Shared Cataloging Program Advisory Committee
Conference call Monday, July 15, 2013, 2-3 PM

Present: Trina Pundurs (UCB), Jen Edmonson (sub for Xiaoli Li, UCD), Vicki Grahame (UCI), Sarah Sheets (UCM, Chair), Adolfo Tarango (UCSD/SCP), Becky Culbertson (UCSD/SCP), Elaine McCracken (UCSB, recorder), Marcia Barrett (UCSC)

1. Announcements
    Valerie Bross (UCLA) sent the following announcements via email.

    - Sara Shatford Layne retired at the end of June. Sara had been contributing to the well-being of UCLA Library since 1984. From 1993-2002, she served as the Head of Cataloging for the Science & Engineering Library (under an earlier name); and then from 2003-2013, as Principal Cataloger for the UCLA Cataloging & Metadata Center. We knew we would miss her... and it is true!
    - Ginny Steel, UCLA's new University Librarian begins work Monday; she is holding an all-staff meeting that day from 2:00-3:30pm. In order to reach the optimum number of people, arrangements have been made for remote viewing of her remarks via Blackboard.
    - On Tuesday, June 16, from 1:00-2:00pm, a Webinar to share ALA hot topics will be held under the auspices of the UC CONSER Funnel. Speakers include: Adolfo Tarango, Becky Culbertson, and Kevin Balster. Anyone is welcome to attend; just RSVP vbross@library.ucla.edu

    - Note: Two additional librarians retired from UCLA recently: Rhonda Lawrence, Head of Cataloging & Metadata at UCLA Law Library; and Martha Yee, UCLA Film & Television Archive Supervisor.

2. Call for Vice-Chair (Sarah Sheets)
    - Jim Clark (UC-Riverside) was suggested as the Vice-Chair. SCP-AC will confirm nomination at our next meeting (scheduled date: August 19, 2013).

3. SCP Update (Adolfo Tarango/Becky Culbertson)
    - Naxos Music records were sent out in the July 8th file.
    - SCP is checking to see how often SCP will update NAXOS moving forward.
    - The next SCP file should contain only the 19th Century online records: 13,000 monos & 3,000 serials.   New planned distribution date is 7/29.
    - SCP is working to smooth out the processing of Airiti records.
    - Adolfo asked that all SCP AC liaisons double-check to make sure their campuses can accept the expanded variable length OCLC numbers (ten digits or more). The OCLC number in the 001 will not contain any letter prefix in keeping with current practice.
    - CDL has investigated updating the SCP pid server, and decided it best to move forward with a different service. This would not affect the pids in our current records, as all data will be migrated to the new service. Currently, UC-San Diego and UC-Irvine use the pid server.
    - Becky Culbertson will be on leave, off & on over the next six months. Kate Garvey-Clasby is the contact and back-up cataloger. Priorities during this period are Help Desk trouble tickets and new cataloging for subscription titles. New Open Access titles will not be given priority.
    - Notify Adolfo Tarango if you experience any problems accessing the RDA Toolkit (as we now have a UC subscription to the toolkit).

- Reminder: UC-Davis, UC-Riverside, UC-San Francisco, and UC-Santa Cruz—contact Adolfo to confirm that your campus has made the transition to the password protected SCP file server.
- As part of the NGTS Cataloging Project, UC-Irvine contributed 300 new records in June 2013.

4. SCP related email lists (Adolfo Tarango)

Discussion of Adolfo's email outlining the four SCP related email lists: SCPSTEER-L, SCPSYS-L, SCP-L, and SCPCAT-L, and recommendations for the continuance, scope, and membership of each of these lists.

- SCPSTEER-L: Continuance: Yes, as a closed list; if possible, rename to SCPAC-L
- Scope: Communications list for the SCP Advisory Committee through which members of the AC conduct business and exchange information
- Membership: Restricted to members of the SCP AC and select individuals as approved by SCP AC chair and the Head of SCP
- **SCP-AC Decision:** YES. Agree with recommendation to continue SCPSTEER list, but **rename to SCPAC-L**. Need to review list, and remove people no longer on SCP-AC and SCP-L.

- SCPSYS-L: Continuance: Yes, as a closed list
- Scope: Communications list for SCP systems staff and designated systems staff at each of the campuses through which systems related information can be shared.
- Membership: Restricted to SCP systems staff and campus selected systems staff from each campus
- **SCP-AC Decision:** YES. Agree with recommendation to continue SCPSYS-L. Adolfo will send an email to remind SCP-AC to confirm systems liaison listed at their campus, or send contact info if liaison changed.

- SCP-L: Continuance: Yes, as public list
- Scope: General communications channel through which SCP staff, SCP AC, and others can post reports and other documents of general interests, ask questions, and generally exchange information related to SCP. Membership: Open to any interested party.
- **SCP-AC Decision:** YES. Agree with recommendation to continue SCP-L as a public list. Adolfo will send the Monday updates and Annual reports to this list. SCP-AC liaisons should answer questions coming from their campus.

- SCPCAT-L: Continuance: No. This list appears to have been created when the SCP AC, at the time called the SCP Steering Committee, was not an all campus group and there was a need to have a cataloging contact at each of the campuses. Since the SCP AC now has representation from all the campuses, there does not seem to be a need for this list.
- **SCP-AC Decision:** NO. Agree with recommendation to discontinue this list. Adolfo will contact CDL with instructions to delete SCPCAT-L. After getting feedback from other stakeholders, and assuming consensus with above decisions, Adolfo will contact CDL to update these email lists accordingly.

Next meeting: August 19, 2013, 2-3:30 PM