**SCP-AC Meeting**

**December 15, 2014: 2:00-3:30 PM**

Present: Trina Pundurs (UCB), Xioali Li (UCD), Vicki Grahame (UCI), Valerie Bross (UCLA)  Sarah Sheets (UCM, chair), Manuel Urrizola (UCR), Elaine McCracken (UCSB),Marcia Barrett (UCSC),Becky Culbertson (UCSD/SCP), Adolfo Tarango (UCSD/SCP)

Absent: Beatrice Mallek (UCSF)

Recorder:  Xiaoli Li

1. **Announcements**
* UCSD: Aislinn Sotelo was hired as the Director for Metadata Services Program. She started on December 1st.
* UCM: completed interviews for the UL position last week. 4 candidates were selected for interview.
1. **SCP updates**

SCP Monthly Update was distributed last Friday. The UCSD campus will be closed from Wednesday, Dec. 24, through Sunday, Jan. 4. As a result, SCP operations will cease entirely during this time period. The last file of SCP records for 2014 will be posted on Dec. 22. The first file of records for 2015 will be posted on Jan. 5.

1. **EBBO redistribution**

SCP will mail out discs (before holiday) to the systems liaisons containing marc records for Early English Books online monographs (EEBO). The total number of the records is 129,009 which include about 4,400 new titles. Those records will contain the 599 note “NEW” and the 793 title hook “Early English books online monographs”. Since these are monographs records only, campuses are encouraged to delete their existing EEBO monograph records (a total of 124,675), and reload the new set.

1. **Practice for Inputting Non-MARC8 Non-Latin Characters**

SCP would like to follow the UCSD’s practice when inputting non-MARC8 non-Latin characters in OCLC master record (<http://tpot.ucsd.edu/policies-procedures/bibrec/general/non-marc8.html>). The practice instructs catalogers to:

* input transliterations of those characters and enclose them in square brackets in OCLC master record
* add the 500 note that contains Unicode value for the non-MARC-8 character

Bracketed transliterations will be replaced with their corresponding characters when SCP distributes the records to campuses, but the 500 note will remain in the records.

SCP will implement this policy on Jan. 5, 2015 unless campuses express any concerns or objections.

Campuses should report to SCP if they encounter any bracketed transliterations that were not replaced with the real characters.

**5. Review website titled “E-Resources Tracking: Locally Licensed Electronic Resources”** <http://www.cdlib.org/services/collections/scp/tracking/locallylicensed.html>

The purpose of the page was for campuses to share 793 title hooks used for their locally licensed e-packaged. Only UCB and UCSD have posted information in the past. Is the page still needed? Given it isn’t being used and it takes time to keep the page current, the group has decided that SCP can remove the page permanently.

1. **Final changes to charter – monthly meetings addition?**

Revised SCP AC charge was approved. Sarah will post it on the website (http://libraries.universityofcalifornia.edu/scp-ac/).

1. **Other**

It was noticed that one SCP record contains both the 260 and the 264. According to *PCC Guidelines for 264 field*, (<http://www.loc.gov/aba/pcc/documents/264-Guidelines.doc>) the situation is permissible for pre-RDA records or RDA records created before implementation of 264. SCP uses only the 264 field for all new original or newly authenticated RDA records.

Next month: 2:00-3:30 pm, Jan. 26th, 2015.