

## SOPAG Agenda

Conference Call  
December 14, 2012

1pm-3pm

Note Taker: Martha Hruska (UCSD)

Not Attending:

Call Information: 1-866-740-1260  
Access Code: 4592076

1. Agenda Review/Suggested time allocations
2. Minutes to review/approve: Edits to Elizabeth by 12/18
3. UL Steering Committee Updates – Elizabeth
  - Advisory Structure discussion on 12/7 call
  - CoUL F2F meeting February 21-22
    - Action: Save the dates for SOPAG/CoUL meeting
4. Central Funding for Digital Reference

HOPS meeting this week and will send edits send edits to SOPAG.

Action: Elizabeth will send cover letter draft to Ann (as HOPS liaison) to finalize. Will include an annual assessment.

Plan to send to CoUL Steering Committee in January for their consent agenda.

5. RSC/HOPS Response to ILL Charge

Action: all need to send feedback to Elizabeth by Jan. 2.

6. E-Research Workshop - Agenda Review

Discussion: Suggest spending somewhat less time on the campus work, more on the systemwide. Note in sending out the agenda that existing campus plans will be posted on wiki and recommend all attendees review ahead of time.

Action: Elizabeth will give this feedback to the planning group and ask for the revised agenda with wiki links sent out.

7. NGTS MT Hruska/Grahame

- Year 2 Charters drafted

Action: Campuses need to consider what level of participation is appropriate for their library. SOPAG endorsement of action projects as defined.

Action: Martha will draft wiki kind of ballot for campuses to indicate interest and/or willingness to take the lead. Also will standardize each on the wiki (not downloaded documents)

#### 8. Advisory Structure Discussions -- ALL

Background: On 12/07/12 the Council of University Librarians held a conference call where Elizabeth Cowell was invited to present on SOPAG's progress toward redesigning the CoUL Advisory Structure. Elizabeth shared two documents, including a basic organizational / communication chart and an overview of the responsibilities of the committees, groups and teams proposed in the new organizational structure. The CoUL endorsed the ideas put forward, provided feedback, and through Elizabeth requests that SOPAG continue moving forward with developing the details of the new structure, including drafting a transition / communications plan.

Public

Wiki: <https://wiki.library.ucsf.edu/display/AdvisoryStructureRedesign/UC+Libraries+Advisory+Structure>

Charge now is to implement this structure. Name an implementation team to put in effect, July 1 as goal for implementation. Expand the overviews to become charges.

Action items: Felicia will coordinate further editing of documents with Adrian Petrisor and notify SOPAG when ready for review and feedback. Let Elizabeth know if interested in participating in Project Implementation Team (now Felicia, Elizabeth, Adrian). Let Elizabeth know suggestions to improve public wiki access and readability.

Ongoing issue: where to post, organize, archive documents produced by SOPAG?

9. CDL Update (via email)

10. ACG Updates (via email)

CDC  
HOPS  
HOTS  
LTAG  
RSC  
MAG

**11. Next Meeting: January 4, 2013 1-3 Minutes: Kochi (UCSF)**