

2010-10-29 SOPAG Minutes

Systemwide Operations and Planning Group (SOPAG)

Friday, October 29, 2010

Conference Call - 1:00-4:00pm

Present: Diane Bisom (UCR, chair), Bernie Hurley (UCB), Susan Parker (UCLA), Deb Sunday (UCI), Felicia Poe (CDL), Luc Declerck (UCSD), Lucia Diamond (UCSB), Elizabeth Cowell (UCSC), Bob Heyer-Gray (LAUC), Gail Persily (UCSF)

Absent: Gail Yokote (UCD), Donald Barclay (UCM)

Note Taker: Deb Sunday

1. Agenda Review

2. SOPAG/ACG Meeting

-- Meeting Assessment: Documents that are being discussed should be submitted prior to the meeting, if possible; meeting ahead of actual joint meeting was helpful; ACGs weren't clear on what their next steps were; ULs should review goals in the spring so that groups can plan their priorities. ACTION ITEMS: Diane will send a note to ACG chairs after getting direction from the ULs.

-- Project Management Task Force Recommendations: ACTION ITEMS: Diane will: send report to ULs for endorsement and approval to proceed with recommendations prior to Nov. 15; officially thank and discharge the TF; post the report on the SOPAG web site. Felicia will: draft a charge for the Project Management Skills Implementation Team.

-- F2F Meeting Guidelines: ACTION ITEMS: Diane will: edit guidelines and send back to SOPAG for final review, then send to ULs for endorsement.

-- Shibleth TF: ACTION ITEMS: Diane will send report to ULs prior to Nov. 15, then send the report to all ACGs under a combined email.

3. ULs Advisory Structure

-- Discussion: SOPAG discussed the comments submitted by the groups and shared their own concerns. SOPAG will put forward what it thinks will best resolve the most pressing issues to be addressed with a structure revision. ACTION ITEMS: Elizabeth will: draft a response to share with SOPAG early the week of Nov. 1;

4. NGTS Reports

-- ACTION ITEMS: Bernie, with back-up from Luc will: draft a response to the Enterprise Level Collection Management recommendations; Susan will: draft a response to the Financial Infrastructure recommendations; Felicia, with back-up from Lucia and Diane will: draft a response to the New Modes recommendations.

5. Additional Conference Call

Diane will: poll SOPAG to schedule a conference call prior to the Steering Committee meeting on Nov. 15 meeting. (Conference call subsequently scheduled for Friday, November 5, 12-2pm.)

6. Next Meeting: November 19, 2010 -- Conference Call, 1-4pm, Note Taker: Susan Parker (UCLA)