SCP-AC AGENDA:

October 17, 2016: 2:00-3:30 PM

Present: Trina Pundurs (UCB), Jared Campbell (UCD), Vicki Grahame for Sarah Wallbank (UCI), Kevin Balster (UCLA)  Sarah Sheets (UCM), Manuel Urrizola (UCR), Elaine McCracken (UCSB), Marcia Barrett (UCSC), Shi Deng (UCSD/SCP)

Absent: Becky Culbertson (UCSD/SCP), Beatrice Mallek (monitors list for UCSF)

Recorder:  Kevin Balster

1. Announcements

* UC Riverside: Will soon be announcing a newly hired Digital Metadata Librarian.
* UC Santa Cruz: Doing a search for a Head of Research Support Services position.
* UC San Diego/SCP: Doing a search for two positions: Assistant Program Director & Head of Books & Serials Metadata, and a Metadata Librarian in the Research Data Curation Program.

2. Report from Xiaoli: Still working on loading SCP records - the SCP incoming files needs to be separated into new, delete, and update. In addition, the deleted records need to have record status set to "d" - deleted (Leader/05=d). Question - do other campuses need to break SCP files into new, delete, and update? If so, would it make sense to have SCP distribute files separately instead of one file using the 599 note field?**—*Sarah Sheets***

* UC Riverside: Does separate the files. It would help a little if the files were split up.
* UC Irvine: Uses MarcEdit to separate the files. If the files were split up, it could save a bit of time, but it would require a change to procedures.
* UC Merced: On WorldShare Management Services. Files are sent to OCLC for holdings to be added, so Deletes just need to be separated. Splitting the files would not help that much.
* UC Santa Barbara: Does not separate the files. Other tools are used to process the files.
* UCLA: Does not separate the files. Combines the serial and monograph files and processes together. Splitting the files would hurt rather than help.
* UC Berkeley: Separates into New & Update, and Delete files. Splitting the files would not help.
* UC Santa Cruz: Loads everything into Millennium. Would be fine either way.
* Conclusion: Some would be worse off, and a few would be slightly better off.
* Shi said that Kate has to prepare 2 files (mono & serials) for each campus, and also send file for each campus to OCLC to change holdings, in total about 30 files weekly. Separating the files would take a lot more work. It means preparing an additional 4 files for each campus which adds up to 54 files weekly in total. It also means posting 54 files weekly on the server for campuses to pick up. It’s not an easy task for Kate to maintain such a large quantity of files. If SCP separates the files, it could mean less time for cataloging.
* **Recommendations:**
	+ Do not split the SCP file.
	+ In order to help with workload issues for those who do split the files, make training available on how to use MarcEdit to more easily split the files.

3. SCP update—***Shi and Becky***

* SCP updates were posted to SCP-L prior to the meeting.
* SCP Cataloging Priority document was updated and posted to the SCP website. There were no major changes, just minor changes to make the document more concise and up-to-date. It was reviewed and approved by JSC.
	+ Let Shi know if there are any questions regarding the updated document.
* 4th quarter SCP cataloging priorities were approved by JSC and posted to the SCP website.
	+ The cataloging projects mainly focus on OA, including several OA ebook packages.
	+ There is a lot of overlap within the OA ebook packages, so SCP will be doing an OA analysis project for two weeks looking for ways to dedup the packages.
	+ The analysis project may impact loads for 1 month.
* Follow up on link validation discussion from September 19 call:
	+ The proposal on stopping regular link validation was sent to SCLG and the CKG chairs, and there were no comments.
	+ The proposal was then sent to JSC which approved it.
	+ SCP is going to officially stop regular link validation, and will update the SCP Cataloging Priorities and Open Access Policy and Procedure documents to reflect the change.