

**Direction & Oversight Committee
Meeting Agenda & Minutes**

February 23, 2018, 2:00-4:00pm

Attendees: Ann Frenkel, Chair (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Peter Brantley (UCD), Catherine Friedman (UCSD), Julia Kochi (UCSF), Sarah Troy (UCSC), Josh Hutchinson (LAUC-UCI), John Renaud (UCI), Donald Barclay (UCM)

Regrets: Todd Grappone (UCLA), MacKenzie Smith (CoUL-UCD), Michael Kim (UCSB)

Recorder: Danielle Watters Westbrook

Zoom: <https://ucengage.zoom.us/j/8123706030>

Next meeting: March 23, 2018, 2:00-4:00pm

Time	Lead	Activity, Notes, Decisions	Actions
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10 min	AF	<p>DOC housekeeping:</p> <p><u>DOC membership</u>: Dupuis' term will be renewed for three years, as will Donald's. Frenkel will renew for one year only to fulfill her role on the DOC steering committee (as the former Chair).</p> <p>The ILL Courier <u>Shared Services Team</u> has a new courier coordinator: Auggie Ramirez. Ramirez will start on Feb. 26th. DOC thanks Meghan Johnson for her service on the ILL Courier SST and wishes her the best of luck in her new position.</p> <p>CDL's Kathryn Stine is attending UCDFx and hopes to connect with others who might be interested in reviving the web archiving CKG.</p>	<p>Action: Brantley, Renaud, and Grappone will speak with their ULs to determine whether they'll renew or identify a new campus rep.</p> <p>Action: As the team's DOC liaison, Kochi will contact and formally charge the UC Archives Project Team.</p> <p>Action: DOC members will let their local staff/colleagues know about Kathryn Stine's interest in reviving the web archiving CKG. Interested staff can contact Poe or Stine.</p>
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15 min	ST, DB	<p>1. CKG request for ILL survey</p> <p>Decision: Because of the various ILS migrations happening in the system, DOC does not endorse an ILL survey right now. DOC invites the ILL CKG to propose an ILL survey next year.</p> <p>2. Discussion of DOC's approach to CKG system wide surveys</p> <p>Decision: If a CKG is interested in running a survey, they need to submit a proposal to DOC (as they would for any other project).</p> <p>A DOC member noted that CKG projects, including surveys, should fit with the current plans and priorities identified by CoUL.</p>	<p>Action: Barclay will draft a letter to the ILL CKG, noting that the survey is not endorsed but that the group is invited to re-propose one next year. Barclay will share the draft letter with DOC before sending it to the CKG's chair.</p> <p>Action: Barclay will draft an addendum to the CKG charter, stating that surveys need to be first proposed to DOC for endorsement. Barclay will share the draft addendum with DOC before posting it online.</p>
10 min	AF, FP, CRF, JK	<p>Shared Services topic: update from subgroup on progress</p> <p>Frenkel, Friedman, Kochi and Poe have been reviewing existing positions that include shared service responsibilities. Their focus is on voluntary shared service positions where the staff member's responsibilities are primarily local/not shared services. Examples include the TriCor rep, DigRef, and resource liaisons. The group plans to speak with CDL's Holly Eggleston about the resource liaison program, and to review documentation around the DigRef program. The group is reviewing the impact of shared service responsibilities on the staff member, and how UC formalizes shared service relationships and terms.</p>	
10 min	BD	<p>Linked Data working group Webinar feedback</p> <p>See webinar plans: https://docs.google.com/document/d/17X98lkCN6</p>	<p>Action: Dupuis will follow-up with the working group, re: having a</p>

		<p>DZTH03e-NNc-k35BnUwjXcpZHcBIB0eyYo/edit</p> <p>"In brief, the first webinar would be a high level overview of the group's work, which would parallel the content of the final report. Following that 1-2 webinars which explore some of the major use cases in more depth, and then 1-2 webinars for showcasing projects at different campuses.</p> <p>Decision: DOC encourages the group to offer a beginner/introductory overview of linked data for their first webinar. Then the second webinar can provide an overview of the group's work, and begin to look at use cases (time permitting). The group can base the total number of webinars offered on interest and need.</p> <p>Decision: the linked data webinar(s) can be showcased as DOC brownbags.</p> <p>Decision: Future brownbag webinars might include an RLF update, and a systems migration update/discussion.</p>	beginner/introductory overview to start, then a high-level overview of the project and use cases, and additional webinars based on interest and need.
5 min	AF, others	UCDLFx is happening Feb. 27 and 28.	
5 min	JR	Update from Shared Content Leadership Group The SCLG has been discussing an upcoming resource trial, Reveal Digital, offsetting strategies/models, and physical duplication (including unintended and deliberate).	
5 min	ST/JR	Update from Shared Print Strategy Team The SPST will reconvene in March (the February meeting was cancelled).	
15	DWW	CoUL meeting update. Haipeng Li (UCM) is the 2018/19 CoUL Vice-Chair. CoUL met with the President, Provost and Vice-	Action: Danielle will follow up with the CoUL chair, re: whether DOC will be asked to weigh

		<p>Provost in February. CoUL provided background documents on collections, the systemwide ILS investigation, NRLF4, open access, library space, and extramural funding. The meeting itself focused on collections funding and the systemwide ILS investigation.</p> <p>At the two-day meeting, CoUL met with the SCLG chair and CDL Director for Collection Development and Management to discuss the big 18/19 negotiations. CoUL also discussed off-setting strategies, the systemwide ILS investigation, and the recently drafted Pathways to OA documents.</p>	<p>in on the Pathways to OA document.</p>
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