Shared Cataloging Program Steering Committee

Minutes, May 5, 2002

Participating: Becky Culbertson, Pat French, Lynne Gibbs, Lai-Ying Hsiung, Sara Shatford Layne, John Riemer, Adolfo Tarango (Recorder)

1. SCP record distribution update
   Adolfo reported that UCSD programmers had received technical specifications from CDL, however, because of some personnel changes, plans are on hold for the moment, hopefully not for long. UCSD received funding from CDL for the cost of hardware, software, and labor required, and they are in the process of hiring some one to do the needed programming. Becky will inform cataloging and systems liaisons about the coming changes in the record distribution process and indicate to them that each campus will need to develop local processing strategies for when they begin retrieving records from UCSD. One change we know of for sure is that UCSD will not remove the 793 title hooks and the 690 UCSD assigned subject headings for electronic resources.

2. Report on UCSD staff meeting with Beverlee French.
   Beverlee French paid a visit to UCSD on May 1st. Topics discussed: Communication issues: Experience at recent HOTS meeting indicates that not enough information is being shared with HOTS and other interested parties. Becky will begin wider distribution of SCP monthly reports (minimally, to Bev, HOTS, and SOPAG). The SCP Steering Committee minutes should be posted on the SCP Web site and similarly distributed. SCP catalogers and the SCP Steering Committee should feel proactive in presenting topics of interest to Bev, HOTS, or even SOPAG, as appropriate. Role of SCP Steering Committee: The Committee is encourage to review its charge to determine if it should take a more proactive role in addressing issues regarding management of electronic resources beyond those specific to the SCP.

   Single/separate records for monographs: Various pros and cons discussed. At its meeting, HOTS gave a specific charge to the SCP Steering Committee to present an issues paper (see below). For the time being, SCP catalogers are to distribute the single records only. Cataloging of freely available resources: The Making of America titles and National Academy Press publications are just two examples of "packages" of freely available electronic resources. Various campuses have asked that records be made available through the SCP. Bev will take back to JSC for policy decision. In the meantime, she gave SCP catalogers the go-ahead to link to freely available electronic resources found in A&I databases subscribed to by CDL.

   UC PID server by other campuses: UCLA experimented with using the PID server for some of their locally provided electronic resources. Valerie Bross from UCLA gave a report to HOTS on the project. Should we, and if so, how should we, expand usage of the PID server. Bev asked UCSD staff to write up an issues paper for her.

3. Report on HOTS meeting.
   Pat and Sarah reported out on the recent HOTS meeting. Topics reported: Membership: Carole Kiehl from UCI is new chair of HOTS. Also new are Armanda Barone from UCB and Luc Declerck from UCSD. Communication issues: Because of new members, Pat spent time reviewing the history of the SCP and the SCP Steering Committee and of various issues previously discussed. General discussion regarding reporting and communication lines indicate that HOTS members are concerned about the necessary parties being informed regarding SCP related policies and procedures. There was also general discussion about just what formal decision making processes, if any, existed. HOTS will continue discussing this topic and in the meantime, asks the SCP and SCP Steering Committee to review how it might appropriately broaden the parties to which it distributes information.

Single/separate records for monographs: HOTS believes a policy decision at their level is required and charged the SCP Steering Committee to present issues paper by June 1st.

4. Charge on single/separate records: Sarah, John, and Becky will prepare draft with Becky and Adolfo focusing on record creation end. Draft to be sent out to SCP Steering Committee members by May 10th. Initial revision to be done via e-mail with additional revisions done during the next conference call.

Next conference call: 9:00 am, May 16.