Notes, Decisions	Actions
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5 min	AF	DOC housekeeping	<p><b>Action:</b> Frenkel will email Ivy Anderson to acknowledge and confirm that she's taking interim responsibility for the shared print manager portfolio, including <a href="#">the SPST</a>. Then Ann will notify CoUL.</p>
15 min	MS	<p>CoUL meeting update (Nov.)</p> <p>CoUL will meet with President Napolitano, Provost Brown and Vice-Provost Carlson in February. CoUL has begun planning what to brief the President on.</p> <p>SCLG provided an update to CoUL. CoUL has requested more detail around the impact of the new FTE cost allocation model. An overall reduction in systemwide spending is needed, and CoUL wants strategies for the 18/19 negotiations to be identified soon. Both SCLG and CoUL want to incorporate faculty consultation into negotiation</p>	

		<p>preparation.</p> <p>The FedDocArc project provided an update to CoUL on their work thus far. Some CoUL members expressed a need to participate sooner rather than later to take advantage of the opportunity to reclaim space. Accordingly, a campus queue will be formed based on space needs and interest.</p> <p>The Roadmap to OA working group presented a detailed roadmap, executive summary, and inventory chart outlining their analysis. CoUL is currently reviewing the documents, to endorse (potentially with edits) at a later meeting. Likely in the new year, CoUL will determine next steps for how to act on the Roadmap (e.g. identifying coalitions around OA strategies and then running experiments in parallel). The working group chair presented the group’s self-reflection process to a standing-room-only audience at the <a href="#">2017 Charleston Conference</a>; there is interest in the group’s process and outputs, and a symposium might be planned in the future.</p>	
5 min	CRF/PB/MS	<p>Update on Systemwide ILS Planning, if any</p> <p>CoUL endorsed the working group’s roster. An all-staff announcement will be sent out on Tuesday, Nov. 21<sup>st</sup>. The communication will include the project’s principles and shared assumptions, as well as the working group charge.</p>	
15 min	TG	<p><a href="#">UCDLFx</a></p> <p>The UCDLFx will be a regional, DLF-style conference. The response from the UC system has been tremendous, and so the steering committee has already started to think about planning another conference for 2019.</p> <p><b>Decision:</b> in addition to a longstanding need for such a systemwide activity, there is momentum behind UCDLFx; to capitalize on the enthusiasm, the steering committee should plan on a 2019 conference. This should be announced either prior</p>	<p><b>Action:</b> the UCDLFx steering committee should write a summary outlining the resources and costs for running the conference, including what’s required from a host institution (e.g. space, hotel options, breakout room, etc.).</p> <p><b>Action:</b> once registration</p>

		<p>to or at the 2018 conference.</p> <p><b>Decision:</b> a proposal for a 2019 UCDFL should likely include a proposal for long-term funding that supports a regularly occurring conference.</p> <p><b>Decision:</b> identification of a host campus, and confirmation that the conference will continue and how it should be funded, should be discussed by DOC, with a recommendation sent to CoUL.</p>	<p>is further along, the steering committee should submit a report to DOC on attendee demographics (gender equity, functional representation, etc.) and topic diversity.</p>
15 min	DB	<p>CKG outreach and review of revised UCLAS Project Charter. See revised document: <a href="https://app.box.com/file/248017471720">https://app.box.com/file/248017471720</a></p> <p><b>Decision:</b> in addition to writing a memo to the CKGs and revising the CKG guidelines, re: group expectations, examples of projects and when to consult with DOC, the most recent project charter should be unearthed from the old DOC confluence wiki, revised if necessary, and posted to the CKG website.</p>	<p><b>Action:</b> Barclay and Frenkel will finalize and share a memo, plus the revised guidelines and the project charter, in early December (for DOC members to review by email).</p> <p><b>Action:</b> Barclay to add the CKG charter template to the CKG website.</p>
5 min	DB	<p>Depositing significant UCLAS documents and white papers in eScholarship</p> <p><b>Decision:</b> DOC supports depositing significant, public UCLAS documents and white papers in eScholarship. Documents will continue to be posted to the UC Libraries website, and where appropriate they'll be deposited to eScholarship.</p> <p><b>Decision:</b> Barclay will assume liaison responsibilities for the eScholarship space.</p>	<p><b>Action:</b> Barclay will establish a space on eScholarship and begin uploading documents (e.g. the Salmon Plan).</p>