

University of California
Heads of Special Collections
Conference Call

October 8, 2012, 10:00 a.m.-11:30 a.m.

- Conference Phone Number ([866-740-1260](tel:866-740-1260))
- Access Code (7522112)

Attending:

Daryl Morrison (Davis; chair); Peter Hanff and Elaine Tennant (Berkeley); Michelle Light (Irvine), Tom Hyry (Los Angeles), James Dooley standing in for Emily Lin (Merced), Melissa Conway (Riverside), Lynda Claassen (San Diego), Polina Ilieva (San Francisco), David Seubert (Santa Barbara), Elisabeth Remak-Honnef (Santa Cruz).

Ex officio: Adrian Turner (CDL); Catherine Mitchell, (CDL)

Invitees: Sharon Farb (Chair, CDC) and Jim Dooley (CDC Liaison to HOSC)

Introductions: Daryl Morrison welcomed Elisabeth (Beth) Remak-Honnef (UC Santa Cruz) and Catherine Mitchell (ex officio CDL) and indicated we would have a discussion with Sharon Farb and Jim Dooley of CDC regarding CDC's goals as they related to Special Collections.

Processing Archivist listserv [Daryl Morrison]

Morrison indicated that the listserv was ready to be hosted by UC Davis. Sara Gunasekara, Collections Manager at UC Davis will serve as the administrator. The UC Archivists listserv will serve as a forum for topics related to archival practices, standards, and issues facing archivists at the University of California. The Heads of Special Collections (HOSC) and the UC University Archivists Council (UCAC) each have their own listserv. This list, however, is specifically for processing archivists. It is meant as a way to query and assist colleagues regarding archival issues in their day to day work, to share information, and to foster collegiality among archivists at our sister institutions.

HOSC will notify archivists at their institutions about the new listserv. Morrison will contact Charlotte Brown, the Chair of the Archivists Council to notify them about the listserv.

To subscribe to the listserv go to : <http://lists.lib.ucdavis.edu/mailman/listinfo/ucarch>

Aeon [Adrian Turner and Task Force members]

There was a lengthy discussion of the two documents:

- Draft proposal for UC Libraries Co-investment in Aeon. (October 1, 2012)
- Aeon Pricing Proposal for the University of California. Presented September 21, 2012.

Peter Hanff of UC Berkeley raised a number of issues. Berkeley has clearly stated they will not participate as they are invested in the Millennium system. Peter was to send a summary of his comments to HOSC.

Questions raised in the discussion were concerns regarding privacy issues, pricing, why was Aeon charging to host at CDL, what would the pricing be if only 5 campuses initially came in, what do we get for the subject solution, and integration of Aeon links with bibliographic catalogs .

Aeon is seen by HOSC as a way to improve and update user service. Mentioned were that major institutions have Aeon and some of the concerns would surely have been addressed. Sharon Farb and Jim Dooley encouraged pushing ahead and indicated a review of the contract by CDL and CDC would be helpful.

Five of the campuses are very interested and 3 are ready to sign contracts and are hopeful to gain the advantage of a multiple campus package. Others are concerned that the cost would still not be reachable with their budgets. The University Librarians will also be discussing Aeon at the ARL meeting and may provide feedback.

Adrian Turner was to take our questions to Atlas and push for a better pricing model. HOSC members were asked to submit their further questions to Adrian.

Follow-up questions to the Atlas Systems' proposal to send included:

- Refactor the proposal and costs, assuming implementation by 5 UC campuses (UCLA, UCSD, UCR, UCSC, and UCSB). Refactor costs for potentially including additional campuses over time, beyond the initial adopters
- Indicate considerations and/or provide examples of local resource costs to implement (staffing, etc.).
- Additionally -- and provided with a list of the local ILS systems utilized by the 5 UC campuses -- provide a rough indicator of costs and considerations to integrate Aeon links with those bibliographic catalogs.
- Address privacy/security issues

CDC initiatives related to HOSC (Digitizing UC Collections and Collection Summit) [Sharon Farb and Jim Dooley]

Sharon Farb, Collection Development Council, UCLA introduced herself. She began as CDC chair in July and will serve for one year. Jim Dooley is HOSC's liaison. Sharon would like more integration and interaction of the group and discussion of relevant issues to HOSC. Under discussion will be:

- 1) Open Access
- 2) Digitization and exposing UC collections especially those in Special Collections
- 3) Licensing and stewardship
- 4) Planning and infrastructure to implement the NGTS recommendations.

There will be a CDC Collection Summit May 16- 17, 2013, likely in Oakland. We would be invited to attend. CDC is open to our proposal for HOSC to meet at a face-to-face meeting. Daryl Morrison will send a request to CDC.

POT Lightning Team recommendations and follow up discussions and activities for HOSC [Michelle Light and Adrian Turner]

Michelle Light announced that the *Guidelines for Efficient Archival Processing in the University of California Libraries* were submitted to the NGTS Management Team for final approval and have been placed on the HOSC website. Following approval, it will be up to HOSC to implement the Guidelines on each campus.

Adrian Turner reported on the NGTS Management Team's strategic action plans (more info. on NGTS blog posting for October: <http://ucngts.tumblr.com/>). The action plans will include an assessment component, to evaluate outcomes after a some period of implementation; in the case of POT3, an action plan is being formulated to pilot the implementation of the group's recommendations (processing manual, coordinated use of AT, etc.). Unclear if strategic action plans would be managed through NGTS or HOSC or some other framework. Strategic action plans for other NGTS POTs (beyond POT3) are also being developed.

POT 3 Lightning teams 4 and 5 are on hold—the objectives for these teams may be subsumed by the strategic action plans. .

CDL/OAC updates and reports [Catherine Mitchell]

Catherine Mitchell gave updates from CDL. She had previously shared a report on an assessment of Calisphere. There will be a contributor's showcase page that we are all able to input information. Google History and UCB are working on a project, October 10, with Martin Luther King content. There will be a further report on the development of Calisphere in November.

Goals for 2012/13 include:

Continuing discussions on how to implement POT 3 recommendations and make recommendation for resources needed to meet those goals.

Proposal for a systemwide circulation system. (Aeon).

Consider the possibility of a once a year on-site meeting at a UC Special Collections for a continuing understanding of holdings and services. Request submitted to CDC.

Advising and participating in CDC initiatives related to HOSC (Digitizing UC Collections and Collection Summit)

Next Meeting Date: Monday, February 4, 2013 10:00 a.m.

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