

Systemwide Operations and Planning Group (SOPAG)

Minutes

Friday, April 27, 2007

Present: Bernie Hurley (UCB, Chair); Gail Yokote (UCD); Lorelei Tanji (UCI); Terry Ryan (UCLA); Patrick Dawson (UCSB); Kate McGirr (UCSC); Susan Starr (UCSD); Luc Declerck (UCSD); Julia Kochi (UCSF); Trisha Cruse (CDL); Mary Linn Bergstrom (LAUC)

Absent: Bruce Miller (UCM); Diane Bisom (UCR)

Recorder: L. Tanji

1. Agenda Review & Announcements-- (Bernie)

Several agenda items were completed and removed from the agenda:

- 2.1.2 CDC Value Based Pricing Task Force; 2.1.2 CDC Newspaper Task Force; 2.1.4 UCAC Workshop;
- 2.3.1 New Draft HOPS Charge

For campuses where members' terms were up for renewal--the ULs confirmed membership as follows

- CDL - Trisha Cruse
- UCB - Bernie Hurley
- UCSC - Kate McGirr
- UCSD - Susan Starr will be retiring and Luc Declerck will be UCSD's next SOPAG representative
- UCSF - Julia Kochi,
- UCM - Bruce Miller
- UCI - Lorelei Tanji--will serve as next SOPAG Chair

2.1.3 CDC RLF De-Duplication TF (Lorelei)

In response to a charge from SOPAG, the CDC Task Force on De-Duplication submitted a report in December 2006 to address whether any policy changes should be proposed to restrict the nature of ongoing deposits into the RLFs. Due to: a) SOPAG's additional questions on the need for principles and guidelines for intentional/unintentional duplication; and b) the need for further and broader review of the SLP report "*Reducing Duplication and Enhancing Research Value at UC Regional Library Facilities: Recommendations*," CDC has created a new charge (phase 2) for the original task force. The task force has also renamed itself CDC Task Force on RLF Duplication. The phase 2 draft charge was discussed at a CDC conference call and the final version will be forthcoming to SOPAG.

2.2 SCO Report (Susan/Gail)

UC Open Access Policy – SCO members discussed the intent of the policy and gave round robin reports of what will be happening on each campus. Campus faculty and administrators will be holding discussions with responses due around the end of May.

SCO endorsed the JSC/CDC proposal to pay membership fees to support the *Directory of Open Access Journals*, as a transformative scholarly publication and its utility to the Shared Cataloging Program.

The latest minutes are on posted on the SCO website.

2.3 HOPS Report (Patrick)

Digital Reference.

HOPS reviewed a preliminary report of the UC Digital Reference Common Interest Group that recommended the pilot project end and the service be implemented across all campuses.. HOPS is discussing the potential need to appoint a full-time service coordinator for Digital Reference.

2.3.1. Joint HOPS/SOPAG Workshop Program Proposal.

SOPAG reviewed a draft workshop program proposal in response to the ULs request for SOPAG to engage HOPS in a discussion on enhanced and new public services and to identify the three most promising ideas in public services that could be effectively tackled on a systemwide basis.

ACTION: SOPAG endorsed the draft workshop program proposal. In addition to HOPS and SOPAG members, SOPAG recommended inviting three additional workshop attendees who could provide input on public services: the Chair of the Resource Sharing Committee (RSC) and the Chairs of the two RSC Common Interest Groups (Circulation Advisory Group and Interlibrary Loan Advisory Group). Trisha will work with CDL administrative staff to coordinate local arrangements and to confirm the date of the workshop (possibly August 27, 2007).

2.3.3. FAQs on Mass Digitization.

In response to the ULs request and a SOPAG charge, HOPS is drafting FAQs on UC's Mass Digitization projects and has indicated they will send the draft prior to SOPAG's May meeting.

2.4 HOTS Report (Luc)

UC/OCLC Initiative

Terry and Luc met with HOTS to brief them on the UC/OCLC Initiative to explore next generation library services. They discussed a number of areas where HOTS and other individuals could help in moving this partnership forward. HOTS members and experts in other areas will be tapped by the UC/OCLC Implementation Team to help provide input and analysis as this pilot project progresses.

2.5 LTAG Report (Terry)

LTAG is in the process of setting up a meeting.

2.6 RSC Report (Susan)

RSC held a conference call. The updated VDX workplan is posted on the website. There is a new version of REQUEST. An upgrade to VDX will be installed soon. The VDX TF has been extended indefinitely while SOPAG continues discussion on collaborative projects and various models for oversight of ongoing collaborative systemwide projects.

3.1 Bibliographic Services Task Force (Terry)

3.1.1 UC/OCLC Pilot Project

A website has been created with FAQs on the UC/OCLC Pilot Project. This website will continue to be updated as the project progresses: http://libraries.universityofcalifornia.edu/about/uc_oclc.html

The Implementation Team is committed to seeking advice from ACGs and other experts in the system. They will be forming a number of small teams to work on specific projects and they will be recruiting people by contacting them directly and copying their UL. The email invitation to serve on these small teams asks people to consult with their supervisor before agreeing to serve. Some examples of the small team projects are:

- Missing records: Identify record categories; identify examples to load into the pilot system
- Z39.50 local systems to MELVYL: Options to leverage query of local info (e.g., circulation status) into WorldCat displays
- Identifying all UC's OCLC symbols for WorldCat.org

As small teams are formed, information and charges will be posted to the website.

Communication to campuses is critical so the Implementation Team is exploring various tools for addressing comments/questions and they are considering campus visits

3.2 SOPAG ERMS Implementation Team (Trisha)

The ERMS Implementation Team plans to send a report to SOPAG prior to its May Meeting.

4. Digital Library Workshop (Luc, Julia, Trisha & Bernie)

SOPAG endorsed the concept of the workshop and recommended an early August date.

ACTION: Luc will fill out the SOPAG workshop proposal request form outlining the scope of the workshop, categories of campus attendees, budget, and suggested dates. In pinpointing potential dates for the workshop, the program planners will try to accommodate the schedules of digital library coordinators first since they are the primary attendees of this workshop.

5. VDX: Lessons Learned & how they may apply to the Verde Project

Kate collected the notes from our last SOPAG meeting discussion. Bernie is consolidating responses and eliminating duplication.

Bernie recapped the structure we had agreed upon at the last SOPAG meeting. A Systemwide Planning and Implementation Group (SPIG) composed of 5-6 people representing each of the major implementation areas discussed, such as communication and training, and having responsibility for communicating and managing Local Planning and Implementation Groups (LPIGs). The SPIG would have operational authority and would draft the systemwide plan that would be owned and endorsed by the Governing Body, which could be SOPAG or a group appointed by SOPAG. The governing body would be consulted on policies, additional resources needed and major directional changes. The approach would be somewhat similar to the BSTF approach of appointing an Implementation Team and then creating several small groups of experts to assist in implementation. There was concern expressed at the staffing impact this would have on smaller UC campuses, but there was agreement to try this approach.

ACTION: Bernie will turn the Word document of the notes from the meeting into a wiki so that SOPAG can edit this document that can be shared with others (e.g. Patty Martin, Heather Christenson, and Joan Starr).

6. Report on CDL Related Items (Trisha)

6.4.1. MELVYL

No update.

6.4.2 Shared Services Projects

The "Strategic Planning for UC Image Service Interim Report" lists various options for meeting the critical needs of the campuses. This report has been discussed with CDC. CDC expressed no major concerns and endorsed the initial proposal and funding model and was interested in hearing the UC Visual Resources Group's reaction to a joint co-investment.

This report has been discussed with the UC Visual Resources Curators Groups (aka "SLIDERS"), and is still under discussion. Some of the issues raised by Visual Resources Group members are concerned with loss of content, interoperability issues, the plan for transition, concerns with technical functionality and development with both products, etc.

SOPAG's questions are:

- What is the exit strategy?
- What is the transition plan?
- What is the plan for minimizing loss of access to content?
- Do we need to run parallel systems until content is migrated?

ACTION: Regarding the process for sharing this interim report, SOPAG recommends that SOPAG members consult with library colleagues and/or affiliated libraries rather than sending out the report via

ACGs since the appropriate contacts may vary from campus to campus.

ACTION: Trisha will share SOPAG's questions and feedback with Laine Farley and other CDL staff.

6.4.2.1 Update on Funding for the Digital Preservation Program

Trisha shared with SOPAG a cost analysis of the Digital Preservation Repository. This will be on the May meeting agenda for further discussion. ULs plan to send a charge to CDC to address various issues (who pays; what needs to be preserved; what risks involved if we do not preserve mass digitization content, etc.).

ACTION: Send questions to Trisha offline on the cost analysis; she is also happy to speak directly to SOPAG members via phone if there are questions.

6.4.3. BSTF Search Engine Discussion

Steve Toub (CDL) agreed to write up a brief status report on BSTF search engine situation.

ACTION: Trisha will invite Steve Toub to attend the next May SOPAG meeting.

7. Systemwide Library Planning (Trisha)

Nothing to report.

8.1 SOPAG Communications: UC Libraries Website / SOPAG Web Design / Master Task List (Terry, Julia & Trisha)

ACTION: Since the website resides on a CDL server, Trisha will check to see if there is someone on the CDL staff who can assist Julia with this project.

9. e-dissertations (Trisha)

Nothing to report. There will be more news from Catherine Candee after the May meeting of the Council on Graduate Deans.

Next meeting: SOPAG/UL meeting May 31-June 1, 2007, location TBA.