

2010-11-19 SOPAG Minutes

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Systemwide Operations and Planning Group (SOPAG)

Friday, November 19, 2010

Conference Call - 1:00-4:00pm

Present: Diane Bisom (UCR, chair), Donald Barclay (UCM), Elizabeth Cowell (UCSC), Luc Declerck (UCSD), Lucia Snowhill (UCSB), Bob Heyer-Gray (LAUC), Bernie Hurley (UCB), Susan Parker (UCLA), Gail Persily (UCSF), Deb Sunday (UCI)

Absent: Gail Yokote (UCD), Felicia Poe (CDL)

Note Taker: Susan Parker

Guests: Ivy Anderson (CDL) and Jason Colman (CDL)

1. Agenda Review

2. Action Items Status

Project Management Skills TF and Shibboleth TF

ACTION: Diane will take next steps to thank and dismiss TFs, distribute reports once the ULs' approval is received.

F2F Meeting Guidelines

Clarification: SOPAG or ACG approval of TF or CIG meeting agendas is needed only for face to face meetings, and not for all meetings.

ACTION: Once the ULs' slight rewrite is received, the guidelines will be distributed to the ACG chairs listserv and to SOPAG.

SOPAG's responses to NGTS Reports and to Proposed ULs Advisory Structure were sent to the ULs steering committee on November 15, 2010.

Next ULs conference call is November 30, 10 a.m.-2:30 p.m.

3. "Access and Discovery" Document

Discussion yielded numerous questions about where we want this document or white paper to focus. What problems about access and discovery do we share with other libraries? Should this be a call to describe Next-Gen Service(s)? We need to find and elaborate some common principles. The more we discuss this, the less clear it becomes.

ACTION: Donald and Diane will ask Bruce for more direction about the white paper. Donald and Luc may attempt to write some additional ideas.

4. Project Management Implementation Task Force

ACTION: SOPAG will discuss charge the next meeting Felicia can attend.

5. Print on Demand (Ivy Anderson and Jason Colman (CDL))

Nonexclusive 2 year contract with HP will create and manage a dedicated, UC-branded portal website to handle all transactions through Hathi, Amazon, Baker and Taylor, possible others, with persistent links. Prints ordered at the HP site will be delivered by postal mail. Still need to discuss with ULs how to deploy revenue streams, including whether to use them to offset costs for this program, or other uses.

ACTION: Good marketing and outreach is needed. SOPAG needs to recommend a group to work on this, possibly HOPS.

6. ACG Updates

--LTAG (Donald)---Comments prepared and submitted for NGTS report, ULs Advisory Structure report.

--HOTS (Luc)---Report responses prepared and submitted. A request was received from Emily Stambaugh to analyze current print journals, with SOPAG discussion about whether CDL or NGTS can charge ACGs with tasks without SOPAG involvement. Is HOTS (or any other ACG) a resource to anyone?

ACTION: SOPAG should clarify with the ACGs that before they accept outside assignments from CDL, NGTS, etc. they should confer with SOPAG. Requests should be directed to the SOPAG chair or ACG liaison, who can then bring them to SOPAG to make sure there is clarification. SOPAG needs to be made aware when requests to ACGs are made outside of the traditional ULs advisory structure. Liaisons should jump in and make ACG members and others aware that SOPAG should be included so they know how the ACGs are engaged and since the advisory structure normally calls for that.

--**HOPS** (Elizabeth)--discussed print in place access policy document. In relation to QuestionPoint and improving services at the network level, have reviewed variations in UC Library websites and have offered a report to recommend best practices. HOPS members will be sharing with their local web services staff.

ACTION: Send report to SOPAG and determine where else to share it. HOPS will be charging a TF to do assessment of Digital Reference.

--**CDC** (Lucia)--Discussed eScholarship and UC Press with Catherine Mitchell. Also discussed shared monograph planning group report with recommendations, which recommends a framework for shared monograph initiatives; shared mono coordinating group is part of the framework to initially oversee agreements and kick off vendor pilots.

1. CDC group will write a charge for a shared mono coordinating group that can do the initial coordination and implementation of shared monograph projects within report framework.
2. CDC will send SOPAG related policies needed to implement shared monograph initiatives. The draft policies have been shared with SPIPTF, which is working to broaden the scope of the policies to handle shared print in place. It is hoped that a single broader version of the policies will come to SOPAG for endorsement.

--**RSC** (Susan)--UCLA Purchasing has made a routine request for RSC to write an RFP for bids for an intra campus courier (currently the courier is Tricor). RSC oversees the Tricor MOU, so this is appropriate. UCLA has asked for RSC to write RFP but also a subgroup of RSC to review responses.

ACTION: Susan will work closely with RSC through this process. Need to inform ULs---Diane will inform ULs through regular SOPAG update.

7. Task Force Updates

SPiPTF (Shared Print in Place)--TF is working on drafting recommendations.

DLSTF (Digital Library Services 2)--TF is meeting and coming up with a task list; due date in January.

ACTION: Not sure how long Felicia will be out so Diane will monitor for now.

8. NGM Update (Luc)--OCLC continues to enhance system. UCLA Film and TV Archive records added last week; other affiliates from UCLA and Berkeley to be added in coming month.

9. CDL Update ~~No official update~~--Felicia absent.

10. New Business

ACTION ITEM regarding SOPAG wiki: UCSF is transitioning to a different authentication method for the wiki. SOPAG members will need new accounts in December to be able to access the wiki. Gail Persily will contact SOPAG members about this.

11. Next Meeting---Dec. 17, 2010 – Conference call, 3-5 p.m.

Notetaker---Gail Yokote (Davis)