

The following standard, proposed by HOTS, has been approved by SOPAG. The effective date of implementation is Jan. 1, 2003. HOTS members have agreed to take responsibility for ensuring compliance on their own campuses.

## Standard for Minimal Level MARC Bibliographic Records for University of California Libraries

(Supersedes UC Division of Library Automation Technical Report No. 2, Standard for Brief Machine-Readable Bibliographic Records for University of California Libraries, created 1984, revised 1988, <http://www.cdlib.org/libstaff/comm/techreport/briefinput.txt> )

### Introduction

The University of California Heads of Technical Services group (HOTS) has agreed to adopt for MELVYL the national standard for minimal level bibliographic records as it appears in MARC21:

<http://lcweb.loc.gov/marc/bibliographic/nlr/>

Added to that are additional fields used in the CDL MELVYL merging algorithm, listed below. All fields in MARC21 and the merging algorithm should be considered Mandatory if applicable.

To the MELVYL user, the primary difference between full and minimal level records is that minimal records lack subject analysis and have fewer access points in general. This is not a change; it has always been true and is true of all the minimal level standards reviewed.

The MARC21 standard for minimal records is considerably fuller than the old MELVYL standard. This revised standard is acceptable to HOTS as applicable only to new input; older minimal or brief records in MELVYL must be grandfathered in, though many projects will be bringing more records up to standard. It is the responsibility of the individual libraries to ensure compliance to the standard. Questions about the standards in relation to particular campus projects should be brought to the attention of HOTS. This standard is to be applied as of January 1, 2003.

### MELVYL merging algorithm

<http://www.cdlib.org/libstaff/comm/techreport/mergingrec.txt> (Revised 1992)

Fields required for the UC Minimal Level record beyond MARC 21 are preceded by an asterisk.

Data Element	Field	Subfield
*LCCN	010	a,z
Linking LCCN	011	a (In Merge document but obsolete in MARC)
ISBN	020	a,z
*ISBN of orig.version	534	z (for reproductions)
ISSN	022	a,y,z
*Date 1	008	Date 1 (position 07-10)
*Country of Pub.Code	008	(position 15-17)
Reproduction Code	008	(position 23)
Material Type	Leader	(position 06)
	007	(position varies according to type)
	008	(position varies according to type)
Author	100	a,b,c,d,k,q
	110	a,b,c,d,k,n
	111	a,b,c,d,e,g,k,n,q
	130	a,d,g,k,l,m,n,o,p,r,s,t
Title	245	a,b,n,p

Edition	250	a	
*Place of publication	260	a	(for serials)
*Publisher	260	first b	
Pagination	300	a	