

SOPAG Minutes

Conference Call
October 5, 2012

1pm-3pm

Note Taker: Vicki Grahame (UCI)

Not Attending: Martha Hruska (UCSD)

Guest: Joan Starr (CDL)

Call Information: 1-866-740-1260
Access Code: 4592076

1. Agenda Review/Suggested time allocations
2. Minutes to review/approve: 2012-09-21 SOPAG Minutes
3. CoUL Steering Committee Update -- Elizabeth (15 min)

- UC West Charge has been approved by CoUL
 - ACTION: Elizabeth will contact proposed members
- Advisory Structure Progress Report on Consent Agenda was not discussed
- E-Research Workshop - SOPAG agrees that the workshop should be one and a half day
 - ACTION: Elizabeth will let the planning group know of our decision
 - ACTION: SOPAG members to let Elizabeth know if they will be attending if they have not already done so

4. RSC/ILL Advisory Group report (15 min)

We discussed the concerns of the RSC/ILL AG and how these related to concerns expressed in other ACGs. The issue of disclosure in OCLC of WEST shared print will be addressed as part of the charge for the new UC WEST Coordinating Committee

We agreed to form a small sub-group to frame the multiple issues associated with these OCLC symbols as the first step to resolution. Ann, Lisa, and Gary volunteered to be on this group. We agreed that Patti Martin will be asked to join

- ACTION: Ann will draft a charge for the sub-group
- ACTION Elizabeth will ask Patti to join

5. NGTS MT Vicki Grahame/ Cowell/ Joan Starr (40 min)

- Year 2 implementation planning
- Review of Project Management Working Group Charge - Joan explained the rationale behind the proposed changes to the PMWG charge. Based on the feedback received from the Project Managers involved with NGTS she recommended the use of Project Analysts for Phase 2 of NGTS instead of Project Managers. She also recommended reducing the members of the PMWG to three. These three would provide support to the analysts.
 - SOPAG approved of this new model and the new charge

- ACTION: Elizabeth will take back this change to the NGTSMT for implementation into Phase 2 projects.
- ACTION: NGTSMT will help to clarify roles in the next phase projects
- NGTS - POT 6 Report and SPOT 3 Update - Vicki reported that the ULs asked to see the staffing survey results and wanted the opportunity to verify the numbers. Vicki sent the survey questions, instructions and results to Ginny. There was agreement to write a new charge to replace SPOT3. This group would more formally investigate the potential of a shared ILS/Management system

6. Advisory Structure Discussions -- ALL (50 min.)

- ACG/SOPAG meeting 10/19/2012 in Oakland – agenda planning (Elizabeth)

Elizabeth has spoken with each of the ACG chairs in advance of the 10/19/2012 ACG/SOPAG meeting. We discussed the feedback from the Chairs and started planning the agenda.

ACTION: Based on suggestions from the ACG Chairs, Elizabeth will draft a principles document and send to us to review next week.

ACTION: Elizabeth will ask the ACG Chairs to share their visuals (charts, diagrams) with us

12. Next Meeting: October 19 in person meeting with ACG Chairs and Ginny Steel, CoUL Convener.

CHANGES TO MEETINGS:

October 26 and Nov. 9 cancelled.

Calls on: November 2, November 16 (1:00-2:00 only) and November 30th