

# 2011-07-22 SOPAG Minutes

## SOPAG Conference Call Minutes

July 22, 2011

1pm-3pm

**Present:** Diane Bisom,UCR; Elizabeth Cowell, UCSC; Luc Declerck, UCSD; Vicki Grahame, UCI; Bob Heyer-Gray, LAUC; Bernie Hurley, UCB; Julia Kochi, UCSF; Emily Lin, UCM; Susan Parker, UCLA; Lucia Snowhill, UCSB; Gail Yokote, UCD; Felicia Poe, CDL.

Note Taker: Luc Declerck (UCSD)

Guest: Martha Hruska (NGTSMT)

### 1. Agenda Review/Suggested time allocations

### 2. Approval of 6/10/2011 and 6/22/2011 minutes

Approved

### 3. Updated Meeting/Note Taker

SOPAG/ACG Chairs Joint meeting is tentatively scheduled for Sept 30, 2011 (**Note: Actual date scheduled: Friday, October 14, 2011**)

The NGTSMT Chair, Melvyl Advisory Group Chair, and CoUL Chair will be included.

The Chairs of SPiPTF and DLSTF2 may be added depending on the agenda

**ACTION:** Diane will check availability of CoUL Chair and confirm date

**ACTION:** Diane, Felicia, and Susan will prepare a draft agenda

### 4. NGTS -- Martha Hruska

POT kick-off phone calls are underway: calls with POT 2 and POT 4 have already been held and calls with POT 3 and POT 5 are scheduled.

SOPAG sponsors are expected to convene their respective POT

POTs are requested to keep Wiki up-to-date

POT timeline and proposed use of Lightning Teams are due Sept 2<sup>nd</sup>

If funding is required to implement any ideas, SOPAG POT sponsors are requested to inform NGTSMT and SOPAG as soon as possible

Status of POT1: POT 1 has not yet been charged pending further discussion and consideration of the DLSTF2 Report. Next steps include:

1. CDL completes its response to the DLSTF2 Report by August 1, 2011 (Completed and distributed by Diane to SOPAG on July 26, 2011)
2. Diane prepares ACG conveyance memo, with targeted questions, prepared with assistance from Luc and Bernie
3. SOPAG reviews CDL's response and draft conveyance memo on August 12
4. Diane sends the DLSTF2 Report plus CDL's response to ACGs and conveyance memo to ACGs
5. SOPAG reviews ACG feedback and shares summary with CoUL
6. Finalize POT1 membership and charge

### 5. Recommendation for UC Melvyl Governance and Operations

SOPAG accepted the recommendations and following discussion recommended the following:

- that the Melvyl Advisory Group be composed of the Chairs of ACGs plus Patricia Martin representing the CDL Melvyl Operations Team and Felicia Poe as SOPAG liaison. SOPAG felt that this would insure high level awareness and effective communication and assumed that since this group is "advisory" participation in it would not be too burdensome.
- that the Melvyl Strategic Team be composed of Laine Farley (CDL Director), Ginny Steel (Chair of CoUL), Diane Bisom, (Chair of SOPAG) plus Patti Martin (ex-officio) and one additional UL.
- that the current membership of the Users Council be reviewed.
- that consideration be given to the adding the RLF Managers to the Melvyl Operations Liaisons roster.

**ACTION:** Diane will test the acceptance of the above recommendation with key individuals.

**ACTION:** Diane will also prepare a "visual" that shows relationships and the expected decision-making process.

**ACTION:** SOPAG members will review the term status of their campus representative on Users Council.

**ACTION:** Elizabeth will ask Ellen Meltzer to review the Users Council's mandate.

**ACTION:** SOPAG members will identify a campus representative for membership on the newly established Melvyl Operations Liaisons group.

## 6. SPiPTF Final Report/Response

SOPAG reviewed the ACG responses and observed that since not all of the recommendations are interdependent it may be possible to move ahead with some recommendations while other wait for further investigation.

**ACTION:** Lucia will record key ACG comments on the SPiPTF Recommendation Summary chart and indicate which recommendation can move to the implementation stage and which may require further investigation and if so by whom or which UC group.

**ACTION:** Elizabeth will ask HOPS re the status of their response.

## 7. ACG Updates (Abbreviated due to time restrictions)

LTAG's proposal that the UCSF's wiki be made available to all ACGs and other system-wide groups was discussed. UCSF is willing to host all ACGs and system-wide groups, but UCSF policy requires that a UCSF member serve on such a group. This policy will limit the inclusion of some UC groups but UCSF is prepared to host all eligible groups.

**ACTIONS:** Emily will report back to LTAG. Julia will make sure that all UCSF's representatives on UC groups are aware of UCSF's wiki hosting service. Emily, Felicia, and Julia will create and/or document a process to request a UC- sponsored wiki, website, or listserv.

## 8. CDL Update

a. "CDL Goals and Objectives 2010-2011" were presented to the CoUL on 06/16/2011 and have been accepted. Posted and available on CDL website:

[http://www.cdlib.org/services/project\\_planning/docs/CDLGoalsandObjectives20102011.pdf](http://www.cdlib.org/services/project_planning/docs/CDLGoalsandObjectives20102011.pdf)

b. "UC Libraries Academic e-Book Usage Survey", authored by the Springer e-Book Pilot Project Reader Assessment Subcommittee, released June 2011. Posted and available on CDL website:

[www.cdlib.org/services/uxdesign/docs/2011/academic\\_ebook\\_usage\\_survey.pdf](http://www.cdlib.org/services/uxdesign/docs/2011/academic_ebook_usage_survey.pdf)

c. DLSTF2 Report: CDL is finalizing its response to the DLSTF2 Report. Laine Farley expects to distribute the report to SOPAG by August 1, 2011. Following on the DLSTF2 approach of building on existing technologies and infrastructure, the document will outline what CDL has to offer today in support of the DLSTF2 vision, as well as where it is able to commit resources to developing future digital library components recommended in the DLSTF2 report. (Note: CDL response to DLSTF2 report finalized by Laine Farley and forwarded to Diane Bisom on July 25th, 2011.)

**Next Meeting:** Conference Call -- Friday, August 12, 2011, 1-3pm Note Taker: Julia Kochi (UCSF)