

HOTS Conference Call Minutes

Monday, May 10, 2-4 p.m.

Present: Armanda Barone (UCB), Mary Page (UCD), Vicki Grahame (UCI), John Riemer (UCLA), Jim Dooley (UCM), Manuel Urrizola (UCR), Martha Hruska (UCSD, recorder), Anneliese Taylor (UCSF), Brad Eden (UCSB), Lai-Ying Hsiung (UCSC, chair), Patti Martin (CDL), Lisa Rowlison de Ortiz (LAUC)

Absent: Patti Martin (CDL)

Guest: Linda Barnhart (UCSD)

1. Additional Agenda Items

Suggested agenda item for June meeting: OCLC record use policy

Hathi Trust books not cataloged by SCP

2. Link type subgroup report: see Martha's May 5 email with attachments (Martha, Patti)

The HOTS survey responses preserved in pdf which was attached to the message with the report... send copies back to others who helped respond.

To consider best practices would need more operational people, including the ER folks. Have HOTS appoint small subgroup, drawn from those who responded to survey.

Timeline: not urgent.

Look at survey responses, put on June agenda.

ACTION: HOTS members to forward survey to those in their libraries who responded. Discuss interest in continuing to work on group to develop best practices with them. Each HOTS rep is to consider if they want to have someone on committee, draft a charge. Send feedback to HOTS list and John will collect by end of May.

3. Brief Report on CDC Retreat on April 30 (Martha, Jim)

Martha sent background discussion papers and summary themes from the CDC retreat via email.

Common themes, not a finished document.

HOTS Discussion: CDC now working on ways to prioritize

Re-examine role of subject specialists. Some more responsibility for working systemwide, involvement in instruction, digital.

Where are TS costs taken into account with decision to acquire resources

Just in time theme has implications for acq and cataloging. UCLA print pilot projects (3500 records in ILS so far), various campuses interested in patron driven ebook plans. Patron Driven with records in the OPAC. Need to re-tool TS staff to deal with digital technical services.

Given all reports, SOPAG, NGTS, etc., how to resolve these many intersections?

Multiple groups working on different but somewhat related issues now.

Many things going on, how will these be coordinated? That is the question... for SOPAG. SOPAG has been involved in CDC retreat and NGTS Phase 2 planning.

Revised DLSTG will be out in next few weeks. Submitted about 5 months ago.

4. Shelf-Ready Update: final report will be submitted to HOTS in mid-May for the June conference call (Brad, Martha, Jim, All)

Members: Keith Powell (UCI), Brad Eden (UCSB), Shirley Higgins and Cindy Geraldo (UCSD), Susan Boone (UCSF), Jim Dooley (UCM: Liaison)

Status report from Brad: Group still working on making report as full and complete as possible will inform Phase 2 of NGTS.

Will be on June agenda.

5. Revised May 6 Report of HOTS Non-Roman Backlog Subgroup: see Lai-Ying's May 6 revised report, Lai-Ying's April 29, May 3 emails (Armanda, All)
Members: Adnan Malik (UCB), Adam Siegel (UCD), Sharon Benamou (UCLA), Kuei Chiu (UCR), Armanda Barone (UCB: Liaison)

Relevant extract from HOTS Sept. 2008 minutes about possible approaches?

"Coordinated Processing Across the UC System:

UCB will be performing original cataloging for about 400-500 German titles for UCSD. We want to avoid complex cost-sharing models. We also want to avoid sending large numbers of titles around the UCs. The ideal would be that each campus would provide and lend expertise, and that everyone would benefit. We don't need to ensure that a precise number of hours per project is reciprocated; the model should be cooperative. The idea of "UC Enhance" was discussed, in which one UC creates a minimal level record, and another UC enhances the record. Another idea was to hire a part-time cataloger for all of UC, who has expertise in a widely-needed area."

HOTS Discussion: Revised version sent last week. Filled in total numbers and cost figuring updates.

Laid out timelines and FTE and what next steps are desired?

Lai-Ying questions:

How react to report?

Reactions to recommended strategies?

How do we want to continue?

Are the strategies proposed achievable? What about the FTE calculations?

Is 35 hrs wk realistic? Across the system, probably varies, if you take into account meetings and email, etc.

Does anyone know quality of OCLC contract cataloging in terms of time. UCB MarcNow project

Copy and original cataloging time estimates came from campuses

How to respond to what is priority? Campuses rated those differently

Costs of outsourcing still need to involve some inhouse costs.

Target is minimal level records. Do we want to define what is the minimal record standard when original cataloging is needed.

Does everyone agree with sending less than 100 books to campus that does have strength in that area?

How compile and submit report?

Yes, report goes back to NGTS and NGTS will take next steps. Does everyone agree?

HOTS supports document and where it is going, define minimal record needed.

Deadline back to NGTS Steering is May 14. Can be pushed back to end of the month.

Question of subsequent action plan, what to do after backlog is eliminated? What about acquisitions issues (not just cataloging) going forward.

ACTION: Lai Ying to draft HOTS comments on report and send to HOTS for feedback and send on to NGTS by end of May.

6. NGTS - coordination for collection services for digital materials:

see Bruce Miller's April 26, 2010 email: From NGTS Exe. Team to SOPAG, CDC, HOTS (Martha, Jim, Armanda, ALL)

Below is the excerpt from the last paragraph on page 2 about combining CDC & HOTS:

"We have observed the emergence of a merged organizational model, both within UC and elsewhere, that combines collection development and technical services into the single function of collection

services. NGTS planners propose that SOPAG, CDC, and HOTS explore the pros and cons of combining CDC and HOTS to create an All Campus Group in support of collection services for the 21st Century."

HOTS Discussion: Big jump to go from coordinating to merging

Yes, value to keep HOTS as separate ACG. More a question of expertise and focus on the nitty gritty of tech services issues.

More regular communication with CDC would be valuable, possibly plan joint sessions to talk about larger issues to improve coordination and communication between CDC and HOTS.

Some campuses have administratively separate tech services and collections, but AUL's don't participate in both.

ACTION: Lai-Ying to write up HOTS comments and send to SOPAG before their next meeting. Lai-Ying will contact Lorelei to find out if the question is on the May 14 agenda.

7. NGTS Update (Martha, Jim, Armanda, All)

See Phase 2 charges at http://libraries.universityofcalifornia.edu/about/uls/ngts/docs/ngts_phase2.html

Send questions to the HOTS list. This will be a standing agenda item and can be discussed further on the June call.

8. Next Gen Melvyl / LHR (John, All)

ACTION: John will send summary of NGM activities via email.

9. Next Conference call: Monday, June 14, 2-4 p.m.

Chair: Vicki Grahame (Lai-Ying has to be away)

Recorder: Manuel Urrizola (UCR)