

## Persistence Policy Definitions

(Revised 04/12/06)

**Persistence:** deposits to the RLFs will be considered persistent, with persistence attributed to the title and all its volumes or parts. The depositing library retains ownership of the persistent title.

Persistent titles cannot later be withdrawn from the RLF and discarded by the depositing library.

Persistent titles may be recalled for an indefinite period of time to the depositing campus.

Persistent titles will be equally accessible to all UC libraries and to all on-site users at the RLFs.

Recalled titles must be equally accessible to all UC libraries, with circulation and services to other UC campuses comparable to the level of service provided by the RLFs.

Recalled titles can later be returned to the RLFs as a persistent deposit.

Persistent deposits have one of two circulation statuses:

1. Circulate without restriction: the items may be loaned by the RLF to any UC library, and the item may be checked out to eligible UC borrowers following local circulation policies. These items may also be used on-site at the RLFs and may be checked out from the RLF to eligible UC borrowers who present a valid UC Library card. These items can also be loaned via ILL to non-UC libraries, either directly from the RLF or from a campus ILL center. Existing standard ILL loan periods will apply.
2. Building Use Only: the items may be loaned by the RLF to any UC library, but the item must only be used within the library. The items can also be used on-site at the RLFs, but the item cannot be checked out from the RLF. Building Use Only items are not available for ILL loan to non-UC libraries.

Non-circulating deposits cannot be designated as Persistent.

**Non-persistence:** non-persistence will be attributed to the title and all its volumes or parts. During a nine-month period immediately following implementation of the Persistence Policy, campuses will be allowed to identify selected titles within existing RLF deposits (deposits made prior to September 1, 2006) as non-persistent.

Non-persistent titles, at the request of the depositing library, may be deaccessioned from the RLF and returned to the depositing library.

Non-persistent titles will be removed from the RLF and replaced if another UC library offers their copy, in good condition, as a persistent deposit.

Non-persistent titles will be marked in the RLF local databases (Gladis for NRLF and Voyager for SRLF). Campuses will have access to this information by searching the RLF databases.

Non-persistent titles may have one of three circulation statuses:

1. Circulate without restriction: the items may be loaned by the RLF to any UC library, and the item may be checked to eligible UC borrowers following local circulation policies. These items may also be used on-site at the RLFs and may be checked out from the RLF to eligible UC borrowers who present a valid UC Library card. These items can also be loaned via ILL to non-UC libraries, either directly from the RLF or from a campus ILL center. Existing standard ILL loan periods will apply.
3. Building Use Only: the items may be loaned by the RLF to any UC library, but the item must only be used within the library. The items can also be used on-site at the RLFs, but the item cannot be checked out from the RLF. Building Use Only items are not available for ILL loan to non-UC libraries.
2. Non-circulating: the items can only be requested by the owning library. These items may or may not be used on-site at the RLF, but cannot be checked out from the RLFs.

Deposits to the RLFs made after September 1, 2006 cannot be designated as non-persistent, except special collections, which are non-persistent by default.

**Special Collections:** special collection deposits are excluded from the persistence policy. For the purposes of this policy, special collections are those materials that are identified as such by the owning library at the time they are processed into the RLF and housed in the separate high security stack areas.

Special collections are designated as non-circulating. They can only be requested by the owning library for use in that library. They cannot be used on-site at the RLFs.

Libraries may continue to identify future deposits as special collections, and these deposits will be non-circulating.

**Non-UC deposits:** non-UC deposits are excluded from the persistence policy.