

August 22, 2006

TO: CDC Task Force on RLF De-Duplication
Martha Ramirez, Chair
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FROM: Lucia Snowhill, Chair, UC Collection Development Committee

The University Librarians, at their May 2006 UL/SOPAG meeting, discussed options for reducing RLF duplication, including the possibility of prohibiting duplication BETWEEN the RLFs. The 2003-2004 UL Regional Library Facilities Planning Task Froce estimated that, as of 2002, 4% of the items within the RLFs and 9% overall (approximately 1 million items) of the combined holdings are duplicates. The ULs concluded that they were not ready to prohibit all duplication between the RLFs, as they have not yet established principles for planned duplication. Instead, the RLF directors were tasked to analyze duplication within and across the RLFs proposing opportunities for de-duplicating approximately 460,000 items, while identifying costs, procedures and policies for this project.

This task force is charged to review current RLF policies and recommend any policy changes needed to restrict future, unwanted RLF deposits, including reducing unintended duplication and the deposit of materials not appropriate for the RLFs. An April 27, 2006 draft document from the Office of Systemwide PLibrary Planning, *Reducing duplication and enhancing research value at UC Regional Library Facilities: Recommendation* [attached], includes some suggested policies changes to consider. The task force should take into consideration goals of the Shared Print Program and overall UC shared collection development goals for building shared collections. As part of its report, the task force should address the feasibility of recommendations suggested in the April 27th SLP report, include implications of any policy changes recommended by the task force, and indicate outstanding issues that would need to be addressed.

Please submit you report and recommendations to my by December 1st.