

2013-02-22 SOPAG Minutes

Face to Face Meeting  
February 22, 2013

Oakland, CA

**8:30am-3pm**

Present: Elizabeth Cowell, Chair (UCSC); Gail Yokote (UCD); Vicki Grahame (UCI); Susan Parker (UCLA); Martha Hruska (UCSD); Gary Johnson (UCSB); Julia Kochi (UCSF); Felicia Poe (CDL); Lisa Rowlison de Ortiz, LAUC (UCB)

Absent: Emily Lin (UCM); Ann Frenkel in am (UCR); Bernie Hurley in pm (UCB)

Guest: Joan Starr

Note Taker: Gail Yokote (UCD)

**1. 9-9:30 Project Management Working Group – next steps – Joan Starr - [background](#)**

**NOTES:**

*-Need new survey to identify project analyst and project manager candidates (survey will require self-identification) plus followup with appropriate supervisors to see if individual available and if individual had the experience to match the need*

*\*why: need pool of individuals who will populate the revised CoUL Advisory Structure*

*\*when we release the survey need context for survey (e.g. tie to CoUL strategic priorities and build awareness regarding importance for project management)*

*\*March, 2013 = target survey date*

**ACTIONS:**

*- SOPAG endorsed conducting a 2013 survey*

**2. 9:30-10** Follow up from SOPAG/CoUL meeting

- a) RSC/HOPS Response to CoUL ILL Charge (with comments and SOPAG recommendation)

**ACTIONS:**

*Defer to CoUL for next steps*

- b) E-Research Working Group Statement

**ACTIONS:**

*-SOPAG will incorporate draft strategic agenda elements into CoUL priorities*

### **3. 10:30-12 Advisory Structure**

Public Wiki

[:https://wiki.library.ucsf.edu/display/AdvisoryStructureRedesign/UC+Libraries+Advisory+Structure](https://wiki.library.ucsf.edu/display/AdvisoryStructureRedesign/UC+Libraries+Advisory+Structure)

ACG and staff presentations feedback

Follow up from CoUL meeting

#### **NOTES:**

*-Campus round robin of feedback regarding the revised CoUL advisory structure*

*-ACG input from those who submitted reviewed*

*-Wide-ranging discussion of potential charges to major groups in revised structure*

#### **ACTIONS:**

*-CoUL Advisory Structure Implementation Group incorporating discussion into next iteration of potential charges and gathering input for current ACG activities and projects*

*-SOPAG members completing spreadsheet exercise by Friday, March 1 (submit to Felicia)*

#### **Lunch - 12-12:30**

### **4. 12:30-2 NGTS**

SPOT 3 Update – Vicki, Patti Martin, Susan [SPOT 3 update](#)

#### **ACTIONS:**

*-SOPAG endorsed SPOT 3 draft process for review by CoUL, = Elizabeth presents to CoUL Steering Committee*

Follow up from CoUL Meeting

POT 1:

#### **ACTIONS:**

*-Check with CoUL (Laine, Ginny) on next steps = Felicia, Elizabeth, Martha*

### **7. Next Meeting: March 8, 2013 Conference Call Notes: Vicki Grahame (UCI)**