

DOC Purpose

DOC is charged to carry out the vision, strategies, priorities, and policies established by the Council of University Librarians (CoUL). DOC will play a key role in implementing this by overseeing the UCLAS groups. DOC will play a critical role in expediting decision-making, keeping activities in alignment with strategic directions, facilitating and evaluating new ideas and initiatives put forward by UCLAS groups, and ensuring effective communication between CoUL and UCLAS groups, as well as fostering cross-communication among the groups.

Direction & Oversight Committee Meeting Agenda & Minutes			
March 22, 2016, 12:00-1:30pm (866-740-1260 / 206 9774#)			
Attendees: UCB (Beth Dupuis), UCD (Gail Yokote), UCI (John Renaud), UCLA (Todd Grappone, chair), UCM & CoUL Planning Manager (Donald Barclay), UCR (Ann Frenkel), UCSB (Janet Martorana), UCSC (Sarah Troy), CDL (Felicia Poe), CoUL (Ginny Steel), LAUC (Catherine Nelson)			
Absent: UCSD (Catherine Friedman), UCSF (Julia Kochi), UCSB (Janet Martorana- on leave)			
Recorder: UCR (Ann Frenkel)			
Preparation Required by Attendees: 1.			
Duration	Lead	Activity	Notes/Decisions
UCLAS Updates			
5 min	TG	1) Welcome Catherine Nelson! 2) DOC Steering Committee	
15 min	DB, GS	3) CoUL update (from CoUL meeting on March 18, 2016)	
5 min	GY, JK, JR	4) Shared Content Leadership Group	
10 min	DB	5) LAUC Assembly Update	
UCLAS Organizational Discussions			
30 min	FP	1) John Chodacki, UC3 Director Update on UC3 services <ul style="list-style-type: none">• DMPTool• Dash	

		<ul style="list-style-type: none"> Merritt Update on UC3 projects	
	AF, JR	2) Shared Print charge	
	TG	3) Confluence wiki – next steps	
Committee Logistics			
	ALL	DOC Notes	

NOTES

- 1) Warm welcome to Catherine Nelson, LAUC rep. Catherine will help facilitate a conversation between LAUC and DOC. Catherine previously was on CLS for two years.
- 2) The DOC Steering Committee will be meeting on alternate weeks from DOC. They will aim for agendas to be timelier (out a week ahead or more).
- 3) Report from CoUL meeting (March 18, 2016)
- 4) Shared Content Leadership Group
Group is planning for an in-person meeting on March 30, 2016.
- 5) Report from LAUC Spring Assembly
Donald Barclay presented a DOC update. Librarians will appreciate more information about DOC as we move forward.
- 6) Discussion with John Chodacki, UC3 Director
John is the Director for UC3 which the CDL service unit dealing with digital preservation and curation. UC3 focuses on **Shared Services** and **Project work**.

Shared Services includes:

DMPTool, Dash and Merritt. Regarding Dash, UC3 is interested in moving from a template to a more resourced solution (machine readable features). DOC suggested adding more analytics and API access.

Project work includes short-term digital curation projects, such as data metrics, data training, UC3 communications and web archiving.

Data metrics is represented by the now-completed surveying and prototyping grant “Making Data Count” (CDL PLOS and DataOne) which looked at alt metrics to see how that movement and learning can be applied to data sets. The purpose was to evaluate the reach of the research, figure out what it means to measure use/downloads for data. They mocked up a convention for how COUNTER could be tweaked for measuring data, and demonstrated that it could be a good standard for usage. UC3 is currently presenting at conferences and disseminating the results of the grant.

Data training: UC3 is interested in how are campuses handling this, and what can CDL do to support training.

UC3 communications is an area they want to improve. UC3 wants to know how they can communicate better to campuses, educating librarians about CDL projects and illustrate their value. They are starting a newsletter), working with DOC, CKGs, etc. They are also scheduling campus visits.

Web archiving transitioned recently from WAS to individual campuses using Archive-It. While this provides web replication, it does not provide web archiving or preservation. Archive-It has just entered into an agreement with DuraCloud which individual campuses can sign up for (see forthcoming one-page report from UC3 regarding this option—Felicia will send it to DOC).

In light of this, CoUL would like DOC and UC3 to enter into a discussion regarding web archiving looking at short and long-term goals and needs, and possible options, directions and strategies for UC

ACTION: Todd Grappone/Felicia Poe/ John Chodacki will work together and propose an action for DOC to take regarding this CoUL request.

- 7) Shared Print team charge
ACTION: Ann Frenkel and John Renaud will send revised draft and hope to finalize with DOC over email.
- 8) Confluence wiki: next steps
ACTION: Felicia Poe and Donald Barclay will move this forward.
- 9) DOC notes process
ACTION: Note-taker will make two copies of notes; one complete (including confidential information) and one scrubbed for public consumption. The note-taker will do the scrubbing.