

Systemwide Operations and Planning Group (SOPAG) Conference Call

Action Minutes

Friday, December 17, 2004

1:00 – 4:00 pm

Recorder: Susan Starr

Present: Bernie Hurley, Chair (UCB), John Tanno (UCD), Terry Ryan (UCLA), Kate McGirr (UCSC), Julia Kochi (UCSF), Marilyn Moody (UCSB), Susan Starr (UCSD), Stefanie Wittenbach (UCR), Patrick Dawson (LAUC), Lorelei Tanji (UCI)

Absent: Bruce Miller (UCM); Patricia Cruse (CDL)

1. Task Force on Visual Resources- Next Steps

The ULs reviewed a revised draft of a proposal for an Imaging Support Task Force at their December Conference Call. In place of the proposed Task Force, the ULs would like a standing group that could advise on rollout of all new shared services, adding experts as needed to facilitate rollout of specific services. The ULs would like to review the work of this group after its first year. SOPAG discussed how such a group might be constituted in order to keep it at a manageable size, provide continuity, and allow for adding experts as required.

ACTION: Hurley will develop a draft charge and review it with SOPAG.

2. SOPAG Electronic Resource Management System Task Force

The task force plans to start up again after the holidays and develop the RFP. They anticipate no problem in meeting their March deadline for an RFP.

3. All Campus Group Updates

3.1 CDC: Tanji reported that, as SOPAG requested, CDC discussed the roles of JSC and CDC; B. French will prepare a document and a chart describing the roles of CDC and JSC for transmittal to SOPAG. CDC also agreed to add documents relevant to selecting and prioritizing resources to the CDC website. CDC will start preparing documents for the proposed CDC, SCO, ULs May summit on scholarly communication shortly. C. Shelton will soon be forwarding suggestions to SOPAG of materials suitable for a high volume digitization project.

- 2. HOPS:** nothing to report
- 3. HOTS:** no report in Miller's absence
- 4. LPL:** Kochi reported the addition of two new members: Daryl Morrison (Davis) and Diane Bisom (Irvine).
- 5. LTAG:** Ryan reported that they are looking at software that will improve phone conferencing.
- 6. RSC:** Starr reported that RSC has received approval from HOPS to change wording in MELVYL and UC Elinks to facilitate requests for an entire journal issue. As part of RSC's charge to investigate sharing of media collections, a brief survey to clarify availability of media collections in UC will be sent to UC Libraries in January.

1. **CDL Related Items : no report in Cruse's absence**
2. **Systemwide Library Planning : no agenda items**
3. **Shared Collections:**

1. **Government Information workshop:** Moody distributed a report of the workshop held this summer.

ACTION: Hurley to distribute report to All Campus Groups. Moody to distribute report to participants and place on website.

6. 2 **Proposal to Develop Digitization Centers at the RLF's**

6.2.1 Investigation of a High Volume Digitization Infrastructure: SOPAG is waiting for suggestions from CDC for a pilot collection.

2. **Print Collection Planning: Possible Collaboration with the State Library:** A second meeting with the State Library is tentatively scheduled for 1/19/05. The focus will be on a possible collaboration between the UC Libraries and the State Library on print and/or digital state documents.
3. **Review of government information status and next steps:** While there are no clear next steps in this area, there are a number of issues deserving continued attention, including the vulnerability of state and local documents, the need for maintaining expertise in government information within the UC Libraries, and treatment of retrospective print collections.

ACTION: Moody will draft a document for SOPAG specifying the most pressing issues.

1. **RLF Persistence Task Force**

Members: Claire Bellanti, Julia Kochi, Nancy Kushigian, Gail McClenney, Scott Miller (NRLF), Phyllis Mirsky, Sara Shatford Layne

ACTION: SOPAG members to send Hurley the name and email address of their campus' member. Hurley to change the Phase 1 reporting date to April 1, 2005 and the Phase 2 date to June 1, 2005.

2. **East Asian Digital Library – Review**

SOPAG reviewed a proposal distributed by B. French. The CDL had worked closely with CDC on drafting this proposal, so SOPAG had few other comments. SOPAG endorsed the mainstreaming approach of the document and felt it addressed the key issues and provided for consultation with key groups. It will be important that the recommendations from the consultant are in proportion to the resources available and that a priority setting process is established.

ACTION: Hurley will draft a response to French and distribute it to SOPAG for review.

3. **Shared Bibliographic Services**

The CDL is proposing a review of shared bibliographic services.

ACTION: Hurley will send SOPAG a CDL paper from last April that helps to define bibliographic services.

Next meeting: January 21, 2005 in Oakland. If the agenda is short, a conference call may be held instead.