

SOPAG Action Minutes

Conference Call

September 7, 2012

1pm-3pm

Present: Elizabeth Cowell, Chair (UCSC), Bernie Hurley, Recorder (UCB); Gail Yokote, (UCD); Vicki Grahame (UCI); Susan Parker (UCLA); Martha Hruska (UCSD); Gary Johnson (UCSB); Julia Kochi (UCSF); Felicia Poe (CDL), Lisa Rowlinson de Ortiz (LAUC, UCB), Emily Lin (UCM)

Not Attending: Ann Frenkel (UCR)

1. Agenda Review/Suggested time allocations

2. Minutes to review/approve

3. CoUL Steering Committee Update – Elizabeth

CoUL has approved SOPAG's recommendations for LAUC nominees and the new members have been notified. Lisa Rowlinson de Ortiz attended today's meeting for the first time in her role as LAUC representative to SOPAG.

4. UC/WEST Coordinating Group – Elizabeth/Felicia

The WEST Coordinating Group draft charge was discussed and edits suggested.

Action: Felicia will resend the revised charge to SOPAG members who will review and propose final edits by 5pm next Tuesday (9/11/12)

Action: Elizabeth will contact people who have not already been confirmed as members to invite them to serve on this group.

5. NGTS MT Martha Hruska (30 min)

The list of SOPAG proposed Strategic Action Initiatives has been sent to the CoULs for their consideration and decisions on how to proceed.

Actions: SOPAG endorses the Archivists' Toolkit Recommendations (POT 3, Lightning Team 1) Emily (for the NGTS-MT) will share this report in a NGTS Tumblr communication.

Action: SOPAG endorsed the POT 6 Final Report. **Action:** SOPAG POT sponsors will flag in the asset tracking tool any LT reports that should not be made public.

6. Advisory Structure Discussions – All

SOPAG discussed this topic and will also discuss it with the ACG Chairs in the meeting being held on October 19, 2012. Ginny Steel will attend for the CoUL.

Action: Elizabeth will distribute a Doodle poll to set up a meeting during the week of 09/10/12 to continue developing the ideas introduced in today's advisory structure discussion.

7. E-Research Workshop – Elizabeth/Felicia

No time for discussion

8. CDL Update - distributed via email by Felicia to SOPAG 09/06/12.

9. ACG Updates (via email)

CDC
HOPS
HOTS
LTAG
RSC
MAG