

**Direction & Oversight Committee
Meeting Agenda & Minutes**

March 23, 2018, 2:00-4:00pm

Attendees: Ann Frenkel, Chair (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Peter Brantley (UCD), Todd Grappone (UCLA), Catherine Friedman (UCSD), Stephen Kiyoi (UCSF), Sarah Troy (UCSC), MacKenzie Smith (CoUL-UCD), Josh Hutchinson (LAUC-UCI), John Renaud (UCI), Donald Barclay (UCM)

Recorder: Danielle Westbrook

Regrets: Michael Kim (UCSB)

Guest(s): Günter Waibel, Executive Director, CDL

Zoom: <https://ucengage.zoom.us/j/8123706030>

Time	Lead	Notes, Decisions	Actions
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1 min	AF	Welcome Stephen Kiyoi, new DOC representative from UCSF!	
30 min	GW	<p>The CDL Strategic Vision draft document, with AVP/ED Günter Waibel.</p> <p>CDL has shared its new strategic vision with CoUL (in September, and then again in December) and SLASIAC (on Mar. 9). Soon it will be released publicly.</p> <p>CDL's new vision builds upon CDL's existing strengths while emphasizing the need to track and incorporate new developments and continually adapt to meet changing realities. Key themes in the vision include: building and sustaining coalitions (existing and new, as well as within the system and cross-sectoral/cross-institutional); the interdependence of the eleven UC libraries, as well as national and international interdependence/coalitions; openness, impact, and the relevancy of the academy; and attracting both</p>	

		intellectual and financial investment to fuel and accelerate an expansive sense of what CDL and the UC can achieve.	
10 min	All	<p>Any further DOC discussion regarding any implications for DOC in the CDL document</p> <p>A DOC member asked whether DOC might write a work plan or response to the CDL vision and/or CoUL's annual plans and priorities. For CoUL's plans/priorities, it would create an opportunity for DOC to shape the work assigned to the committee by CoUL each year.</p> <p>Decision: DOC will write a letter to CoUL, reflecting on the 17/18 plans and priorities (e.g. progress made, areas still requiring work, opportunities for DOC, etc.) and proposing that DOC representatives (e.g. the DOC steering committee) join CoUL when they discuss the annual plans/priorities at the June meeting.</p>	Action: The steering committee will draft the letter to CoUL, re: the annuals plans and priorities, for review at the April DOC meeting.
5 min	AF	<p>DOC housekeeping</p> <p>Troy is the incoming Chair.</p>	
30 min	MS	<p>CoUL meeting update and discussion of idea for framework for systemwide service assessment</p> <p>CoUL discussed the Systemwide Integrated Library System (SILS) investigation and plans to begin ancillary discussions about systems/services that might be impacted by a SILS (e.g. Melvyl). CoUL also discussed the Lyrasis-led U.S. ORCID Consortium, creating a framework for assessing distributed shared services, the collections budget forecast, and outcomes from the march Systemwide Library and Scholarly Information Advisory Committee (SLASIAC) meeting. In April, two CoUL representatives will attend the Council of Vice Chancellors (CoVC) meeting to talk about the interdependence of systemwide licensed content.</p> <p>CoUL would like DOC to develop an assessment framework to evaluate the Ask A Librarian service (e.g. cost per question, triggers for when to assess</p>	Action: Poe, Frenkel, Troy and Barclay will write a draft charge, re: creating an assessment framework for distributed shared services, for DOC to review.

		<p>the service, etc.). The framework should be applicable to all distributed shared services (i.e. not shared services run by the CDL). DOC may review the UCSB Service Assessment, the ASAG Guidelines for Establishing Shared Services, and the CDL Evaluation Tool as potential frameworks to build upon.</p> <p>Decision: DOC will write a charge for creating an assessment framework and assessing the Ask a Librarian service. DOC will share a draft charge with MacKenzie for CoUL to review. The draft charge will likely be ready for CoUL's May meeting.</p>	
20 min	AF (leading)	<p>Discussion: How do we assess shared services? In light of the Ask a Librarian Annual Report for 2016-17, how much DOC assess shared services? Is there a role for the decision rubric? What do we need to put in place for this to happen?</p> <p>See CoUL agenda item (above).</p>	
10 min	PB	<p>Systemwide ILS (SILS) investigation</p> <p>The SILS technical and business subgroups are wrapping up their investigations for a June report to CoUL. The SILS technical subgroup is starting to consider the different work groups that will be needed in Phase 3 and the functional and campus/CDL representation that will be required to support this work.</p>	
10 min	TG	<p>UCDLFx next steps</p> <p>The UCDLFx was a great success. The steering committee will meet next week to recap and start post-conference assessment. A location for next year hasn't yet been identified.</p> <p>Decision: DOC will share the assessment with CoUL when it's ready.</p>	

5 min	ST/JR	<p>Updates from SCLG and Shared Print groups</p> <p>SCLG will meet in-person on April 30th. The focus of the meeting will be 2018/2019 systemwide licensed content. UC Davis will also present on their use of GreenGlass. Shared Print in Place, specifically for Cambridge University Press, is also a topic as Cambridge is not delivering the agreed upon shared print copies.</p>	
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