

RSC-INTERLIBRARY LOAN ADVISORY GROUP (IAG) MINUTES

January 27, 2000 - Conference Call

ATTENDING: Judy Bube (UCI, Chair), Charlotte Rubens (UCB, RSC Liaison), Gail Nichols (UCD), Pam LaZarr (UCI), Linda Weinberger (UCI), Donna Gulnac (UCLA), Janet Moores (UCR-Recorder), Gary Johnson (UCSB), April Dalton for Julia Graham (UCSC), Tammy Dearie (UCSD), Edith Amrine (UCSF), Naheed Zaheer (Stanford), Jutta Weimhoff (NRLF), Bob Freel for Colleen Carlton (SRLF)

Announcements

Judy reported that UCI's Interlibrary Loan is being restructured and the ILL Librarian's position is being eliminated. Judy will be reassigned to the Science Library Reference Department, so IAG will need to choose another chair. Judy asked for any volunteers to let her know by February 4th.

Approval of Minutes for October 21, 1999 meeting

The minutes for this meeting were approved.

IAG Charge

The Resource Sharing Committee accepted the final draft of the IAG charge, which Charlotte submitted to the committee on January 10th.

RSC Liaison Report

RSC had two conference calls: December 9, 1999 and January 10, 2000. They reviewed the Circulation Advisory Group and the Interlibrary Loan Advisory Group charges. Both charges were accepted.

There was some discussion of Tricor. It was announced that Tricor bills would continue to be paid by System-wide this year.

The idea of an UC-wide workshop was discussed.

A pilot study of desktop delivery of articles was proposed. Claire Bellanti is working on this.

Undergraduate use of ILL was discussed.

Claire raised the issue of RLF funding.

Tricor MOU

Tammy reported that the Tricor MOU will be signed, but payments will not be made until Tricor has made reimbursements. The new MOU will include pick-up and delivery times, and will also include general shipping guidelines. Tammy will distribute the MOU and ask for comments and revisions.

Tricor Reporting Form

Gail and an assistant are creating the Tricor Reporting Form as a web form and as an Excel spreadsheet. Staffs are to report damages on the form, but then also pursue damage claims with Tricor directly. To facilitate this, Charlotte requested that Bruce Roberts' fax number be included on the reporting form.

Non-UC Users

Naheed reported that Stanford wants to sign a contract with Tricor and renegotiate the MOU every year.

There was some discussion of using Tricor with non-UC's. Currently, UCB, UCD, UCLA, UCR, and UCSD are already using Tricor with some non-UC libraries, and Judy Bube said UCI is interested in expanding and including some non-UC's.

Shipping Guidelines

SOPAG has not yet accepted the Guidelines and a cost analysis is not yet being conducted, because SOPAG first wants to see the types of problems being reported on the Tricor Reporting Form.

CDL for Articles

The use of Article REQUEST is slowly increasing at the various campuses. Bookmarks, flyers, and web forms are some of the promotional materials libraries are using to advertise Article REQUEST.

UCI and UCSF are waiting for one more enhancement (bridge) that will move their III requests automatically over to Article REQUEST.

CDL Update

There will be a meeting on January 28, 2000.

Tammy Dearie reported that CDL is planning for enhancements to REQUEST such as real-time patron checking, the ability to connect to the DOCLINE System, and non-CDL electronic subscriptions being listed in the CDL Directory.

CDL is planning for Phase III of REQUEST. Non-UC's may be included in this phase, as well as desktop delivery of articles. SOPAG is currently looking at software options for a fulfillment service.

The Needs Assessment Report was discussed and will be finalized in February.

John Ober is looking at having a web survey for users to fill out while they are using REQUEST. CDL would like to determine users' satisfaction with REQUEST.

All ILL Staff Joint North and South Meeting for March 29th

Janet queried the group on whether there should be an all-UC ILL meeting this year, as had been proposed at the October IAG meeting, or whether the southern UC's should just continue with their annual Southern UC ILL Meeting. It was agreed that the southern UC's should hold their annual meeting this year at UCR on March 29th, and that any interested northern UC ILL staff would be welcome to attend. Charlotte requested that an agenda be sent to the northern UC's, as well as to the southern UC's.

ILL Workshop Proposal

Tammy reported on the proposed UC ILL workshop to be given by Mary Jackson. It has not been decided whether there will be only one UC-wide workshop or a separate one in the north and a separate one in the south. Mary will discuss ILL performance measures, best practices of top performing, high volume ILL offices, and the changing environment of ILL. There will be a follow-up workshop with administrators to share what was learned.

Copyright Checklist

Charlotte reported that RSC would like to know what we are doing to address copyright concerns. RSC requested that IAG develop a checklist for copyright tracking in order to ensure copyright compliance. Charlotte asked that we send her suggestions of what should be included in this checklist by the middle of February. She will pass it on to RSC, and if RSC approves, it will then be passed on to SOPAG.

Next Meeting

The next IAG conference call will be on April 20th. It is UCSB's turn to take minutes.