Shared Cataloging Program Steering Committee

Minutes, May 9, 2003

Participating: Becky Culbertson, Pat French (chair), Lai-Ying Hsiung, Sara Layne, John Riemer (recorder), Adolfo Tarango

1. Status of Revised Charge for SCP SC (Pat)
   The April 7 HOTS minutes contain an indication of the direction that the revised charge is taking. Carole Kiehl received numerous comments and is making a major revision. Issued with those minutes was an organization chart clarifying relationships among SCP, SCP SC, HOTS, and other entities. Our steering committee does not have decision-making power and it was never intended to. We play a role of airing and discussing issues and making recommendations to HOTS. HOTS decides policy questions.

   HOTS needs to be a representative body to play its role. Our group's role points to our remaining a small body, since we lack a similar need to be representative. That advisory role likely will be reflected in a name change to SCP Advisory Committee (SCP AC). When the revision of the charge is complete, it is likely to trigger a reconstitution of the membership. HOTS will periodically review the membership, making appointments based on expertise and taking into account issues that are on the horizon.

   While HOTS addresses policy, SCP AC will be developing procedures that SCP implements. The network of campus liaisons http://orpheus-1.ucsd.edu/disc/cdl/campus.html can stay as it is. If that communication channel has not worked uniformly on every campus, perhaps it is due to turnover. SCP AC minutes can go out to the liaisons and this can alert receivers of records to things they need to know. We could send SCP AC agendas and background material to them in advance. With short turn-around time, we could poll liaisons on things we have questions about. We wanted to see the campus liaisons' distribution list turned into a two-way discussion list.

   We have been meeting on an irregular, as-needed basis. We decided we would set a regular, bimonthly meeting schedule and handle things like coding decisions by email. Pat noted that on the org chart SCP reports to Bev French and "regularly updates" HOTS. UCSD will take care of the latter.

   Our minutes need to be timely, and recent sets of minutes need to posted at http://orpheus-1.ucsd.edu/disc/cdl/stcomm.html. The minutes could serve the purpose of updating both HOTS and the liaisons.
2. Distribution of Integrating Resources Records after Bib Level "i" implemented (Becky)
   Will we change to 3 files from 2? We would need to poll campuses if they are ready to load the records when distribution is imminent. John reported learning from UCLA's BIBCO Operations Committee rep (meeting at LC May 1-2) that OCLC is 2 years away from being ready to implement the new Bib level. OCLC's Oracle migration must be completed first.
3. 655 MARC Coding Change (Sara)
   As announced in latest OCLC Technical Bulletin http://www.oclc.org/technicalbulletins/249/249.pdf there are a range of new 2nd indicator values that can be used in the 655 field to indicate the source of a controlled vocabulary term. The current SCP convention
   655 _7 Online resources. $2 local
   could change to
   655 _4 Online resources. [no source specified]

Since both practices are equally valid and changing would not gain us anything, we decided in favor of the status quo.

4. 510 Fields in SCP Records (Adolfo)
   Since abstracting and indexing coverage information is readily available online in such sources as Ulrichsweb.com http://uclibs.org/PID/5987 , we feel no need to preserve the 510 fields that are currently being removed from serial records in the OCLC database. (See http://www.loc.gov/acq/conser/510-website.html for more details.)

5. Wording of 530 Notes (Adolfo)
   Stemming from the national work on the "aggregator-neutral record," we can anticipate a need for 530 fields to become much more generic. Becky and Adolfo will send out draft wording for us to consider. This draft is to be accompanied by a review of the places in an SCP record that restriction and package-specific information may be found.

   Will this leave 710 fields "unjustified"? The contents of the 856 $z could constitute a justification. Regardless, we support provision of such access points. (The issue of usage of tag 710 vs. 79X needs to be settled later.)

6. Proposal for Open Access Titles through SCP (Becky)
   The recent preparation of the Making of America (MOA) record set raised the issue of how records for all free e-resources could be identified as a group. We believe that keying on the absence of "Restricted" is sufficient, and that explicit coding of open access is unnecessary.

7. Recording Holdings at the Issue Level in 856 (Becky)
   Work on the SFX KnowledgeBase is likely to bring added pressure for SCP to provide both volume and issue in the starting point information for e-coverage (856 $3).

   In ANSI/NISO level 3 holdings, citing a volume as held doesn't necessary mean all issues are included. In the above adoption of level 4 holdings, we don't think it is practical to show (all) gaps. SCP will not do a retrospective project to upgrade 856 $3's. Instead they will manage by exception and deal with problems sent back.

8. Announcements
   The Cataloging Guidelines need to be more easily located on the web. Becky recently posted a revised version and archived Crystal Graham's.

   The new CDL monograph record distribution and loading is going okay, as far as we know.

   Our SCP Data Requirements document is now officially approved by HOTS and will be posted soon on the SCP web site.