

Direction & Oversight Committee (DOC)
Meeting Agenda & Minutes

November 16, 2018, 2:00 – 3:00 pm

Attendees: Sarah Troy (Chair, UCSC) Ann Frenkel (UCR), Felicia Poe (CDL), Rice Majors (UCD), Josh Hutchinson (LAUC-UCI), Alison Regan (UCI), Catherine Friedman (UCSD), Michael Kim (UCSB), Steven Mandeville-Gamble (CoUL-UCR), Stephen Kiyoi (UCSF)

Recorder: Danielle Westbrook

Regrets: Beth Dupuis (UCB), Todd Grappone (UCLA), Donald Barclay (UCM)

Guest(s): N/A

Next meeting: December 14, 2018 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
5 min	ST	<p>DOC Housekeeping</p> <p>The Alternative Access Project Team charge was shared with SCLG.</p> <p>Decision: DOC (or the DOC steering committee) will discuss how to better integrate SCLG.</p>	
5 min	SMG	<p>CoUL update</p> <p>CoUL's focus is on two major topics: SILS and the Elsevier negotiation. For SILS, CoUL is discussing funding strategies. For Elsevier, CoUL is discussing communications and the next round of negotiations.</p>	
5 min	CF	<p>UCDLFx Update</p> <p>UCDLFx will return for 2019. It will take place May 20th to 22nd at UC San Diego's Qualcomm Institute. UCSD is assembling the steering and program committees and the call for presentations and workshops will go out shortly. The aim is to keep registration reasonable. Jenny Reiswig from UCSD and Brian Tingle from CDL are the program committee co-chairs. The program committee will: review and vote on submitted proposals, assemble the schedule, work with</p>	<p>Action: DOC members should nominate campus candidates for the UCDLFx project committee by Thanksgiving (please email Tingle and Reiswig).</p>

		speakers on their requirements, prep. program materials, and so forth.	
5 min	CF	<p>UC Libraries Materials Transportation RFP Project Team</p> <p>A one-year contract with Unity Courier Services is being negotiated right now between UC Procurement and Unity. Once it is signed, those working in Request/ILL will be notified.</p> <p>The project team continues to work on the requirements for the UC-wide transportation RFP; they should be completed and sent to UC Procurement before the Thanksgiving holiday. The libraries will likely have two components on which suppliers can bid – standard Request/ILL transportation and JACS transportation. A third, for RLF materials, might be included as well. Based on the many ways that our libraries transport Special Collections, the group doesn't think it can be part of a single component for bid. Spec. collections included in the Request/ILL workflow will be part of that component's requirements.</p> <p>The project team roster is: Sarah Houghton, Jenny Lee, Caitlin McCarthy, Sarah Troy, and Catherine Friedman. Consultation has occurred with Weimhoff and Shared Print's Alison Wohlers. The ILL CKG is also being consulted with.</p> <p>Decision: Given the consultation process and efforts of the project team, the RFP requirements should be sent to DOC as an informational item (i.e. not for formal review).</p>	
40	FP	<p>Shared Fedora Development Working Group</p> <p>Preparation:</p> <ul style="list-style-type: none"> • UC Libraries DAMS Technology Report, specifically the section focused on the working group recommendation • Shared Fedora Development Working Group charge • Shared Fedora Working Group Report • Overview of the Shared Fedora Development Working Group's report 	<p>Action: Poe and the steering committee will brainstorm appropriate next steps.</p>

		<p>DOC members reflected that the working group's charge came out of a Feb. 2017 request from CoUL to further investigate the potential of the Samvera community's Hydra-in-a-Box for UC systemwide implementation.</p> <p>DOC members reflected that with UCSB, UCLA, and UCSD's "Project Surfliner," campus collaboration and co-development is occurring around Samvera and it's in an instance where the project has deep relevance to the participants. Project Surfliner hopes to present at the 2019 UCDFx.</p> <p>DOC members also noted that UC has had multiple leadership changes and staff transitions, that the Samvera Community is moving away from Fedora, Nuxeo is maturing and continues to evolve, and establishing a systemwide Contributor License Agreement (CLA) is much more difficult than initially anticipated.</p> <p>Decision: Following the submission of a memo to CoUL, DOC will formally thank the Shared Fedora Development Working Group for their work and final report.</p>	
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