

2012-03-09 SOPAG Minutes

SOPAG Action Minutes
Conference Call
March 09, 2012
1pm-3pm

Note Taker: Elizabeth Cowell (UCSC)
Guest: Martha Hruska / NGTSMT

Present: Diane Bisom, Chair (UCR); Bernie Hurley (UCB); Gail Yokote, (UCD); Vicki Grahame (UCI); Susan Parker (UCLA); Emily Lin (UCM); Luc Declerck (UCSD); Lucia Snowhill (UCSB); Elizabeth Cowell (UCSC); Julia Kochi (UCSF); Felicia Poe (CDL); Bob Heyer-Gray, LAUC (UCD)

1. Agenda Review/Suggested time allocations

2. Minutes: February 10, 2012

ACTION: Approved

Minutes: February 16, 2012

ACTION: Julia will edit a version for distribution to CoUL that includes action items and discussions of note.

3. CoUL Steering Committee -- Update -- Diane

CoUL Conference Call -- March 16, 2012 10am-2:30pm

4. NGTS MT -- Martha Hruska/Vicki Grahame

- POT 1 has requested a clarification of its charge relative to Merritt, "Next Step 4", and "Priority Action 4". NGTSMT has asked POT 1 to put on hold Task 4 (4.B) pending clarification of the charge. Because SOPAG wrote the charge, NGTSMT is asking SOPAG for strategic advice on responding to the request for clarification.

ACTION: In advance of the 03/16/12 CoUL call, Diane will let the ULs know that SOPAG is working on clarifying the POT 1 charge; potential next steps include convening a subgroup of CoUL and a subgroup of SOPAG to work together on devising a path forward.

ACTION: The 5 SOPAG members who wrote the POT 1 charge will reconvene to work through the assumptions in the POT 1 request for clarification after hearing the report of the CoUL discussion from the Thursday 3/16 conference call. (Diane B., Luc D., Bernie H., Emily L., Felicia P.)

- Protocol for inviting campus members to serve on Lightning Teams: Send the final list to SOPAG for final review before contacting the potential members.
ACTION: Felicia will send SOPAG a list of proposed POT 1 Lightning Team members; SOPAG will review and respond on an expedited basis.
- Communication planning: There are initial outcomes and work to report. Emily is communicating with the POTs to get some sense of findings to share broadly and aspects that might be highlighted. We want to report a sense of progress to the community. Emily can sit in on a call or talk directly to a POT members to get this information. SOPAG sponsors can contact Emily when the next steps conversations are happening.
- Cost savings issues on CoUL agenda. NGTSMT sent out a request to POTS (due 03/12/12) to gather info on forthcoming items so that we can give them a heads up. Link the capturing value document along as well.
- Susan Starr joined a management team call.

5. SOPAG/CoUL February 15-17, 2012 F2F meetings

Thursday, February 16, CoUL/SOPAG meeting

- Minutes/Notes from Julia Kochi
- Pull out the action items and comment where we are.
- Online education – Ginny will send a charge to SOPAG – who on our campuses are interested so we have some names generated when we get the charge.
- Thanks Julia for the great notes.

ACTION: Julia will edit the notes to send to Ginny. Others send comments to Julia by next Friday 3/16.

ACTION: Diane will draft a response to the CoUL Steering Committee that all the action items from the 2/16 F2F are being addressed.

Friday, February 17, SOPAG Facilitated Planning Retreat - Review of action items

Revising the CoUL / SOPAG advisory structure:

ACTION: Elizabeth will convene Group 1 (Gail, Julie, Diane): Using the structure based on the CoUL priorities, develop a revised CoUL advisory structure.

ACTION: Felicia will convene Group 2 (Bernie, Luc, Susan, Emily): Develop a recommendation for a structure for developing systemwide activities relevant to e-research, including UC3. Determine: Do e-research activities fold in to current CoUL priorities? Does e-research require a

distinct advisory group? How will UC3 fit into the advisory structure?

ACTION: Members of Group 1 and 2 will: Review CoUL charge to SOPAG re updating advisory structure. Review CDL Review documents.

ACTION: Diane will send out a poll and identify date for a SOPAG F2F to work on revised CoUL advised structure.

General timeline for revising the CoUL / SOPAG advisory structure:

03/23/12 - Ideas emerging from the above two groups will be discussed initially at SOPAG 03/23 conference call.

04/2012 - SOPAG will meet F2F to continue work of two groups. (now scheduled for May 1, 2012)

05/2012 - Final proposal due for distribution to CoUL in preparation for 06/14-15/12 meeting.

06/14-15/12 - New structure proposal will be ready for discussion by the ULs June F2F at UCSC.

Need to reconcile our minutes with the CoUL minutes.

ACTION: Diane will drop a note back to Ginny to help reconcile this action from #6 with the line from Tom's note.

ACTION: Diane will edit the 02/17 minutes to reflect e-research as the primary focus of Group 2.

6. Financial SPOT -- Diane/Susan/Lucia

Documents sent to CoUL 2/7/2012:

SOPAG Collaborative Infrastructure Proposal February 7 2012

Collaborative Financial Infrastructure Process Graphic February 1 2012

SPOT Table 1 Current Funding Arrangements Non-Collections Initiatives February 6 2012

SPOT Table 2 Options for Funding Arrangements February 6 2012

7. UC Libraries web site redesign (Felicia)

SOPAG content inventory review: Julia volunteered to go over proposed changes to the website with Felicia. An inventory of ACG content has been generated. SOPAG content has been generated. Decisions need to be made about what to archive and what to represent on the website.

ACTION: Felicia and Julia will review the content inventory for the UCL web site redesign team; files will be marked (Keep / Discard / Archive).

8. CDL Update (Felicia)

UC3 update distributed. John Ober is retiring in May. Position posted.

9. ACG Updates

CDC – Call at 3 today looking at **arXiv** and UC support for **arXiv** and advocating for a more active UC role in governance.

HOPS – ILL charge is on track. Working with Digital Reference CIG to move QuestionPoint pilot to program in terms of documentation and service expectation. Putting together a group of instruction librarians to discuss online instruction for libraries and potential ideas for system-wide collaboration.

HOTS – giving feedback at the direction of MAG to say of all the data elements requested for HathiTrust print holdings project, what can the campuses supply. Lots of work around shared print in place.

LTAG – working on 4 subgroups to discuss the following topics – next steps shibboleth, cloud services, shared remote backup for library data, access to e-resources

MAG – quite a bit of activity having to do with HathiTrust holdings symbols, view now and central index functions, there is movement from OCLC on the HathiTrust display issue

RSC – request from CAG to hold a f2f meeting. Upon review of agenda Susan P. realized that they need to include HOPS in the discussion and that the meeting is premature. Elizabeth will send Eric Scott an email about the CAG agenda and what can HOPS do to help.

10. Review of Pending Items/Future Agendas: (10 min.)

- HOPS -- ILL Charge/Response (response due September 30, 2011); **Progress Report received October 3, 2011; SOPAG response to HOPs sent 10/31/2011.**
- CDC/GILs -- Gov Docs Charge/Response (Sent to CDC/GIL -- reponse due September 2011) **SOPAG follow-up needed; Lucia will follow-up – response from Lucia from 11 or 12. When Lucia leaves, who will track from CDC?**
- ACG Reorganization (CoUL Charge to SOPAG) **Pending additional SOPAG discussion/action.**

11. Completed Items:

- SPIPTF Final Report/Response -- ACG Responses received: HOTS; CDC; RSC; NGM; SOPAG Recommendations sent to CoUL 8/29/2011 for CoUL 9/8-9/2011 Meeting; CoUL deferred to 10/6/2011 Conference Call; SOPAG Recommendations Accepted by CoUL October 2011; Email sent to ACG Chairs with actions for CDC, HOPS/RSC, NGTSMT (2/14/2012) ; SPIPTF thanked and concluded by email (2/14/2012); Information shared with CoUL by email (2/14/2012); SPIPTF Final Report with appendices and SOPAG email to ACGs posted to SOPAG website.
- Reponse to CDC re *UC Digital Collection Development Strategy* document -- Diane and Lucia to edit response draft, December 2, 2011;

Discuss at SOPAG F2F meeting, 2/16/2012; Response sent to CDC 3/8/2012, with request to post to CDC website; Sent to CoUL for information, 3/8/2012; sent to ACG Chairs for information, 3/9/2012.

12. Next Meeting: March 23, 2012, Conference Call 1-3pm. Note taker: Felicia Poe/CDL