

SOPAG Minutes

Wednesday, December 9, 2005

Conference Call

Attendees: Bernie Hurley (Chair, B), Patrick Dawson (LAUC), Kate McGirr (SC, Recorder), Marilyn Moody (SB), Susan Starr (SD), Lorelei Tanji (I), John Tanno (D), Julia Kochi (SF), Bruce Miller (M), David Rios (interim, R), Terry Ryan (LA),

Absent: Patricia Cruse (CDL)

1. SOPAG Agenda Review

SOPAG welcomed David Rios who is temporarily representing Riverside on SOPAG. Hurley also sent out the dates for SOPAG meetings for the first six months of 2006. Hurley confirmed the standard time for conference calls is 1:00-4:00 p.m.. As SOPAG reviewed pending items on the agenda, Tanno reported a UC group (P.Cruse, N. Kushigian, R. Chandler, S. DeDecker, J. Tanno) will meet with a State Library group on the 16th of December to further discussion of possible collaboration on digitizing state documents.

2. All Campus Group Reports

2.1 CDC

Lorelei Tanji reported that CDC has a conference call for December and a smaller sub group will also meet, so there will be more to report in January. Tanji and Hurley described the title swapping process currently being conducted for Elsevier and Blackwell materials. The process review and swaps are an effort to keep costs down and to determine if there is an opportunity to review the packages in a more comprehensive way that informs dropping additional titles. SOPAG applauded CDC's efforts in conducting this intensive process.

2.2 SCO

Susan Starr reported that the SCOs have been working on their charge. The SCOs are anticipating the release of several white papers from the Academic Council's Special Committee on Scholarly Communication (SCSC) which may frame discussions on the campuses on issues such as copyright and the role of scholarly societies. The SCOs are pulling together material to assist campus librarians in discussing these issues with faculty. The SCO's Quarterly report on progress with respect to faculty outreach will be available for the next SOPAG conference call.

2.3 HOPS

Marilyn Moody indicated HOPS recently discussed the role of ISRAC (Image Services Roll Out Advisory Group) in their most recent conference call to ensure the group is correctly focused on performing the roll out successfully.

ACTION: HOPS received a quarterly report which will be sent to SOPAG.

2.4 HOTS

2.4.1 Link Resolver

HOTS was successful in finding a date for its next teleconference call in January. Tanno talked to Chair Jim Dooley who had raised several issues in an email to Bernie Hurley related to the proposal for using Open URLs rather than continue the use of the PID server. Tanno indicated that the process and the plans will continue to move forward with the use of Open URLs.

ACTION: SOPAG encouraged HOPS to continue discussing subtleties of e-Links and have them articulate any public service problems that may arise with the Open URL recommendation and alert SOPAG with the specifics.

2.5 LPL—Eric Scott has started as Chair and will be talking with Kochi on directions for the group.

2.6 LTAG—LTAG has found conferencing software for the ULs to use and SOPAG discussed the options for funding several instances for experimentation.

ACTION: UCSB (Moody) will take care of purchasing an instance of the web conferencing software for SOPAG and CDC use, UCLA (Ryan) will take care of one instance for LTAG use, and Merced (Miller) will purchase one instance for HOPS and HOTS use. SOPAG believes this will provide a good trial, and if successful, other groups can migrate to the software.

2.7 RSC

2.7.1 RSC Request to SOPAG on Blocking Checked Out Reserve Items

Update: Starr indicated that RSC is in favor of continuing with “status quo” procedures in effect for loaning reserves. RSC believes that the issue is better resolved at the campus level with local procedures. SOPAG discussed whether “reserves” should be viewed as just another loan period, and therefore items on reserve should receive no special treatment, or whether putting an item on reserve is more like moving it to an exhibit case or temporarily removing it from the collection in which case, because the item is no longer easily available, it should be treated differently and patrons allowed to request it from another campus even if it is not checked out locally. SOPAG members were asked to review three different scenarios with appropriate people on their campuses: 1.) Retain the status quo: If an item is on reserve and not checked out, it can’t be borrowed from another campus. And, if it’s on reserve and checked out, it can be borrowed from another campus. 2.) IAG’s original proposal, suggested in part to avoid “gaming” the system: If an item is on reserve, it can never be borrowed whether it is checked out or not (this would require programming in MEVLYL). 3.) If an item is on reserve at a campus you may borrow it, if checked out or not (this would also require programming in MELVYL).

ACTION: SOPAG will revisit the issue at the next SOPAG meeting when there can be a more full discussion, after further local consultation on campuses.

2.7.2 Interlibrary Loan of Media

Tanno shared a document he drafted including language that might facilitate further sharing of materials through ILL. SOPAG discussed the lending of materials in general at length noting that this is a difficult topic and the sharing must be viewed in the context of our overall resource sharing programs, with the goal of making materials accessible to our UC community.

ACTION: SOPAG will go back to their campuses and discuss the broader subject of resource sharing with the goal of defining how serious the problem is, and what can be done to solve sharing problems.

The ILL code is located at <http://libraries.universityofcalifornia.edu/rsc/iag/>.

2.7.3 HOSC/RSC Special Collections ILL Report

ACTION: Bernie Hurley will draft a response to the report charging HOSC/RSC to follow up specifically on their recommendations regarding 1) UC Interlibrary Loan Code Revision; 2) UC Interlibrary Loan Forms Revision, and 3) Website Information (*cf.* pp. 2-3 of the report).

3. Task Force Reports

3.1 Bibliographic Services Task Force

Terry Ryan indicated BSTF is engaged in writing and reviewing drafts in every effort to meet the December 15th deadline.

3.2 SOPAG RLF Persistence Procedures TF

Colleen Carlton has scheduled the first call to work on Phase II. A timeline should be done for the Shared Facilities Board Meeting on the 30th of January.

3.3 SOPAG Electronic Resource Management System Task Force

Hurley reported that he has heard from a number of campuses for membership of the implementation committee. Hurley will officially charge the task force once he receives all nominations. The Joint Development Committee rosters will be shared electronically with SOPAG.

4. Report on CDL Related Items

4.1 MELVYL-no report

4.2 Shared Services Projects

4.2.1 SOPAG Review of CDL GDOs (Guidelines for Digital Objects)

Hurley encouraged SOPAG to distribute widely the report on the Guidelines for Digital Objects to their individual campus and report back to Hurley with campus comments. Hurley will collate comments to share with SOPAG for discussion.

5. Systemwide Library Planning-no report

6. Shared Collections & Services – Updates

6.1 Investigation of a High Volume Digitization Infrastructure

6.1.1 SOPAG Demo Project

Hurley reported that the 100 items sent to vendors have been returned. Interesting details have arisen with the scanning. The project is helping those involved understand the logistics and quality issues inherent with this type of project. The group will have a report to SOPAG in January, 2006.

6.1.2 Policies and Procedures for Digitally Reformatting Printed Monograph and Serial Holdings

SOPAG has been charged to come up with Policies and Procedures for Digitally Reformatting Printed Monograph and Serial Holdings. SOPAG discussed the request for advice on the selection, service, technical (some being discovered in the SOPAG Demo Project), and resource issues.

SOPAG agreed to form a small group to study all four issues, and discussed membership according to functional representation for the group.

ACTION: SOPAG members will go back to their campuses with the charge to have a broader discussion with campus experts. SOPAG will also ask locally suggested members for the committee if they can serve. Recommendations should be forwarded to SOPAG by the next meeting. Additionally, Tanji will ask CDC if there are any volunteers for the SOPAG charged group. SOPAG will formulate a charge with timelines for the small group.

6.1.3 Open Content Alliance

SOPAG had a good discussion on how it might participate in offering any additional collections for the OCA project as there remain funds to further digitize materials. SOPAG is to ensure that every campus feels that they can participate if they choose to do so, but participation is not mandatory. Hurley reminded SOPAG that there are certain costs to those campuses participating including picking from shelves, packing, and replacing items when they return. At present UCB is running programs for NRLF to identify collections in NRLF that could be digitized by Internet Archive. NRLF is trying to find collections that hang together, e.g., mathematics; religion and philosophy. CDL is looking to campuses to supplement with other kinds of collections. Candidates should be materials of interest to the broad public; be out of copyright, and monographic in nature with a goal of the project to create an archive of materials not widely available in other places.

ACTION: SOPAG will go back and consult on their campus for potential collections. Possible candidates should be described including the name, description of intellectual material, and size, and sent to SOPAG. Hurley will collate, and SOPAG will discuss. Hurley will additionally consult with Robin Chandler on what has been contributed at this time.

7. UC Libraries Website/SOPAG Web Design/Master Task List

Kochi reported on progress with the website and will have an interactive mock up distributed to SOPAG at the beginning of January.

8. e-dissertations

SOPAG had a general discussion about the various campus practices on handling e-dissertations.

ACTION: SOPAG will compile and send current information on what their graduate studies' offices are doing about dissertations. Cruse will also collect information on what is happening with e-dissertations. Starr will share the San Diego procedures for submission of electronic dissertations.